

CITY OF BETHEL

City Council Meeting Agenda, May 11, 2021 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Michelle DeWitt, Vice-Mayor Haley Hanson, Perry Barr, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick



ALL PUBLIC MEETINGS OF THE CITY OF BETHEL WILL BE HELD VIRTUALLY

<https://zoom.us/j/96155206634?pwd=cUZJM2Z5bmJLc1RDWWhTMW10d2Z3Zz09>

Meeting ID: 953 2768 4506

Passcode: 419164

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888 475 4499 US Toll-free
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833 548 0282 US Toll-free

WRITTEN PUBLIC TESTIMONY

- 1) Email cityclerk@cityofbethel.net by 4:00pm the day of the meeting.
 - 2) Specify the written submission is for People To Be Heard.
 - 3) Provide full real name of the person making submission.
- Public testimony may be summarized if the length of the submission exceeds the five minutes time limit.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *4-27-2021 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

- 7.1. Committee/Commission/Board Draft Meeting Minutes And Agendas

8. SPECIAL ORDER OF BUSINESS

Posted May 5, 2021 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 21-14: Amending Bethel Municipal Code 4.16.160 Sales Tax Exemptions And Limitations (Interim City Manager Williams)
- 9.2. Public Hearing Of Ordinance 21-15: Temporarily Reducing Payments Listed Under 5.20.160 A. Of The Bethel Municipal Code For Taxicab, River Taxi, Limousine Or Bus Permit Not In Operational Statues As A Result Of COVID-19 (Public Safety And Transportation Commission)
- 9.3. Public Hearing Of Budget Ordinance 20-12(m): Amending The City Of Bethel Fiscal Year 2021 Budget- Property Maintenance- Piped Water- Hauled Sewer (Interim City Manager Williams)

10. NEW BUSINESS

- 10.1. Emergency Ordinance 21-16 Extending The Declaration Of Emergency Issued Through Ordinances 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09 And 20-08 (Mayor DeWitt)
- 10.2. Emergency Ordinance 21-17: Extending Emergency Ordinance 21-10, 21-03, 20-38, 20-34 And 20-27 Establishing A Mandate Within The City Of Bethel That Masks Or Similar Face-Coverings Be Worn In Public In Indoor And Indoor-Adjacent Spaces, And Under Certain Conditions In Outdoor Spaces, During The Covid-19 Public Health Emergency (Mayor DeWitt)
- 10.3. Emergency Ordinance 21-18: Repealing And Replacing Ordinance 21-16 Testing And Quarantine Mandates And Adopting Mandates That Allow For Quarantine And Testing Exemptions If The Traveler Has Received The Recommended Covid-19 Vaccination (Mayor DeWitt)
- 10.4. Emergency Ordinance 21-19: Exempting 13.04.290 Of The Bethel Municipal Code To Prevent Water Shut Off For Non-Payment For An Additional 60 Days (Mayor DeWitt)
- 10.5. *Introduction Of Ordinance 21-20: Repealing Chapters 2.24 (Planning Commission), 2.25 (Public Safety And Transportation Commission), 2.52 (Boards, Committees And Commissions), And 14.04 (Port Commission) And Establishing Chapter 2.60 (Committees Commissions And Ad Hoc Committees) (Mayor DeWitt)
- 10.6. *Introduction of Ordinance 21-21: Amending Chapter 5.20 (General Provisions Related To Taxicabs, Chauffeurs, And Dispatch Services) By Removing The Public Safety And Transportation Commission From That Chapter (Mayor DeWitt)
- 10.7. *Introduction Of Ordinance 21-22: Authorizing The Acquisition Of Interest In Land For A Utility Easement From Frank Jones Involving The Bethel Avenues Piped Water And Sewer Project - Phase I (City Manager Williams)
- 10.8. *Introduction Of Budget Ordinance 20-12(n): Amending The City Of Bethel Fiscal Year 2021 Budget-

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Fuel Tank Farm Review (City Manager Williams)

- 10.9. *Resolution 21-09: Formally Naming Unnamed Municipal Parks (PRAHS Committee)
- 10.10. *AM 21-10: Direct Administration To Negotiate And Execute A Three-Year Contract Between The City Of Bethel And The Company Whose Proposal Scored The Highest Number Of Points For Marine Transportation Services. BMC Section 4.20.040 Prevents The Revelation Of The Company Name Until After City Council Approves The Contract Award (City Manager Williams)
- 10.11. Amendment To Employment Agreement Between The City of Bethel And Lori Strickler (Mayor DeWitt)
- 10.12. *IM 21-07: Presentation Of The City's Water And Sewer Services Expenditures Compared To Budget From July 1, 2020 To April 30, 2021 – Utilities Maintenance – Water And Wastewater Activity Report (City Manager Williams)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

- 13.1. In Accordance With AS 44.62.310.C(2)- Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion- City Clerk Annual Evaluation (Mayor DeWitt)

14. ADJOURNMENT

Posted May 5, 2021 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Deputy City Clerk

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on April 27, 2021 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor DeWitt called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Rose Henderson (telephonically) City Council Member Mark Springer (telephonically) City Council Member Perry Barr (telephonically) City Council Member Conrad McCormick (telephonically) City Council Member Alyssa Leary (telephonically) Vice-Mayor Haley Hanson (telephonically) Mayor Michelle DeWitt (telephonically)
Members Absent:
Also in attendance were the following:
Interim City Manager Peter Williams (telephonically), City Clerk Lori Strickler (telephonically), City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Motion to suspend the rules to request that under People to be Heard, participants identify what community they live in.

Moved by:	Rose Henderson
Seconded by:	Perry Barr
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Kathy Hanson, location of residence is Bethel. Spoke in favor of Ordinance 20-25. Explained the excise tax is a tax that is applied to the distributor not to the consumer. The distributor has presented their intent to pass that tax on to their customers, it is time to make choices.

Richard Robb, location of residence is Bethel. Spoke in opposition to Ordinance 20-25. The tax will cause inflationary pressure. Disproportionately will affect people with lower incomes. The City does not currently need the money and future councils could use the money for other purposes if they decided. It is not the role of the city to influence dietary habits.

Ellen Hodges, location of residence is Bethel. Spoke in favor of Ordinance 20-25. Encouraged the Council to support community recreation. If council is unsure, requested they table the issue.

Grant Fairbanks, location of residence is Bethel. Provided frustration to the way corporations were promoting their position on the Sugar Sweetened Beverage Excise Tax. Provided explanation on the amount of income tax money that used to help cover the costs of dental work our community. If this ordinance does pass, the funds should be used by for dental health and education.

Ana Hoffman, location of residence in Bethel. Reaffirmed her statements from the last city council meeting. Provided information from the Stanford Business School on a study of the impacts of similar excises taxes in other communities. As the Chief Executive Officer of Bethel Native Corporation, provided a statement of opposition on behalf of the Board. The Bethel Native Corporation encouraged the Council to present this question to the voters.

Cezary Maczynski, location of residence in Bethel. Spoke in opposition of Ordinance 20-25. An increase in tax will raise tax on other goods. The people should vote.

Joel Thomas, location of residence is Bethel. Encouraged everyone to read Gloria Simeon article in the Delta Discovery. Supported a community vote.

Denisa Livingston, Navajo nation, New Mexico. Provided information on her and her group's grass roots work to help improve the Navajo Nation's health by addressing governmental policies. Suggested the goals of Ordinance 20-25 are similar to those she is working with that help raise money to improve community wellness. This is an attempt to save and improve the lives of the next generations.

Sharon Chakuchun, location of residence is Bethel. Spoke in favor of Ordinance 20-25.

Spoke about the corporate influence on the community. People don't change unhealthy behavior by education alone, suggested the tax is an incentive tax to encourage people to choose different options and healthy choices will save the families money in the long run. Suggested to pass or table the issue. The council should consider requiring or preventing outside campaign contributions if voted on by the people.

Lorin Bradberry, location of residence is Bethel. Spoke in opposition of Ordinance 20-25. Supported the statements made by Ana Hoffman. Stated concerns of bacteria as a cause for tooth decay, not just sugar. Presented some questions on Ordinance 21-14 regarding exemptions for rental utilities and realtors.

Jim Krieger, location of residence is Seattle. Spoke in favor of Ordinance 20-25. Provided explanation on how the excise tax being proposed could be used to support community wellness. Presented experience with the distributors and the sugar sweetened beverage industries and their marketing tactics; suggested the information they are presenting are not accurate. Suggested the tax has been proven to work in the communities they have been implemented in.

Shadi Rabi, location of residence is Bethel. spoke in favor of Ordinance 20-25. Suggested the distributors could absorb the tax, but if not, the city would benefit from the revenue either way. Recommended passing or tabling the ordinance.

Eric Whitney, location of residence is Bethel. Spoke in favor of Ordinance 20-25. In addition to the health impacts of sugar sweetened beverages, it creates a lot of trash in the community. If we can reduce the consumption of this product, the community would become a healthier place.

Victoria Sosa, location of residence is Bethel. On behalf of Ruth Abigail Miller. Spoke in favor of Ordinance 20-25. Suggested the City Council should support a tax to improve the health of our community.

Barrie Levin, location of residence is Bethel. Spoke in favor of Ordinance 20-25. After research, has found the effects of a sugar sweetened beverage tax works in other communities. Suggested we need to take steps to improve our community and region's health and prevent health problems for children.

The City Clerk's Office Read from the Submitted Public Testimony

Tom Hawkins- provided statement of opposition to ordinance 20-25.

Mary K. Evan-Morgan and Clarence Morgan-Provided a statement of opposition to Ordinance 20-25.

Leanna Ray-Colby-Provided a statement in favor of Ordinance 20-25.

Muriel Barrus- Provided a statement in Opposition of Ordinance 20-25.

William Eggimann-Provided a statement in favor of Ordinance 20-25.

K Jane McClure-Provided a statement in favor of Ordinance 20-25.

Diane McEachern-Provided a statement in favor of Ordinance 20-25.

Eileen Arnold-Provided a statement in favor in favor of Ordinance 20-25.

Gloria Simeon-Provided a statement in opposition of Ordinance 20-25.

Anne Kosacheff-Provided a statement in favor of Ordinance 20-25.

James Parish-Provided a statement in opposition of Ordinance 20-25.

Mark Reynolds- Provided a statement in favor of Ordinance 20-25.

Robert Carlson-Provided a statement in opposition of Ordinance 20-25.

Susan Taylor-recommended the public vote on taxing Sugar Sweetened Beverages.

Lisa Whalen-Provided a statement in favor of Ordinance 20-25.

Joseph Klejka- Provided a statement in favor of Ordinance 20-25.

Beth Tressler-Provided a statement in favor of Ordinance 20-25.

Amanda Magnusen-Provided a statement in opposition of Ordinance 20-25.

Beverly Hoffman-Provided a statement in favor of Ordinance 20-25.

Josh Anderson-Provided a statement in opposition of Ordinance 20-25.

Elizabeth Bates-Provided a statement in favor of Ordinance 20-25.

The testimony moved back to those individuals participating in the meeting:

Joe Moses, location of residence is Bethel. Suggested the City Council present the excise tax question to the voters of Bethel as it would affect the surrounding communities as well.

Daniel Maczynski, location of residence is Bethel. Stated opposition to Ordinance 20-25 and suggested the question be presented to the voters.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval of the Consent and Regular Agenda.

Moved by:	Mark Springer
Seconded by:	Rose Henderson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *4-13-2021 Regular City Council Meeting

Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission/Board Agendas And Draft Meeting Minutes

Port Commission, Council Member Springer- Nothing to report.

Planning Commission, Vice-Mayor Hanson- No meeting since last meeting. Next meeting is scheduled for May 13, 2021 6:30 p.m.

Community Action Grant Technical Review Board, Council Member Barr- The next meeting is going to be on June 2nd and June 9th. Provided a reminder of the application period, May 1st to May 30th.

Parks, Recreation, Aquatic Health and Safety Center Committee, Mayor DeWitt- A meeting has not been held since the last City Council Meeting.

Finance Committee, Council Member McCormick- Received a Committee Training from the City Clerk's Office. The Committee also reviewed an Informative Memorandum presented by the Finance Department outlining corrective measures the City is taking on an IRS issue.

Public Works Committee, Council Member Leary- Received an update from Administration on the Piped services project within the Avenues. Reviewed hauled utility services ordinance with Administration which were approved for recommendation to City Council.

Public Safety and Transportation Commission, Council Member Henderson- A meeting has not been held since the last City Council Meeting.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 20-25: Creating An Excise Tax On The Distribution Of Sugar-Sweetened Beverage Products (Parks Recreation Aquatic Health And Safety Center Committee)

Mayor DeWitt opened the Public Hearing.

Pam Conrad- Spoke in favor of Ordinance 20-25. Presented concerns over corporate influence on our community. Spoke of the cost and nutritional value of healthy food as opposed to soft drinks.

Eric Whitney- Spoke in favor of Ordinance 20-25. It is a vote to make the community better and healthier.

David Hicks- Spoke in opposition of Ordinance 20-25. Agreed this topic has become highly propagandized on both sides. This ordinance will affect the lower income people in this community and raise the cost of groceries. Most people, who this tax affects, cannot afford to utilize the pool facility. Education is the way to handle this issue.

Clerk Strickler read email testimony.

Robert Carlson-Provided a statement of opposition to Ordinance 20-25.

Elisabeth Jacobson- Provided a statement in favor of Ordinance 20-25.

Mayor Dewitt closed the Public Hearing.

The Motion to Introduce Ordinance 20-25 was made at the April 13, 2021 Regular City Council Meeting by Council Member Hanson and seconded by Council Member McCormick.

Motion to postpone Ordinance 20-25 Indefinitely.

Moved by:	Mark Springer
Seconded by:	Rose Henderson
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	Perry Barr
Results:	Motion Carries

Motion to take a ten minute break.

Moved by:	Mark Springer
Seconded by:	Rose Henderson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 9.2. - Public Hearing Of Ordinance 21-13: Authorizing The Acquisition Of Interest In Land For A Utility Easement From Irvin L. Kreider And Diana S. Kreider, Co-Trustees Of Kreider Revocable Trust Involving The Bethel Avenues Piped Water And Sewer Project - Phase I (Interim City Manager Williams)

Mayor DeWitt opened the Public Hearing.

No one present to be heard.

Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Ordinance 21-13.

Moved by:	Rose Henderson
Seconded by:	Mark Springer
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 9.3. - Public Hearing Of Ordinance 21-14: Amending Bethel Municipal Code 4.16.160 Sales Tax Exemptions And Limitations (Interim City Manager Williams)

Mayor DeWitt was determined to have a conflict of interest on this issue at the last

regular meeting by a majority vote of the members. Mayor DeWitt did not take part in discussion or voting on this item. Vice-Mayor Hanson presided over this item of business.

Vice-Mayor Hanson opened the Public Hearing.

No one present to be heard.

Vice-Mayor Hanson closed the Public Hearing.

Main Motion: Adopt Ordinance 21-14.

Moved by:	Conrad McCormick
Seconded by:	Rose Henderson

Motion to suspend the rules to hear from Assistant Finance Director Xavier Mason.

Moved by:	Conrad McCormick
Seconded by:	Rose Henderson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to Postpone until the next Regular Meeting on May 11, 2021.

Moved by:	Mark Springer
Seconded by:	Rose Henderson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 9.4. - Public Hearing Of Budget Ordinance 20-12(l): Amending The City Of Bethel Fiscal Year 2021 Budget-Water Sewer Study- COVID Food Distribution- Community Action Grant- Bethel Heights Water Treatment Facility- Hauled Refuse (Interim City Manager)

Mayor DeWitt was determined to have a conflict of interest on this issue at the last regular meeting by a majority vote of the members. Mayor DeWitt did not take part in discussion or voting on this item. Vice-Mayor Hanson presided over this item of business.

*Vice-Mayor Hanson opened the Public Hearing.
No one present to be heard.
Vice-Mayor Hanson closed the Public Hearing.*

Main Motion: Adopt Ordinance 20-12(l).

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 21-15: Temporarily Reducing Payments Listed Under 5.20.160 A. Of The Bethel Municipal Code For Taxicab, River Taxi, Limousine Or Bus Permit Not In Operational Statues As A Result Of COVID-19 (Public Safety And Transportation Commission)

Passed on the consent agenda.

Item 10.2. - *Introduction Of Budget Ordinance 20-12(m): Amending The City Of Bethel Fiscal Year 2021 Budget- Property Maintenance- Piped Water- Hauled Sewer (Interim City Manager Williams)

Passed on the consent agenda.

Item 10.3. - *Resolution 21-08: Providing Support Of The Kuskokwim 300 Race Committee's Application For A Grant For The Development And Repair Of Trails And Trail Marking In The Region (Vice-Mayor Hanson)

Passed on the consent agenda.

Item 10.4. - AM 21-08: Purchase Of Axon TASER Conducted Energy Weapons (Interim City Manager Williams)

Main Motion: Approve 21-08.

Moved by:	Alyssa Leary
Seconded by:	Perry Barr

In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to extend the meeting past 11:00 p.m.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.5. - AM 21-09: Direct Administration To Sign Memorandum Of Agreement Between State Of Alaska And City Of Bethel Containing Grant Terms And Conditions Allowing The City To Receive Up To \$284,729.75 To Support COVID-19 Vaccine Administration, Testing, And Other COVID-19 Related Activities (Interim City Manager Williams)

Motion to adopt Action Memorandum 21-09.

Moved by:	Perry Barr
Seconded by:	Rose Henderson

Council Member Barr declared he works for LKSD and is President on the Board of Bethel Family Clinic. Mayor DeWitt determined there is no substantial conflict of interest on this item.

Council Member Springer departed the meeting at 11:01 p.m. due to audio difficulty.

In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.6. - Negotiated Employment Agreement Between The City Of Bethel And Peter A. Williams (Mayor DeWitt)

Approve the negotiated agreement with Peter A. Williams.

Moved by:	Perry Barr
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Seconded by:	Rose Henderson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.7. - *Personal Leave- City Clerk- April 28th- May 7th, 2021 (Mayor DeWitt)

Passed on the consent agenda.

Item 10.8. - *US District Court Jury Duty- City Manager- Month of May 2021 (Mayor DeWitt)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor DeWitt- Thanked Attorney Bakalar for her support to the City Council. Thanked all the people that spoke up on Ordinance 20-25.

Vice-Mayor Hanson- Congratulated Kevin Morgan, Deputy City Clerk, for passing the passport acceptance agent test. Congratulated Peter Williams on his employment agreement. Thanked all the people that spoke up on Ordinance 20-25. Hopes the public finds a way to address this issue.

Council Member Barr- Congratulated Peter Williams on his employment agreement.

Council Member Leary- Congratulated Peter Williams. Thanked all the people that spoke up on the Ordinance 20-25. Thanked the Park Recreation Aquatic Health and

Safety Center Committee for their hard work on getting Ordinance 20-25 created and presented.

Council Member Henderson- Congratulated Peter Williams on his employment agreement. and Kevin Morgan, Deputy City Clerk, for passing the passport acceptance test. Thanked all the people that spoke up on the Ordinance 20-25.

Council Member McCormick- Thanked all those who participated in the Sexual Assault Prevention town hall. Congratulated Peter Williams on his employment agreement and Kevin Morgan, Deputy City Clerk, for passing his passport acceptance test. Thanked all the people that spoke up on Ordinance 20-25.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Haley Hanson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Meeting ended at 11:23 p.m.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel, Alaska

Finance Committee Minutes

April 26, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A Regular Meeting of the Finance Committee was held on April 26, 2021 at 6:37 p.m. at the City Hall Council Chambers in Bethel, Alaska. Lori Stricker called the meeting at 6:37 PM.

II. ROLL CALL

Comprising a quorum of the Committee, the following were present:
Mary Beth Whalen (Zoom Meeting), Marybeth Hessler (Zoom Meeting), and John Hamilton (Zoom Meeting), Conrad McCormick (Zoom Meeting), Dave Trantham Jr. (Telephonically), Farah Sears (Zoom Meeting).

Also in attendance were the following: Lori Strickler (Zoom Meeting), Xavier Mason (Asst. Finance Director), and Janeen Nichols (Recorder).

Unexcused Absences: Carol Ann Willard, Robert Rey, Brian Henry.

MOTION TO NOMINATE MARY BETH HESSLER AS THE CHAIR PROTEM

MOVED BY	DAVE TRANTHAM JR.	Motion to Nominate
SECOND BY	MARY BETH WHALEN	
VOTE ON MOTION	All in favor	

III. PEOPLE TO BE HEARD – None present.

IV. APPROVAL OF AGENDA FOR April 26, 2021

MOVED BY	DAVE TRANTHAM JR.	Motion to approve agenda
SECOND BY	MARY BETH WHALEN	
VOTE ON MOTION	All in favor	

V. APPROVAL OF MINUTES FOR March 22, 2021

MOVED BY	DAVE TRANTHAM JR.	Motion to approve meeting minutes
SECOND BY	MARY BETH WHALEN	
VOTE ON MOTION	All in favor	

VI. SPECIAL ORDERS OF BUSINESS

COMMITTEE COMMISSION MEMBER TRAINING HOSTED BY LORI STRICKLER

VII. NEW BUSINESS

INFORMATIVE MEMORANDUM

VIII. EX OFFICIO MEMBER REPORT

Assistant Director, Xavier Mason, provided an oral report.

IX. FINANCE COMMITTEE MEMBERS COMMENTS

MEMBER: Dave Trantham Jr.: Thank you Lori for training. It should help all of us. Thank all the members for participating. Thank you Chair for running the meeting.

MEMBER: Conrad McCormick: Thankful for everybody who came. Requested members attend Committee Meeting tomorrow. Thank you to Lori for presentation.

MEMBER: John Hamilton: Thank you to Lori, being a new member that was very helpful. Thank you all.

MEMBER: Farah Sears: Thank you for the presentation.

X. MOTION TO END MEETING

MOVED BY	Dave Trantham Jr.	Motion to end meeting
SECOND BY	Mary Beth Whalen	
VOTE ON MOTION	All in favor	

The chair called the meeting to an end 7:47pm.

Mary Beth Hessler, Chair Protem

ATTEST:

Janeen Nichols, Recorder

CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
WEDNESDAY, May 5, 2021, 6:30 p.m.
LOCATION: VIRTUAL ZOOM MEETING



COMMISSION MEMBERS

Doug Boyer *Chair*
 Rose Henderson *Council Representative*
 Nicholai Joekey

Theresa Quiner *Vice Chair*
 Melanie Fredericks
 Mary Beth Hessler

STAFF

Police Chief: Richard Simmons
Fire Chief: Daron Solsbee
Admin. Asst.: Diane Typpo
Email: dtyppo@cityofbethel.net
Phone: 907-543-3781

Join Zoom Meeting

<https://zoom.us/j/93055191490?pwd=d3JvekdpQWVpK0g3TDZ3VTRaZz09>

Meeting ID: 930 5519 1490

Passcode: 385146

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

A. 02-03-2021 Regular Public Safety Transportation Commission Meeting

B. 03-03-2021 Regular Public Safety Transportation Commission Meeting

C. 04-07-2021 Regular Public Safety Transportation Commission Meeting

D. 04-15-2021 Special Public Safety Transportation Commission Meeting

VI. UNFINISHED BUSINESS

A. Proposed Operating and Capital Budget for Police Department and Fire Department

B. Brainstorm and Evaluate 2021 Commission Body Goals/Tasks/Priorities and Survey Ideas

VII. NEW BUSINESS

A. Confirmation of Intent for revision of BMC Code 5.40.030 Issuance of Chauffeur License

People to be Heard Through Written Testimony

- Must be emailed to dtyppo@cityofbethel.net by 4:00 p.m.
- Specifically request that it be presented under people to be heard.
- Contain full, real name of the person sending the request.

Posted April 29, 2021 Year at City Hall, AC Co., Swanson's, and the Post Office.

Diane Typpo

Name, Ex-Officio Staff

City of Bethel, Alaska

Public Safety & Transportation Commission

April 07, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on April 07th, 2021 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:50 pm.

II. ROLL CALL

Present: Doug Boyer *Chair*
Theresa Quiner *Vice Chair*
Rose Henderson *Council Representative*
Nicholai Joekay
Mary Beth Hessler
Melanie Fredericks (present at later time)

Absent: Melanie Fredericks (absent at time of roll call, but did attend)

Ex-Officio Present: Diane Typpo *Recorder*
Richard Simmons *Police Chief*
Daron Solsebee *Acting Fire Chief*

III. PEOPLE TO BE HEARD

Nobody present to be heard.

IV. APPROVAL OF AGENDA

IV. APPROVAL OF AGENDA		
MOVED:	Joekay	Motion to approve the agenda.
SECONDED:	Henderson	
VOTE ON MAIN MOTION	All in favor.	

V. UNFINISHED BUSINESS

A. Public Hearing Meeting (BMC5.20.030.C)

No individuals in the call to address the group. Chair Doug Boyer closed the Public Hearing Meeting.

B. Brainstorm and Evaluate 2021 Commission Body Goals/Tasks/Priorities

MOVED:	Henderson	Motion to table topic for next agenda, and to include survey ideas from Quiner
SECONDED:	Joekay	
VOTE ON MAIN MOTION	All in favor	

C. Discuss BMC Code Changes Letter from Naim Shabani

MOVED:	Henderson	Motion to have city clerk revise ordinance on the issuance of chauffer license (misd vs. felony) and to revise drug testing policy for mandatory drug test if in accident.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

VI. NEW BUSINESS

A. Review and Approve ordinances for Council regarding BMC codes 5.20.110 and 5.20.160

MOVED:	Henderson	Motion to pass ordinance 5.20.160 and 5.20.110
SECONDED:	Joekay	
VOTE ON MAIN MOTION	None opposed.	

B. Proposed Operating Capital Budget for PD and FD

MOVED:	Henderson	Motion to table budget topic for special meeting
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

VII. CHIEF's COMMENTS

Chief Simmons – Fully staffed in CSP and CSO positions, administrative positions (evidence/records and admin assistant/taxi inspector) are fully staffed at this time. Dispatch has five positions, but currently holds 6 dispatchers, as one is in training in anticipation for 2 dispatchers planning to leave for college. In need for a dispatch supervisor and has started a nationwide search. 16 positions for peace officers available (including a grant-funded school resource officer), 12 of which are filled. Out of 4 vacancies, two officers will be starting within next two weeks, which will bring down to 2 vacancies. On discussion of difficulty filling vacancies, the issue lies more within retaining officers due to high rate of burn out. Also spoke on how the Police Department must abide by state laws and must protect people's constitutional rights of persons involved with cases when making comments to the press. Dispatch now receives notifications on Monday and Friday to document and call hospital to inquire if there are sex assault kits to be picked up, in which an officer will be dispatched to retrieve if there are.

Fire Chief Solsebee – Fire department holding steady, unable to hire new personnel, did extend job offers that fell through, will aggressively advertise those positions and has already reached out to national vendors. Equipment holding up, staff at fire department doing good job maintaining equipment. Also grateful about some volunteers who have been stepping up. It was also clarified that Daron continues to work as the Acting Fire Chief, per job description as the Fire Captain in the absence of a Fire Chief.

VIII. TRANSPORTATION INSPECTOR'S REPORT

See report in Commission Packet. March and April report will be combined for next scheduled meeting.

IX. COMMISSION MEMBER's COMMENTS

Theresa Quiner – Thanked Chiefs for updates.

Nicholai Joekay – No comment

Melanie Fredericks – Not comment but question regarding gathering community input, Rose Henderson advised that it was discussed earlier in the meeting prior to Melanie's participation.

Rose Henderson – No further comment

Doug Boyer – Thanked both departments, as well as dispatchers when having to call while in other official capacity. Thought it was good to readdress ordinance change suggestions by Naim Shabani,

X. ADJOURNMENT

X. ACCORDING		
MOVED:	Henderson	Motion to adjourn.
SECONDED:	Joekay	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 9:19 pm.

APPROVED THIS _____ DAY OF _____, 2021.

Diane Typo, Recorder

Douglas Boyer, Chair

CITY OF BETHEL, ALASKA

Ordinance #21-14

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 4.16.160 SALES TAX EXEMPTIONS AND LIMITATIONS

WHEREAS, in 2017, the City of Bethel repealed and readopted the City's Municipal Code 4.16, Sales Tax Exemptions;

WHEREAS, in 2020, the City began collecting remote sales tax through the Alaska Remote Seller Sales Tax Commission (ARSSTC);

WHEREAS, in establishing the City's participation in ARSSTC, it became clear that some of the City's sales tax exemptions and limitations were confusing or inconsistent;

WHEREAS, addressing these inconsistencies and clarifying the sales tax exemptions and limitations will improve accurate and timely collection of City sales tax and make the City's sales tax regulations more user-friendly for the City administration and the public.

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a codified Ordinance is of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapter 4.16.160 Tax Exemptions, is amended as follows, new language is underlined old language is stricken.

4.16.160 Exemptions and Limitations on Exemptions

The following sales and services are exempt from the tax levied under this chapter only in accordance with the exemptions and limitations thereon, as provided for in this section:

- A. *Admissions.* Sales of admission to school entertainments, school athletic events, and events conducted for the benefit of charitable or community organizations are exempt. ~~This exemption does not apply to sales of gaming property.~~
- B. *ATVs/Boats.* That portion of the selling price of an all-terrain vehicle (ATV), snow machine, boat, or boat motor in excess of three thousand five hundred dollars (\$3,500) is exempt, regardless of whether or not such items are purchased simultaneously, or are invoiced or otherwise billed on the same billing document.
- C. *Banking* The following fees, sales and services charged by banks, savings and loan associations, credit unions and investment banks are exempt:
- a. Fees for the sale, exchange or transfer of currency, stocks, bonds and other securities;
 - b. *Loans.* The principal amount of the loan, the interest charged for loaning of money, escrow collection services, and any fees associated with the loaning of money ~~are exempt~~;
 - c. Services associated with the sale, exchange or transfer of currency, stocks, bonds and other securities;
 - d. Pass-through charges on loan transactions which include sales tax;
 - e. Sale of insurance policies, bonds of guaranty and fidelity (AS [21.09.210](#)).
- D. *Casual and Isolated Sales, Services or Rentals.* Proceeds from casual, occasional or isolated sales which are easily identified as the sale of ~~personal goods or property~~ tangible personal property or goods at such functions as moving, garage, yard, food and bake sales, markets or fairs (such as flea markets and craft fairs), the sale of private vehicles when the seller is not a dealer in used vehicles, or services such as babysitting or house-sitting provided the seller does not regularly engage in the business of selling such goods or services or rentals ~~but are exempt, but~~ only if:
1. The sales of goods and services do not occur for more than ten (10) days in a calendar year, and are not made through a dealer, broker, agent or consignee; or

2. The rental of personal tangible property does not exceed sixty (60) days in a calendar year, whether or not consecutive. ~~The rental of real estate is not exempt.~~
3. Sales or rentals made pursuant to a business license or by sellers representing themselves to be in the business of making sure sales, rentals or services are not exempt.
4. The rental of real estate is not exempt.
- E. *Cemetery Plots.* The sale of cemetery/burial plots is exempt.
- F. ~~*Commerce.* Freight and wharfage charges, whether arising out of foreign, interstate or intrastate commerce, are exempt.~~
~~Warehouse and storage services transportation of goods, equipment, or other property from one point to another within the city limits by commercial movers is are not exempt.~~
- G. *Compliance with State and Federal Laws.* Gross receipts or proceeds derived from sales or services which the city is prohibited from taxing under the laws of the state or under the laws and the Constitution of the United States, including, but not limited to the following:
 1. Sales by the U.S. Postal Service are exempt;
 2. Purchases made under the authority of or made with any type of certificate issued pursuant to [42](#) USC Sections [1771](#) through [1789](#) (Child Nutrition Act of 1966) are exempt;
 3. *Repealed by Ord. 20-06.*
 4. ~~Air transportation including that portion of any chartered fishing or hunting expedition which covers the cost of air transportation;~~ Air transportation precluded from taxation under AS 29.45.820 is exempt.
 5. Gross receipts or proceeds derived from sales to the United States Government, the state, a city or any political department thereof are exempt. However, the exemption shall not apply to the sale of materials and supplies to contractors for the manufacture or production of property or rendering services for sale to such government units or agencies on a contract bid

- award, in which event the contractor shall be deemed the buyer, subject to the payment of the tax.
6. A sale or rental to an employee of the state, its political subdivisions, or the federal government is ~~only~~ exempt, but only when the government employee provides proof that the sale is for government business by paying for the sale with a government voucher, purchase order, check, credit card, or warrant, or providing other verifiable documentation to the seller to allow the seller to readily determine that the sale is for government business.
7. A sale or rental to a federally recognized tribe is exempt, but only when the tribal employee provides proof that the sale is for tribal government business by paying for the sale with a tribal voucher, purchase order, check, credit card, or warrant, or providing other verifiable documentation to the seller to allow the seller to readily determine that the sale is for tribal government business.
- H. *Credit Unions*. Sales to or by federally chartered credit unions or credit unions organized under AS 06.45 are exempt.
- I. *Dues*. Dues or fees paid to clubs, labor unions and other organizations solely for the privilege of membership are exempt.
- J. *Freight and Wharfage*. Freight and wharfage charges, whether arising out of foreign, interstate or intrastate commerce, are exempt unless such delivery services are included in a through bill of lading in conjunction with interstate commerce. ~~Warehouse, storage services, and delivery services that begin and end within the city of Bethel are taxable, unless such delivery services are included in a through bill of lading in conjunction with interstate commerce.~~ 1. Warehouse and storage services are not exempt. 2. Transportation of goods, equipment, or other property from one point to another within the city limits by commercial movers is not exempt.
- K. *Maximum Tax*. That portion of the selling price for a single piece of equipment or tangible personal property ~~by an individual unit price in excess of ten thousand dollars (\$10,000) is exempt. A single sales unit is any retail merchandise sale in~~ excess of ten thousand dollars (\$10,000) is exempt, where the selling price is

totalled on one (1) invoice or on any sales slip, ~~although this exemption does not apply if any portion of the invoice or sales slip refers to more than~~ under one (1) calendar day.

L. *Medical Services.*

1. Services of a person licensed or certified by the state of Alaska as a doctor of medicine and surgery, a doctor of osteopath and surgery, a chiropractor, a dentist, an optometrist, an audiologist, a hospital, an occupational therapist, a physical therapist or a licensed or practical nurse; provided, that the service is within the scope of the state license or certificate are exempt;
2. Services of a person licensed or certified by the state of Alaska as a psychologist or psychological associate, a clinical social worker, an alcohol or drug counselor, a marital and family therapist or a licensed professional counselor; provided, that the service is within the scope of the state license or certificate are exempt;
3. Fees for supplies, equipment and services provided by a hospital, medical clinic or dental clinic for patient treatment, including laboratory and x-ray services are exempt;
4. Assisted living services provided in accordance with an assisted living plan and in an assisted living home licensed as such by the state are exempt;
5. Gross receipts or proceeds of the retail sale of prescription drugs are exempt;
6. ~~Services rendered by masseurs, even those working for a hospital, chiropractor or other medical provider, are not exempt.~~
Services rendered by massage therapists, including those working for a chiropractor or other medical provider, are not exempt.

M. *Newspapers.* Sales of newspapers are exempt.

N. *Nonprofits.* A sale of goods or services to any entity that, ~~at the time of the sale, is nonprofit able to produce~~ entity that, at the time of sale, can produce a sales tax exemption card and that has:

1. ~~legally constituted and legitimately acting in accordance with~~ a duly authorized federal tax-exempt status pursuant to IRS Regulations, Section

501(c)(3), (4) or (19) is exempt, provided that any income from the exempt sale is also exempt from federal taxation;

- ~~2. provided any income from the exempt sale is exempt from federal taxation;~~
and
~~3. provided the nonprofit produces a sales tax exemption card.~~

~~Exceptions: Activities provided by the entity where such organization is engaged in business for profit or is competing with other persons engaged in the same manner or in a similar business are not exempt.~~

- O. *Public Assistance.* Purchases made with food coupons, food stamps, or other type of certificate issued under [7](#) USC Sections [2011](#) through [2025](#) (Food Stamp Act) or other certificates issued under [42](#) USC [1786](#) (Special Supplemental Food Program for Women, Infants and Children) are exempt.
- P. *Real estate sales.* Sale of property consisting of land and/or buildings are exempt.
- Q. *Recreational Vehicles.* That portion of the selling price of an all-terrain vehicle (ATV), snow machine, boat, or boat motor in excess of three thousand five hundred dollars (\$3,500) is exempt, ~~is exempt~~ regardless of whether or not such items are purchased simultaneously, or are invoiced or otherwise billed on the same billing document.
- R. ~~*Rental Units.* Costs incurred by owners/landlords for rental units, such as included utilities, fuel, or any other expenses, are not exempt.~~
- S. *Retail Sales of Foods.* ~~Are exempt in~~ Prepared food sold under the following circumstances are exempt as follows:
1. When served in cafeterias or lunchrooms of elementary, secondary, post-secondary schools, colleges or universities which are operated primarily for students and staff, and are not operated for the public or for profit;
 2. When served to clients and staff, and not to the public or for profit, as part of services provided by a nonprofit hospital or other nonprofit government organization licensed by the state of Alaska for the care of humans;

3. Meals delivered by a nonprofit organization to handicapped or senior citizens at their place of residence or meals served on the premises of a nonprofit to senior citizens or the homeless or disadvantaged; provided, that the sale price of such meals does not exceed the cost of delivery or service of such meals.
- T. *Sales to Retailers.* Are exempt only if the buyer presents to the seller a valid exemption card, issued by the city pursuant to this section, and for the class of activity involved for which the exemption is sought and:
1. The sale of goods, wares or merchandise to a retail dealer, manufacturer or contractor is for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax;
 2. and the ~~The~~ product is an item sold as part of the reseller's primary business and ~~must be~~ is of such nature that it can be purchased by the general public in a transaction that is not dependent upon the purchase of another product or service.
 3. ~~The exemption card must be for the class of activities involving the resale of the type of goods for which the exemption is sought.~~
 4. Food products that are purchased for resale must be purchased and sold as is or prepared in a commercial kitchen. ~~If a purchaser buys goods for resale in accordance with this subsection and for personal or other use at the same time, only the goods that are to be sold for resale in accordance with this subsection shall be exempt.~~
 5. ~~Supplies, services, tools, repair services, equipment or any other goods or services purchased to support a business but not for resale in accordance with this subsection are not exempt.~~
- U. *School.*
1. Fees and charges for extracurricular activities or events promoted or undertaken by educational or student organizations are exempt;
 2. Sales by any student organization, parent/teacher organization or booster club recognized by the school or educational organization in which it

operates, which proceeds are utilized to further the purposes for which the organization was formed are exempt;

3. Sales and services by schools or other educational organizations made in the course of their regular functions and activities, which proceeds are utilized to further the purposes for which such organization was formed are exempt;
 4. Sales of food and beverages at educational lunchrooms which are operated primarily for staff and/or students, and which are not operated for the purpose of sale to the general public for profit are exempt;
 5. The service of transporting students to and from a school in vehicles when in the regular course of that business is exempt.
- V. *Securities*. The sale of insurance and bonds of guaranty and fidelity, and the commission thereon (AS [21.09.210\(f\)](#), [21.79.130](#), [21.80.130](#)) is exempt.
- W. *Senior Citizen Exemptions*. The following are exempt only if the buyer, or their designee, presents a valid senior citizen exemption certificate and the product or service is intended primarily for the senior citizen holding the exemption card:
1. ~~The sale to a senior citizen of f-Food~~ intended for consumption by the senior citizen, their spouse, or same sex partner living in the same household, or the unemancipated minor children of either the senior citizen or their spouse or same sex partner, who live in the same household. For purposes of this subsection, "food" is defined in accordance with [7](#) USC Section [2012\(g\)](#) (definition of "food" for purposes of the Food Stamp Act).
 2. The payment of rent by a senior citizen on a single dwelling occupied as the senior citizen's primary residence and permanent place of abode.
 3. Payment for telephone, electric, ~~water and sewer utility services, and heating~~ fuel by a senior citizen on a single dwelling occupied as the senior citizen's primary residence and permanent place of abode.
 4. ~~The payment for heating fuel used by a senior citizen for a single dwelling occupied as the senior citizen's primary residence and permanent place of abode.~~
 5. ~~The sale of alcohol, tobacco, bingo cards, raffle tickets, pull tabs, other games of chance and/or marijuana to a senior citizen is not exempt.~~

X. *Services.* That portion of the selling price of a single service that exceeds twelve thousand dollars ~~(\$12,000)~~ 2,400.00 is exempt. This amount will be adjusted in ~~2019~~ 2022 and every two (2) calendar years thereafter consistent with the Consumer Price Index for all urban consumers for Anchorage metropolitan area compiled by the United States Department of Labor, Bureau of Labor Statistics. Adjustments to the amount listed will be rounded to the nearest one hundred dollars (\$100). For the purposes of this subsection, a single service is an interrelated and interdependent function necessary to perform a specified action. If a single service is performed over a period exceeding one (1) month, the selling price must be apportioned to a monthly or invoice basis, whichever is more frequent, proportionate to the service performed, except for:

1. A commission paid to an agent for negotiating the sale of real property ~~(the commission is taxed at the first twelve thousand dollars (\$12,000) of the sale, regardless of the length of time the agent has taken in selling the property); or~~
2. A written contingency fee agreement award or settlement ~~(to be collected on the first twelve thousand dollars (\$12,000) of the fee award regardless of the length of time taken to resolve the case).~~

Y. *Transportation.*

~~1. The following types of transportation services are exempt:~~

- ~~a. 1. The sale of services for transporting passengers by river taxi, taxicab, bus, commercial airline, air charter, air taxi, hover craft; or~~
are exempt.
- ~~b. 2. The sale of passenger seat tickets by a commercial airline is~~
exempt;
- ~~c. 3. The service of transporting disabled or handicapped individuals when in the regular course of that business is exempt.~~

~~2. The following are not exempt:~~

- ~~a. 4. The lease of vehicle for hire permits are not exempt.~~

Introduced by: City Manager, Pete Williams
Introduction Date April 13, 2021
Public Hearing Date: April 27, 2021
Action:
Vote:

- ~~b.~~ 5. The portions of a sale of flight seeing or air/water/shore excursion travel or adventure services which are not charges for transportation of persons on a federal airway are exempt;
- ~~c.~~ 6. The lease or rental of vehicles is not exempt.
- Z. *Utilities.* Payment for city water, sewer and refuse utility services by any and all persons or entities are exempt.
- AA. *Wholesale.* Proceeds from products sold as wholesale sales to businesses designated by the state of Alaska as wholesalers are exempt. These include sales of goods, wares or merchandise to a retail dealer, manufacturer or contractor for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. In this connection a retailer must stock that merchandise for resale, display the same to the public and hold themselves out as regularly engaged in the business of selling such products.

SECTION 4. This Ordinance shall become effective immediately following adoption by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 27th DAY OF APRIL 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

SUGGESTED AMENDMENT TO ORDINANCE 21-14

From Administration

Suggested Amendment

Motion to amend to:

1. Strike new language “provided that any income from the exempt sale is also exempt from federal taxation”
 2. Insert new language “Exceptions: A sale of goods or services to any nonprofit when the sale of the goods or services is used to support for-profit business operations or operations that compete with persons engaged in similar business operations, are not exempt from taxation.”
- A. *Nonprofits.* A sale of goods or services to any ~~entity that, at the time of the sale, is nonprofit able to produce~~ entity that, at the time of sale, can produce a sales tax exemption card ~~and that has:~~
- ~~1. legally constituted and legitimately acting in accordance with a duly authorized federal tax-exempt status pursuant to IRS Regulations, Section 501(c)(3), (4) or (19) is exempt, provided that any income from the exempt sale is also exempt from federal taxation;~~
 - ~~2. provided any income from the exempt sale is exempt from federal taxation; and~~
 - ~~3. provided the nonprofit produces a sales tax exemption card.~~

~~Exceptions: Activities provided by the entity where such organization is engaged in business for profit or is competing with other persons engaged in the same manner or in a similar business are not exempt.~~

Exceptions: A sale of goods or services to any nonprofit when the sale of the goods or services is used to support for-profit business operations or operations that compete with persons engaged in similar business operations, are not exempt from taxation.

Bethel Municipal Code 4.16.040 Presumption of taxability, provides: it is presumed that all sales by a person engaging in business are subject to the sales tax. This assumption applies to sales made by nonprofits, even if those sales are to support the mission of the nonprofit. Although that can be assumed through a review and interpretation of the code, a clearer exception to this exemption may help facilitate clearer expectation from the public on collections.

Introduced by: Public Safety and
Transportation Commission
Introduction Date: April 27, 2021
Public Hearing Date: May 11, 2021
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE #21-15

AN ORDINANCE BY THE BETHEL CITY COUNCIL TEMPORARILY REDUCING PAYMENTS LISTED UNDER 5.20.160 A. OF THE BETHEL MUNICIPAL CODE FOR TAXICAB, RIVER TAXI, LIMOUSINE OR BUS PERMIT NOT IN OPERATIONAL STATUES AS A RESULT OF COVID-19

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public risk;

WHEREAS, on March 11, 2020, Governor Dunleavy issued a declaration of public health disaster emergency in response to the anticipated outbreak of COVID-19 within Alaska's communities;

WHEREAS, on March 11, 2020, the World Health Organization designated the COVID-19 outbreak a pandemic;

WHEREAS, various organizations, agencies, and local governments throughout the State of Alaska continue to restrict public gatherings, school sessions and programs, and other activities as well as non-essential travel in efforts to contain the virus these actions and the effects of these action have impacted the operation of our taxicab industry;

WHEREAS, on March 25, 2020, Bethel City Council adopted Ordinance 20-09, finding the existence of a public health emergency related to the COVID-19 outbreak, incorporating by reference the declaration of local disaster emergency issued by the Acting City Manager and Mayor on March 24, 2020; seeking state and federal funding assistance; and issuing certain health advisories and requests consistent with state and federal law;

WHEREAS, on May 26, 2020, Bethel City Council adopted Ordinance 20-11 extending the declaration of emergency it previously issued, requiring explicit approval of Council before the adoption of any mandates or guidelines beyond the scope of the State of Alaska health mandates; and repealing Section 4 of Ordinance 20-09, which adopted travel and social distancing guidance within the City;

Introduced by: Public Safety and
Transportation Commission
Introduction Date: April 27, 2021
Public Hearing Date: May 11, 2021
Vote:

WHEREAS, since June 2020, there has been a rapid increase in COVID-19 cases throughout Alaska and within Bethel and surrounding communities in the Yukon-Kuskokwim Delta region;

WHEREAS, the communities regulated vehicle industry has faced significant loss due to the COVID-19 pandemic requiring many City issued vehicle permits to not be in operational status;

WHEREAS, Bethel Municipal Code Section 5.20.160 A states:

A. Two hundred dollars (\$200) monthly shall be paid to the transportation inspector for the issuance or renewal of a bus, limousine, river taxi, dispatch service, or taxicab permit no later than the tenth (10th) of each month.

WHEREAS, the Commission finds it necessary to, because of the public health emergency provide a reduction of monthly fees for unoccupied permits to \$100 to the consideration of regular monthly fee of permits as provided in the above-mentioned subsection a. of 5.20.160

NOW, THEREFORE BE IT RESOLVED by the City of Bethel city council, as follows:

The City Council finds, the public health emergency has significantly impacted the operations of the transportation industry and wishes to provide a reduction of the monthly fee for permits as they related to BMC 5.20.160 A. for permits that are in an unoccupied status for the entire month, to pay a monthly fee of \$100 while occupied permits pay the regular \$200 between the period of March 25, 2020 until December 30, 2021 unless otherwise amended. Any over payment made by permit holder on an unoccupied permit between the period of this reduction, shall have a credit on their account.

ENACTED THIS 11 DAY OF MAY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk CMC

Introduced by: City Manager Peter A. Williams
Introduction Date: April 27, 2021
Public Hearing Date: May 11, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 20-12 (m)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2021 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2021.

WHEREAS, Public Works Department, Property Maintenance Division budget line item 10-70-502, Overtime was approved for \$35,000.

WHEREAS, Property Maintenance overtime is currently overextend by \$20,431.56;

WHEREAS, IT is estimated that this department (five positions) utilizes an estimated average of \$6,000 per month for overtime;

WHEREAS, THIS department will foreseeably be using overtime for the three remaining months of fiscal year 2021, it is requested that \$40,431.56 be re-allocated from the General Fund Balance to pay for the deficit and designate \$20,000 for the rest of the fiscal year FY-21;

M-1 Property Maintenance				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-70-502	Property Maintenance Personnel Budget - Overtime	35,000	<u>40,431.56</u>	75,431.56
			<i>Total Increase</i>	
10-10100	Cash In Combined Fund	12,681,652.72	(40,431.56)	12,641,221.16
			<i>Total Decrease</i>	

WHEREAS, Public Works Department, Piped Water Division budget line item 51-82-502, Overtime was approved for \$34,375;

WHEREAS, Piped Water 51-82-502 has a deficit of \$5,148 for overtime;

Introduced by: City Manager Peter A. Williams
 Introduction Date: April 27, 2021
 Public Hearing Date: May 11, 2021
 Action:
 Vote:

WHEREAS, it is estimated that this department utilizes an estimated average of \$4,391 per month for overtime;

WHEREAS, this department will foreseeably be using overtime for the three remaining months of fiscal year 2021, it is requested that \$20,000 be re-allocated from the Water and Sewer Enterprise Fund Balance to stabilize the over expenditure and designate the remaining additional overtime expenses in FY-21 ;

M-2 Piped Water				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
51-82-502	Hauled Sewer Personnel Budget - Overtime	34,375	<u>20,000</u> <i>Total Increase</i>	54,375
51-10100	Water/Sewer Enterprise Fund Balance	2,718,298.16	(15,000) <i>Total Decrease</i>	2,703,298.16

WHEREAS, PUBLIC Works Department, Hauled Sewer Division budget line item 51-85-502, Overtime was approved for \$125,000;

WHEREAS, Hauled Sewer currently has \$2,600 for overtime expenses.

WHEREAS, IT is estimated that this department (eleven positions) utilizes an estimated average of a est. \$13,166 per month for overtime;

WHEREAS, THIS department will foreseeably be using overtime for the three remaining months of fiscal year 2021, it is requested that \$40,000 be re-allocated from the Water and Sewer Enterprise Fund Balance to pay for anticipated overtime expenditures for the rest of FY-21;

M-3 Hauled Sewer				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
51-85-502	Hauled Sewer Personnel Budget - Overtime	125,000	<u>40,000</u> <i>Total Increase</i>	165,000
51-10100	Water/Sewer Enterprise Fund Balance	2,703,298.16	(40,000) <i>Total Decrease</i>	2,663,298.16

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS __TH DAY OF 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

City of Bethel, Alaska

Ordinance 20-12 (m)
2 of 3

Introduced by: City Manager Peter A. Williams
Introduction Date: April 27, 2021
Public Hearing Date: May 11, 2021
Action:
Vote:

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Emergency Ordinance #21-16

AN ORDINANCE BY THE BETHEL CITY COUNCIL EXTENDING THE DECLARATION OF EMERGENCY ISSUED THROUGH ORDINANCES 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09 and 20-08

- WHEREAS,** on March 11, 2020, the State of Alaska declared a public health emergency in response to an anticipated outbreak of COVID-19 in Alaska;
- WHEREAS,** on March 24, 2020, Bethel City Council adopted Ordinance #20-08; authorizing the City Manager and City Council to modify or suspend sections of the Bethel Municipal Code regarding public meetings and participation, procurement, contracts, leases and personnel rules in order to ensure the health, safety and welfare of the City during a State-declared public health emergency;
- WHEREAS,** on March 25, 2020, the Bethel City Council adopted Ordinance #20-09, finding the existence of a public health emergency related to the COVID-19 outbreak, incorporating by reference the declaration of local disaster emergency issued by the Acting City Manager and Mayor on March 24, 2020; seeking state and federal funding assistance; and issuing certain health advisories, and requests consistent with state and federal law;
- WHEREAS,** the potential extent and effect of COVID-19 cannot yet be known, it remains vital for the City of Bethel to be prepared and take all needed precautions until there is no longer a threat;

NOW THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

Section 1. Finding of Emergency. The Bethel City Council finds that an emergency exists in the City of Bethel due to the outbreak of COVID-19, which has been declared a global pandemic and a state and national public health emergency.

Section 2. Classification. This ordinance is not permanent in nature and is a non-codified ordinance that shall not become part of the Bethel Municipal Code.

Section 3. All provisions of Ordinance #20-11, as amended, remain in effect.

Section 4. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

City of Bethel, Alaska

Ordinance #21-16

Introduced by: Mayor DeWitt
Introduction and Public Hearing Date May 11, 2021
Action:
Vote:

ENACTED THIS 11th DAY OF MAY 2021 BY A VOTE OF _ IN FAVOR AND 0 OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

EMERGENCY ORDINANCE 21-17

AN ORDINANCE BY THE BETHEL CITY COUNCIL EXTENDING EMERGENCY ORDINANCE 21-10, 21-03, 20-38, 20-34 and 20-27 ESTABLISHING A MANDATE WITHIN THE CITY OF BETHEL THAT MASKS OR SIMILAR FACE-COVERINGS BE WORN IN PUBLIC IN INDOOR AND INDOOR-ADJACENT SPACES, AND UNDER CERTAIN CONDITIONS IN OUTDOOR SPACES, DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

- WHEREAS,** on March 11, 2020, the State of Alaska declared a public health emergency in response to an anticipated outbreak of COVID-19 in Alaska;
- WHEREAS,** on March 24, 2020, the Bethel City Council adopted Ordinance #20-08, authorizing the City Manager and City Council to modify or suspend sections of the Bethel Municipal Code regarding public meetings and participation, procurement, contracts, leases, and personnel rules in order to ensure the health, safety and welfare of the City during a State-declared public health emergency;
- WHEREAS,** on March 25, 2020, the Bethel City Council adopted Ordinance #20-09, finding the existence of a public health emergency related to the COVID-19 outbreak, incorporating by reference the declaration of local disaster emergency issued by the Acting City Manager and Mayor on March 24, 2020; seeking state and federal funding assistance; and issuing certain health advisories and requests consistent with state and federal law;
- WHEREAS,** on July 28, 2020, the Bethel City Council passed a resolution establishing a policy within the City of Bethel that masks or similar face-coverings be worn in public in indoor and indoor-adjacent spaces, and under certain conditions in outdoor spaces, during the COVID-19 public health emergency;
- WHEREAS,** City Council adopted Ordinance # 21-03, 20-38, and 20-34 which extended Ordinance 20-27 adopted on August 31, 2020, Establishing a Mandate Within the City of Bethel that Masks or Similar Face-Coverings be Worn in Public in Indoor and Indoor-Adjacent Spaces, and Under Certain Conditions in Outdoor Spaces, During the COVID-19 Public Health Emergency;
- WHEREAS,** the COVID-19 outbreak remains ongoing, the potential extent and effect of the disease cannot yet be known, and it remains vital for the City of Bethel to be prepared and take all necessary precautions until the outbreak no longer poses a

City of Bethel, Alaska

Ordinance #21-17

threat;

- WHEREAS,** a growing body of scientific research shows that people with no or few symptoms of COVID-19 can still spread the disease, and that the use of face coverings, combined with physical distancing and frequent hand-washing, will dramatically reduce the spread of COVID-19;
- WHEREAS,** the risk of COVID-19 remains high; the increasing numbers of Alaskans who are leaving their homes for work and other needs, and for travel both in and out of the region, increase the risk of COVID-19 exposure and infection;
- WHEREAS,** healthcare providers have learned a lot about COVID-19 transmission; crucially, research and data show that people who are infected but are asymptomatic or pre-symptomatic play a big role in community spread, as they can transmit the virus to others before those symptoms appear, meaning that the virus can spread between people interacting in close proximity to each other by actions such as speaking, coughing, singing, laughing, or sneezing;
- WHEREAS,** the Bethel City Council recognizes that it is critical to continue to maintain 6-feet of physical distancing to slow the spread of COVID-19, but that the additional use of a simple face covering, as recommended by the CDC, can further aid in slowing the spread of the virus by reducing the chances of asymptomatic or pre-symptomatic people transmitting the virus to others;
- WHEREAS,** the City of Bethel, as an employer and custodian of City-owned and operated public facilities, is required to maintain a safe work and public environment and on that basis is empowered to require masks, hand-washing, physical distancing, and other similar COVID-19 prevention and mitigation measures on City property in order to ensure the health and safety of the public and of City employees on City owned, leased, or operated property;
- WHEREAS,** it is imperative that the City take its role in protecting this community and region seriously, and every resident, visitor, business, organization and agency in this community has a responsibility to do their part in protecting each other from this serious disease; if we don't all participate in these mitigation and prevention measures, then the benefits will not be realized;
- WHEREAS,** the State of Alaska has issued formal legal guidance opining that second-class cities have the power to enact masking mandates during this pandemic;
- WHEREAS,** the Council finds that it is in the best interest of the public peace, health, welfare

and safety, and to preserve the health, safety, and lives of the citizens of the community and region, to establish a mandate that masks and face-coverings be worn when interacting in public spaces in the community of Bethel, consistent with this mandate;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a non-codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Mandate:

To reduce the possibility of community spread of COVID-19, it is the mandate of the City of Bethel that face coverings be worn when people are in high-risk public situations including but not limited to:

- Inside of, or in line to enter, any indoor public space;
- Obtaining services from a healthcare facility;
- Waiting for or riding on public transportation or while in a taxi or bus;
- Engaged in work, whether at the workplace or performing work off-site, when:
 - Interacting in-person with any member of the public;
 - Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time;
- Working in any space where food is prepared or packaged for sale or distribution to others;
- Working in or walking through public common areas, such as hallways, stairways, elevators, and parking facilities;
- In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to physically distance;
- Driving or operating any public transportation or taxi service or ride-sharing vehicle;
- While outdoors in public spaces when maintaining a physical distance of six feet from persons who are not members of the same household or residence is not feasible.

SECTION 3. Exemptions:

The following individuals are exempt from wearing a face covering:

- Persons younger than two years old;
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
- Persons for whom wearing a face covering would create a risk to the person related to their

- work, as determined by local, state, or federal regulators or workplace safety guidelines;
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service;
 - Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence;
 - Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least six feet from others; and
 - Persons who are incarcerated. Jails and community residential centers, as part of their mitigation plans, will have specific guidance on the wearing of face coverings or masks for both inmates and staff.

Section 4. Enforcement. The City reserves the right to use all available enforcement options to ensure compliance with this mandate. However, brief removal of a face covering, such as is necessary to eat, drink, or scratch an itch does not constitute a violation of this mandate (although hand-washing is recommended after such activities). Additionally, a violation of this mandate does not create grounds for residents to harass individuals who do not comply with it.

NOW, THEREFORE, BE IT ORDAINED that the Bethel City Council establishes a community mandate that masks or similar face-coverings shall be worn when interacting in public spaces in the community of Bethel consistent with this resolution and establishes a mandate that masks or similar face-coverings be worn in City facilities and on City property in accordance with this resolution.

Section 5. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 11th DAY OF MAY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel, Alaska

Ordinance #21-17

4 of 4

CITY OF BETHEL, ALASKA

ORDINANCE #21-18

AN ORDINANCE BY THE BETHEL CITY COUNCIL REPEALING AND REPLACING ORDINANCE 21-16 TESTING AND QUARANTINE MANDATES AND ADOPTING MANDATES THAT ALLOW FOR QUARANTINE AND TESTING EXEMPTIONS IF THE TRAVELER HAS RECEIVED THE RECOMMENDED COVID-19 VACCINATION

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public health risk;

WHEREAS, the Yukon-Kuskokwim Delta region is home to over fifty (50) small and remote communities which are located off the road system and which have limited medical infrastructure;

WHEREAS, since May 2020, the Yukon-Kuskokwim Health Corporation (YKHC) has offered voluntary COVID-19 testing at the Bethel Airport for all persons arriving from outside the Yukon-Kuskokwim Delta region to Bethel and has increased accessibility to testing on its campus;

WHEREAS, in mid-December, YKHC received its allocation of COVID-19 vaccine from the State of Alaska, and began offering vaccinations to residents of the Yukon Kuskokwim Delta region;

WHEREAS, Bethel City Council finds it is necessary to apply state public health mandates regarding travel to Bethel in order to contain the transmission of COVID-19 within its borders;

WHEREAS, Bethel City Council has the authority to implement temporary local travel mandates relating to air travel to Bethel from outside the Yukon-Kuskokwim Delta region to mitigate COVID-19 within its borders and to protect the health of its residents based upon the following:

- Federal, State, and Local authorities have declared COVID-19 to be a public health disaster emergency;
- AS 26.23.020(e), the State of Alaska Operations Plan, and the City of Bethel Emergency Operations Plan enable the City of Bethel to respond in times of a public health emergency;

- According to AS 26.23.060(h), a “political subdivision” permitted to act under AS 26.23 includes a municipality like Bethel, which has adopted and exercised certain “health and safety” and “public peace, morals, and welfare” powers both through its Emergency Operations Plan and under Titles 1, 8, and 9 of the Bethel Municipal Code;
- The “City of Bethel COVID-19 Emergency Rules and Procedures” adopt temporary requirements that are necessary and reasonable to protect public health and safety within the City and are narrowly tailored to limit the impact of these measures on the economic and personal liberties of all individuals and entities to which they apply;
- The Alaska Constitution, article X, section 1, provides that a liberal construction shall be given to the powers of local government units.
- Alaska Statute 29.25.030 expressly grants local communities the authority to adopt an emergency ordinance to meet a public emergency;
- Alaska Statute 29.35.260 permits a city outside a borough to exercise a power not otherwise prohibited by law;
- The Alaska Attorney General issued a guidance statement supporting a second-class city’s authority to enact local mitigation measures during a public health emergency;
- The Governor and the Department of Health and Social Services have recognized the heightened risk of COVID-19 to residents of small, remote communities with limited medical infrastructure, and have supported a policy that provides small communities with the flexibility to enact public health mandates tailored to their particular circumstances.

WHEREAS, we must take steps to continue to protect our community and region from further harm and loss;

WHEREAS, taking the free vaccinations available and recommended by our medical and health professionals is a significant way to lower the positivity rate;

WHEREAS, two FDA-emergently-authorized and recommended vaccines that are shown to be highly effective at preventing COVID-19 are now available (Pfizer-BioNtech’s COVID-19 vaccine and Moderna’s COVID-19 Vaccine);

WHEREAS, if someone has been vaccinated, they are less likely be positive for COVID-19; clinical trials indicate that the Moderna vaccine is 94.1% effective and the Pfizer-BioNTech is 95% effective at preventing laboratory-confirmed COVID-19 illness in people without evidence of previous infection;

WHEREAS, the CDC confirms that acquiring COVID-19 naturally may offer some natural immunity against COVID-19 and that current reinfection with the virus that causes COVID-19 is uncommon in the 90 days after initial infection; however, it is unknown how long this natural immunity protection lasts, and the risks of severe illness and even death from COVID-19 far outweigh any benefits of natural immunity;

WHEREAS, on February 10, 2021 the CDC released new regulations allowing those that have received the suggested vaccinations can be exempt from the quarantine requirements following two weeks after their second shot;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

The Bethel City Council hereby adopts the City of Bethel Emergency COVID-19 Rules for Traveler Testing upon arrival to Bethel as follows:

Section 1. Travel Prohibited. Anyone who is currently infected with SARS-CoV-2 virus must not travel to Bethel until they are cleared from isolation by a medical professional or unless otherwise authorized by a medical professional for medical reason or detained by State of Alaska Department of Corrections.

Section 2. Testing Isolation and Quarantine Requirement. When traveling to Bethel:

- i. The traveler should get a molecular test for SARS-CoV-2 within 72 hours prior to travel to Bethel and be able to present upon arrival into Bethel proof of that negative test. The traveler should avoid commencing travel to Bethel without a negative test result in hand.
- ii. If a traveler cannot get tested prior to traveling to Bethel, if the test result is unavailable upon arrival, or if the traveler was outside of Bethel for less than 72 hours, the traveler must get a molecular test for SARS-CoV-2 upon arrival to Bethel. If at the time of arrival, a testing location is not open or available, the traveler must get tested at the next available opportunity. All travelers without a negative test upon arrival to Bethel shall follow strict social distancing for seven days or until they receive a negative result.
- iii. If traveler remains in Bethel for seven days, on the seventh day, the traveler shall get a molecular test for SARSCoV-2 and follow strict social distancing until negative test results are received.
- iv. If the traveler does not get a molecular test for SARS-CoV-2, they must follow strict social distancing for 14 days following arrival into Bethel.

Section 3. Testing Exemptions.

- i. An asymptomatic traveler who has recovered from a documented SARS-CoV-2 infection within the past 90 days is exempt from travel testing.
- ii. Children age 10 and under are exempt from the testing requirement.
- iii. If a traveler arrives in Bethel, and can show provide proof of being fully vaccinated, the traveler is exempt from the City of Bethel Emergency COVID-19 Rules for Traveler testing.

Section 4. Quarantine Exemptions.

- i. Critical Infrastructure Workers (CI) are exempt from strict social distancing requirements when traveling or returning to Bethel however, CI workers shall stay masked and socially distance from community residents, limit entry to facilities that are not part of the CI workers worksite or lodging. CI workers do not need to coordinate entry with the City of Bethel.
- ii. If a traveler arrives in Bethel, and can show provide proof of being fully vaccinated, the traveler is exempt from the City of Bethel Emergency COVID-19 Rules for Traveler Isolation and Quarantine Requirements.

Section 5. Definitions

"Critical Infrastructure Workers" means the Cyber and Infrastructure Security Agency (CISA) "Guidance on the Essential Critical Infrastructure Workforce." [Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response \(cisa.gov\)](https://www.cisa.gov/essential-critical-infrastructure-workforce-ensuring-community-and-national-resilience-in-covid-19-response)

"Fully Vaccinated" means:

- a. Two weeks after the traveler's second dose in a 2-dose series, like Pfizer or Moderna vaccines, or
- b. Two weeks after the traveler's single-dose vaccine, like Johnson & Johnson's Janssen vaccine.

"Strict Social Distancing" means:

- a. An individual may not enter restaurants, bars, gyms, community centers, sporting facilities, office buildings, and schools or daycare facilities, and/or may not participate in group activities with people outside of your immediate household.
- b. To be in outdoor public place, an individual must remain six feet away from anyone not in their immediate household, and they must wear a face covering. The individual may arrange curbside shopping or have food delivery.

"Traveler" means any person arriving or returning into Bethel regardless of point of entry, point of departure, whether by air or ground but only if the traveler has come in contact with people that do not reside in Bethel during their travel.

Introduced by: Mayor DeWitt
Introduction and Public Hearing Date: May 11, 2021
Action:
Vote:

Section 6. Classification. This ordinance is not permanent in nature and is a non-codified ordinance that shall not become part of the Bethel Municipal Code.

Section 7. Effective and Expiration Date. This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 11th DAY OF MAY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

EMERGENCY ORDINANCE #21-19

AN ORDINANCE BY THE BETHEL CITY COUNCIL EXEMPTING 13.04.290 OF THE BETHEL MUNICIPAL CODE TO PREVENT WATER SHUT OFF FOR NON-PAYMENT FOR AN ADDITIONAL 60 DAYS

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public risk;

WHEREAS, on March 11, 2020, Governor Dunleavy issued a declaration of public health disaster emergency in response to the anticipated outbreak of COVID-19 within Alaska's communities;

WHEREAS, on March 11, 2020, the World Health Organization designated the COVID-19 outbreak a pandemic;

WHEREAS, various organizations, agencies, and local governments throughout the State of Alaska continue to restrict public gatherings, school sessions and programs, and other activities as well as non-essential travel in efforts to contain the virus;

WHEREAS, on March 24, 2020, Bethel City Council adopted Ordinance 20-08, authorizing the City Manager and City Council to modify or suspend sections of the Bethel Municipal Code regarding public meetings and participation, procurement, contracts, leases and personnel rules in order to ensure the health, safety, and welfare of the City during a State-declared public health emergency;

WHEREAS, on March 25, 2020, Bethel City Council adopted Ordinance 20-09, finding the existence of a public health emergency related to the COVID-19 outbreak, incorporating by reference the declaration of local disaster emergency issued by the Acting City Manager and Mayor on March 24, 2020; seeking state and federal funding assistance; and issuing certain health advisories and requests consistent with state and federal law;

WHEREAS, on May 26, 2020, Bethel City Council adopted Ordinance 20-11 extending the declaration of emergency it previously issued, requiring explicit approval of Council before the adoption of any mandates or guidelines beyond the scope of the State of Alaska health mandates; and repealing Section 4 of

Ordinance 20-09, which adopted travel and social distancing guidance within the City;

WHEREAS, since June 2020, there has been a rapid increase in COVID-19 cases throughout Alaska and within Bethel and surrounding communities in the Yukon-Kuskokwim Delta region;

WHEREAS, the City of Bethel Utility Billing department has a number of residents that face water shut off because of delinquencies in payment, during this public health emergency it is imperative the City of Bethel continue to provide this necessary service to help prevent the spread of COVID-19;

WHEREAS, the City of Bethel is not permitted to use CARES act funding to replace loss government revenues;

WHEREAS, the Bethel City Council Adopted Ordinance 20-28 on August 31, 2020 which provided the first exemption period for this shut off exemption, which was extended by Ordinance 20-40 on December 22, 2020 and Ordinance 21-04 on February 9, 2021;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

Section 1. Finding of Emergency. The Bethel City Council finds that an emergency exists in the City of Bethel due to the outbreak of COVID-19, which has been declared a global pandemic and a state and national public health emergency.

Section 2. Classification. This is a non-codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

Section 3. Bethel Municipal Code Chapter 13.04.290 will not be in effect and the City will not shut off water accounts due to lack of payment for the effective period of this ordinance.

Section 4. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 11th DAY OF MAY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 21-20

AN ORDINANCE OF THE BETHEL CITY COUNCIL REPEALING CHAPTERS 2.24 (PLANNING COMMISSION), 2.25 (PUBLIC SAFETY AND TRANSPORTATION COMMISSION), 2.52 (BOARDS, COMMITTEES AND COMMISSIONS), AND 14.04 (PORT COMMISSION)

AND ESTABLISHING CHAPTER 2.60 (COMMITTEES COMMISSIONS AND AD HOC COMMITTEES)

WHEREAS, various Bethel Municipal Code chapters govern the structure, duties and obligations of boards, committees and commissions and their members and staff;

WHEREAS, a review, update, and consolidation of these provisions clarifies and streamlines the duties and obligations of these bodies and provides consistency in the City's facilitation of board, committee and commission meetings;

WHEREAS, the City recognizes that the goal of citizen involvement is to seek objective opinions from a diverse array of residents and to value the expression of citizen viewpoints in all areas;

WHEREAS, the City wishes to provide stronger support and guidance to the volunteer boards, committees, and commissions by clarifying duties and responsibilities for each of these recommending bodies;

WHEREAS, the City wishes to promote civic engagement and encourage participation in municipal government among the youth of our community by allowing youth volunteers to be appointed to boards, committees and commissions;

WHEREAS, Ordinance 21-21, amending Chapter 5.20 of the Bethel Municipal Code is linked to this Ordinance; however, because of changes to the Public Safety and Transportation Commission's duties and the impacts those changes may have on the transportation industry, that ordinance is presented separately;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

City of Bethel, Alaska

Ordinance #21-20

1 of 49

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

SECTION 1. Classification. This is a codified ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code 2.24 Planning Commission is repealed.

Chapter 2.24

PLANNING COMMISSION

Sections:

~~2.24.010 — Assumption of power.~~

~~2.24.020 — Establishment of commission.~~

~~2.24.030 — Planning, subdivision and land use functions.~~

~~2.24.040 — Composition and staff.~~

~~2.24.050 — General procedures.~~

~~2.24.010 — Assumption of power.~~

Pursuant to AS ~~29.35.260(c)~~, the city has assumed the powers of planning, platting and land use regulation. [Ord. 12-01 § 2; Ord. 01-05 § 4.]

~~2.24.020 — Establishment of commission.~~

Pursuant to AS ~~29.35.260(c)~~ and ~~29.40.020~~, there is established the city planning commission. Its duties, functions, procedures and composition shall be as specified in this chapter. [Ord. 12-01 § 2; Ord. 01-05 § 4.]

~~2.24.030 — Planning, subdivision and land use functions.~~

~~A. The planning commission may:~~

~~1. Review and make recommendations on existing and proposed federal, state and city land selection, acquisition, disposal or management practices that affect the city;~~

~~2. Make recommendations concerning the city's annual planning budget and work program;~~

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

59 ~~3. Make recommendations concerning all planning consulting contracts to which~~
60 ~~the city is or proposes to be a party;~~

61 ~~4. Make recommendations concerning needed or proposed public improvements;~~

62 ~~5. Recommend to the city council the prioritization of the projects in the city's~~
63 ~~annual and long-term capital improvements program;~~

64 ~~6. Recommend to the city council adoption of and changes to subdivision, land~~
65 ~~use, site plan, land acquisition and disposal, flood control, housing, building and~~
66 ~~similar codes.~~

67 ~~B. The planning commission shall:~~

68 ~~1. Maintain and update the official map of the city;~~

69 ~~2. Recommend to the city council integrated or consolidated land use and related~~
70 ~~codes;~~

71 ~~3. Regularly review the comprehensive plan or its components and recommend to~~
72 ~~the city council updates or other changes. The comprehensive plan should include:~~

73 ~~a. Statements of policies, goals and standards;~~

74 ~~b. A land use plan;~~

75 ~~c. A community facilities plan;~~

76 ~~d. A transportation plan; and~~

77 ~~e. Recommendations for implementation of the comprehensive plan;~~

78 ~~4. Recommend to the city council ordinances to implement the comprehensive~~
79 ~~plan;~~

80 ~~5. Act as the platting authority for the city;~~

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

81 ~~6. Perform such other duties and functions as are provided for in BMC Titles 15,~~
82 ~~16, 17 and 18 and other provisions of this code.~~

83 ~~2.24.040 — Composition and staff.~~

84 ~~A. The voting members of the planning commission shall be six (6) citizens who have~~
85 ~~been residents of the city for at least one (1) year. The seventh (7th) voting member~~
86 ~~shall be a member of the city council. The planning department manager or their~~
87 ~~designee will act as staff to the commission and may participate in commission~~
88 ~~discussions, except appeals of decisions of the planning manager or planning staff, but~~
89 ~~is not allowed to vote.~~

90 ~~B. Members shall be appointed to the commission by the mayor and shall be~~
91 ~~confirmed by the council. Appointments to fill vacancies shall be for the unexpired term.~~

92 ~~C. The term of office shall be three (3) years. Two (2) commission members' terms~~
93 ~~shall expire each year on December thirty first (31st).~~

94 ~~D. The planning commission shall designate a member to preside as chairperson for a~~
95 ~~period of one (1) year. The commission shall also designate as its vice chairperson a~~
96 ~~member who shall exercise the powers of the chairperson during the absence of the~~
97 ~~chairperson.~~

98 ~~E. Four (4) members constitute a quorum. Any act of the commission requires an~~
99 ~~affirmative vote of at least four (4) members.~~

100 ~~F. The planning department shall provide administrative support to the commission.~~

101 ~~G. *Alternate Members.* The mayor shall appoint up to two (2) additional members to~~
102 ~~serve as alternate members, subject to confirmation by the council. An alternate~~
103 ~~member will be activated as a voting member whenever there is an absence or conflict~~
104 ~~of interest of another member. At all other times the alternate member shall be an ex~~
105 ~~officio member. [Ord. 12-01 § 2; Ord. 09-09 § 3; Ord. 01-05 § 4.]~~

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

106 ~~2.24.050 — General procedures.~~

107 ~~A. Regular meetings shall be held on a schedule established by the planning~~
108 ~~commission. The schedule of the regular meeting dates, times and places shall be~~
109 ~~published at least twice in a newspaper of general circulation in the city. The publication~~
110 ~~shall cover the regular meetings scheduled for the next twelve (12) months or through~~
111 ~~the end of the next calendar year. The two (2) publications should be within five (5) to~~
112 ~~fifteen (15) days of each other. Publication of notice of a specific regular meeting may~~
113 ~~also be made, but is not necessary unless required by other provisions of this code. A~~
114 ~~copy of the proposed agenda shall be posted at least five (5) days before the meeting~~
115 ~~at City Hall and in three (3) other public places where such notices are regularly posted.~~

116 ~~B. *Postponing or Rescheduling of Regular Meetings.* A regular meeting may be~~
117 ~~postponed or rescheduled to another date upon a vote of the majority of the members~~
118 ~~at a previous regular or special meeting. A regular meeting may be postponed or~~
119 ~~rescheduled because of an expected lack of a quorum of the members at a scheduled~~
120 ~~regular meeting. Notice of the postponing or rescheduling of a regular meeting shall be~~
121 ~~given in accordance with subsection C of this section. If a regular meeting is~~
122 ~~rescheduled, it may not be rescheduled before five (5) days after the last regular~~
123 ~~meeting in order to give the public notice of the rescheduled date.~~

124 ~~C. Special meetings may be called by the chairperson or shall be called by the~~
125 ~~chairperson at the request of two (2) members of the commission. Notice of special~~
126 ~~meetings shall be given by posting notice of the date, time and place of the meeting at~~
127 ~~least five (5) days prior to the meeting at City Hall and three (3) other public places~~
128 ~~where such notices are regularly posted.~~

129 ~~D. Meetings shall be public and minutes shall be kept. Minutes shall be retained as a~~
130 ~~public record in the office of the city clerk.~~

131 ~~E. Meetings shall be conducted under Robert's Rules of Order with such modifications~~
132 ~~and additions as may be adopted by the commission.~~

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
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~~F.—Office and Staff. The commission and its staff shall be provided office space suitable for its needs with adequate room to file its journals, resolutions, records, reference materials, correspondence, maps, plats and charts, all of which shall constitute public records of the city. The city manager shall make available to the commission, its staff and consultants the public records to aid the furtherance of the performance of the commission's duties.~~

~~G.—All formal actions of the commission shall be by resolution bearing:~~

~~1.—The heading "Resolution of the Bethel Planning Commission";~~

~~2.—The space for the resolution number to be assigned, "Resolution No. (number)";~~

~~3.—A short and concise title descriptive of its subject and purpose;~~

~~4.—A short list of "Whereas" clauses descriptive of the reasons for the resolution, if necessary;~~

~~5.—The resolving clause "THEREFORE, BE IT RESOLVED THAT..."; followed by a statement of the action approved by the commission and such factual findings, conclusions and other matters as may be appropriate; and~~

~~6.—A declaration of the date the resolution was adopted: "Adopted (date)" and designated lines for the signatures of the chairperson and the commission clerk.~~

~~H.—All funds received by the commission or the planning department as fees, charges, or otherwise shall be deposited in the general fund of the city and may be expended only pursuant to an appropriation.~~

~~I.—Members of the planning commission may be paid a fee or honorarium and reimbursed for expenses as provided by resolution of the city council.~~

SECTION 3. Amendment. Bethel Municipal Code 2.25 Public Safety and Transportation Commission is repealed.

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

Chapter 2.25

~~PUBLIC SAFETY AND TRANSPORTATION COMMISSION~~

~~Sections:~~

~~2.25.010 — Establishment of commission.~~

~~2.25.020 — Powers and duties.~~

~~2.25.030 — Composition.~~

~~2.25.040 — Ex officio members and staff.~~

~~2.25.050 — Application of Chapter 2.52 BMC.~~

~~2.25.060 — Regulations.~~

~~2.25.070 — Public and private ground transportation facilities defined.~~

~~2.25.010 — Establishment of commission.~~

~~There is established a public safety and transportation commission (PSTC). The PSTC shall provide advice regarding public safety and transportation issues, and regulate taxicabs, river taxis, buses, limousines or airport limousines, chauffeurs and dispatch services in accordance with this chapter, Chapters 5.20 through 5.50 BMC and other applicable law.~~

~~2.25.020 — Powers and duties.~~

~~A. With respect to providing advice regarding public safety and transportation issues, the PSTC shall:~~

~~1. Hear and review public safety and transportation concerns and advise the city council on these issues;~~

~~2. Hear and review citizen complaints regarding the police and fire departments and provide suggestions for resolution of the complaints to the city manager;~~

~~3. Produce reports on specific public safety and transportation concerns when appropriate;~~

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
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- 183 ~~4. Inform the city council on municipal and state legislation relevant to public~~
184 ~~safety and transportation;~~
- 185 ~~5. Support municipal legislative programs on state issues relevant to public safety~~
186 ~~and transportation, when appropriate;~~
- 187 ~~6. Review information presented regarding the availability of all federal, state,~~
188 ~~municipal and private resources for public safety and transportation in the city, and~~
189 ~~advise the city council;~~
- 190 ~~7. Advise the council with respect to the operation, management, regulation, and~~
191 ~~control of the city's public and private ground transportation facilities;~~
- 192 ~~8. Advise the council with respect to the operation, management, regulation, and~~
193 ~~control of the city's public and private ground transportation facilities in accordance~~
194 ~~with Chapters 5.20, 5.30, 5.40, 5.45 and 5.50 BMC, and other applicable ordinances~~
195 ~~now in effect or hereinafter enacted;~~
- 196 ~~9. Advise the council with respect to the integration of public and private ground~~
197 ~~transportation facilities within Bethel;~~
- 198 ~~10. Periodically review the budget, capital improvement programs and funding of~~
199 ~~city owned ground transportation systems and report its findings to the city council;~~
- 200 ~~11. Periodically study and advise the city council with respect to location and~~
201 ~~development of transportation systems, transportation coders, traffic movement,~~
202 ~~and those aspects of urban growth which facilitate or impede movement of people~~
203 ~~and goods, and those aspects of transportation that contribute to orderly economic~~
204 ~~development within the city;~~
- 205 ~~12. Perform such other duties as the city council may refer to it from time to time;~~
- 206 ~~13. Do such other acts as are necessary and proper to the performance of the~~
207 ~~duties and functions set forth in this chapter.~~

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
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~~B. With respect to regulating taxicabs, river taxis, buses, limousines or airport limousines, chauffeurs and dispatch services, the PSTC shall:~~

~~1. Regulate taxicabs, river taxis, buses, limousines or airport limousines, chauffeurs and dispatch services in accordance with Chapters 5.20 through 5.50 BMC and other applicable law;~~

~~2. Hold public hearings as necessary to investigate the quality of service rendered by taxicabs, river taxis, buses, limousines or airport limousines, chauffeurs and dispatch services and make such recommendations to the council as it deems necessary for the improvement of such services;~~

~~3. Administer oaths, certify to all official acts, and issue subpoenas and other process to compel the attendance of witnesses and the production of testimony, records, papers, accounts and documents in an inquiry, investigation, hearing or proceeding before the PSTC for the purpose of regulating taxicabs, river taxis, buses, limousines or airport limousines, chauffeurs and dispatch services. The commission may petition a court of the state to enforce its subpoenas or other process;~~

~~4. Conduct hearings pursuant to Chapter 5.20 BMC and other applicable ordinances now in effect or hereinafter enacted;~~

~~5. Perform such other duties as the city council may refer to it from time to time;~~

~~6. Do such other acts as are necessary and proper to the performance of the duties and functions set forth in this chapter.~~

~~C. Nothing in this chapter should be construed to provide the following authority to the PSTC:~~

~~1. To hear or advise on any concerns or complaints related to potential or pending litigation with the city;~~

~~2. To review or advise on any complaints, concerns or negotiation strategies related to labor contracts with the city;~~

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~~3. To review or advise on any hiring or disciplinary decisions made by the Bethel police or fire departments;~~

~~4. To review or advise on past, pending or potential grievance, arbitration or administrative matters that pertain to public safety personnel;~~

~~5. To review any personnel files of public safety employees;~~

~~6. To review police reports and records unless, prior to review by the PSTC, the city attorney determines that review of such reports and records complies with applicable law;~~

~~7. To issue subpoenas and other process to compel the attendance of witnesses and the production of testimony, records, papers, accounts and documents in an inquiry, investigation, hearing or proceeding before the PSTC for any purpose other than for the purpose of regulating taxicabs, limousines or airport limousines, chauffeurs and dispatch services.~~

~~2.25.030 — Composition.~~

~~A. *Membership.* The voting members of the PSTC shall be seven (7) citizens who have been residents of the city for at least one (1) year and otherwise comply with the requirements of BMC 2.52.040 and this chapter. The seventh (7th) voting member shall be a member of the city council. No more than one (1) member may have an interest in the vehicle for hire industry. A person who applies for a seat on the commission shall disclose in the application all interests the person has in the vehicle for hire industry. A member of the commission who becomes a person with an interest in the vehicle for hire industry after appointment to the commission shall immediately disclose that interest and forfeits their seat on the commission if there already exists one (1) member with an interest in the vehicle for hire industry.~~

~~B. *Term.* The terms of each member shall be as provided for in BMC 2.52.050.~~

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~~C. — *Presiding Officer.* The PSTC shall designate a member to preside as chairperson for a period of one (1) year. The PSTC shall also designate as its vice chairperson a member to serve in the absence of the chairperson.~~

~~D. — *Alternate Members.* The mayor shall appoint up to two (2) additional members to serve as alternate members, subject to confirmation by the council. An alternate member will be activated as a voting member whenever there is an absence or conflict of interest of another member. At all other times the alternate member shall be an ex-officio member.~~

~~2.25.040 — Ex officio members and staff.~~

~~The police and fire chiefs, or their designees, shall serve as ex-officio members of the PSTC in accordance with BMC 2.52.170. They shall ensure that the PSTC is provided with information requested by it in order to perform its functions under this chapter in a reasonable time to allow the PSTC to conduct its business, except if provision of such information is prohibited by law.~~

~~2.25.050 — Application of Chapter 2.52 BMC.~~

~~The provisions of Chapter 2.52 BMC apply to the PSTC unless a specific, different procedure is provided for in this chapter.~~

~~2.25.060 — Regulations.~~

~~The PSTC may promulgate regulations relating to operation of, and rates to be charged for services provided by, taxicabs, river taxis, buses, limousines or airport limousines and dispatch services not inconsistent with the provisions of Chapters 5.20, 5.30, 5.40, 5.45 and 5.50 BMC, and other applicable ordinances now in effect or hereinafter enacted.~~

~~2.25.070 — Public and private ground transportation facilities defined.~~

~~"Public and private ground transportation facilities" mean and include but are not limited to buses, taxicabs, river taxis, limousines or airport limousines, and other motor-driven passenger conveyances offered for public hire.~~

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Introduced by: Mayor DeWitt
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287 **SECTION 4. Amendment.** Bethel Municipal Code Chapter 2.52 Boards, Committees
288 and Commissions is repealed.

289 Chapter 2.52

290 ~~BOARDS, COMMITTEES AND COMMISSIONS—General—~~

291 Sections:

292 ~~2.52.010—Applicability.~~
293 ~~2.52.020—Powers and duties.~~
294 ~~2.52.025—Committees.~~
295 ~~2.52.030—Appointments.~~
296 ~~2.52.035—Composition and voting.~~
297 ~~2.52.040—Qualifications.~~
298 ~~2.52.050—Terms.~~
299 ~~2.52.060—Compensation.~~
300 ~~2.52.070—Vacancies.~~
301 ~~2.52.080—Notice of vacancy.~~
302 ~~2.52.090—Applications.~~
303 ~~2.52.110—Officers.~~
304 ~~2.52.120—Quorum and voting requirements.~~
305 ~~2.52.130—Meetings and notice of meetings.~~
306 ~~2.52.140—Conflict of interest.~~
307 ~~2.52.150—Procedure.~~
308 ~~2.52.160—Reports and minutes.~~
309 ~~2.52.170—Ex officio members and staff.~~

310 ~~2.52.010—Applicability.~~

311 ~~A. The provisions of BMC 2.52.020 through 2.52.170 apply to all appointed bodies~~
312 ~~created by the council unless otherwise specifically provided in this code or in the~~

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ordinance creating the body, whether the body is a board, commission, committee, study group, task force or other appointed body, whether advisory or given governmental powers, and whether having a limited or unlimited life. The provisions of this chapter do not apply to bodies consisting entirely of city councilmembers appointed by the mayor nor to bodies created by any municipal officer, department, agency or any municipal body other than the city council. An appointed body created by an appointed body governed by this chapter, or by a municipal officer, department, or agency may not be delegated or exercise any governmental power, establish city policies or make decisions for the city.

B. Unless a different meaning is indicated by the context, in the remainder of this chapter the words "body" and "appointed body" refer to appointed bodies governed by this chapter whose members are appointed by the mayor and the word "member" refers to a member of such an appointed body.

2.52.020 — Powers and duties.

The council may by ordinance establish advisory, administrative, technical or quasi-judicial boards or commissions. The ordinance shall prescribe the duties and additional qualifications of members and the authority of the body.

2.52.025 — Committees.

A. There shall be a finance committee, a public works committee, a parks, recreation, and an aquatic health and safety center committee for the purposes of gathering information, conducting research, advising the city council regarding matters within their purview, and performing any other such duties as the city council may refer to them from time to time.

B. The authority of these committees shall be advisory and recommendations shall be made to the city council.

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~~C. These committees shall be subject to all provisions of BMC 2.52.020 through 2.52.170.~~

~~D. These committees shall use Robert's Rules of Order. Regular meeting of these committees shall be at least quarterly. Special meetings may be called at the discretion of the chairperson or by two (2) members of the committee.~~

~~E. These committees shall each be composed of seven (7) voting members and two (2) alternate members who shall be residents of the city; (6) of which shall be appointed by the mayor, subject to confirmation by the city council and the seventh (7th) member shall be appointed by the mayor from the city council as council representative.~~

~~F. All seven (7) members of each of the committees shall be voting members.~~

~~G. The terms of the appointments to the committees shall be for a period of three (3) years except for the councilmember appointment which shall be for a period of one (1) year. In the event of a vacancy, the mayor shall appoint a person to serve the remaining term and in the case of a citizen member, said appointment shall be subject to confirmation by the city council.~~

~~H. If there are a total of seven (7) combined commissions and committees, one (1) of the members of the city council shall serve as a council representative on each of the commissions and committees. If there are less than seven (7) combined commissions and committees, the mayor shall not serve as a council representative to a commission or committee.~~

~~I. Committee members can be removed from office for cause only, and removal is subject to an appeal by the member to the city council.~~

~~J. A majority of the seven (7) voting members of an advisory board, committee or commission shall constitute a quorum for the transaction of business. Four (4)~~

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374 ~~affirmative votes shall be necessary to carry any question unless the body is acting in a~~
375 ~~quasi-judicial capacity.~~

376

377 ~~K. An agenda of meetings shall be prepared and published according to established~~
378 ~~rules of the city council.~~

379

380 ~~L. Permanent records, or minutes, shall be kept for all meetings held. All resolutions~~
381 ~~and minutes of each committee or a similar report shall be presented to the city council~~
382 ~~by a member of the council appointed to serve on the respective committee or, in their~~
383 ~~absence, by the city manager. The minutes shall be properly filed in the office of the~~
384 ~~city clerk and shall be open to inspection by the public.~~

385 ~~2.52.030 — Appointments.~~

386 ~~A. Members shall be appointed by the mayor and confirmed by the council. The mayor~~
387 ~~may withdraw an appointment at any time prior to confirmation by the council.~~

388

389 ~~B. *Alternate Members.* For each board or commission, the mayor shall appoint up to~~
390 ~~two (2) additional members to serve as alternate members, subject to confirmation by~~
391 ~~the council. An alternate member will be activated as a voting member whenever there~~
392 ~~is an absence or conflict of interest of another member. At all other times the alternate~~
393 ~~member shall be an ex officio member.~~

394

395 ~~2.52.035 — Composition and voting.~~

396 ~~A. *Membership.* The number of members of each board, committee or commission~~
397 ~~shall be determined by the city council in the ordinance establishing the body. Unless~~
398 ~~provided otherwise in the ordinance establishing the body, the city council member of~~
399 ~~the body shall be a voting member of the body.~~

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Introduction Date: May 11, 2021
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400 ~~2.52.040 — Qualifications.~~

401 ~~In addition to any other qualifications required by this code, a member:~~

402 ~~A. Shall have been a resident of the city for six (6) months; and~~

403 ~~B. Shall remain a resident of the city while in office.~~

404 ~~C. Except as provided in BMC [2.52.170](#), a city employee shall not be appointed to a~~
405 ~~committee, commission or board which conducts any business that concerns or relates~~
406 ~~to the department where the employee works. A city employee may, however, be~~
407 ~~appointed to a committee, commission or board which conducts business that concerns~~
408 ~~or relates to another city department.~~

409 ~~2.52.050 — Terms.~~

410 ~~The term of each member is three (3) years, except that the term of a councilmember~~
411 ~~appointed to a commission or committee shall be for one (1) year. The term of any~~
412 ~~commission or committee member, including a councilmember, appointed to fill out the~~
413 ~~term of a vacated seat, shall expire on the regularly scheduled date of that position.~~
414 ~~The terms of initial appointments shall be staggered so that, as nearly as possible, a pro~~
415 ~~rata number of members shall be appointed for each year during the regular term of~~
416 ~~office established for the members. The regular term shall, unless otherwise specified~~
417 ~~by ordinance, commence on January first (1st) of the year of appointment and shall~~
418 ~~expire on December thirty first (31st) of the year the term expires; provided, a member~~
419 ~~whose term has expired but seeks reappointment may continue to hold office for a~~
420 ~~period not longer than thirty (30) days from the date of expiration.~~

421

422 ~~2.52.060 — Compensation.~~

423 ~~No member shall be compensated for services as a member of the body.~~

424

425 ~~2.52.070 — Vacancies.~~

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
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426 ~~A. The head of the department clearly associated with the body or the department~~
427 ~~head's delegate shall keep attendance records and notify the city clerk when a vacancy~~
428 ~~has been declared. Attendance shall be taken and recorded even in the absence of a~~
429 ~~quorum. A vacancy shall be declared by the body when a member:~~

430 ~~1. Is absent from the city for more than ninety (90) days without first (1st) being~~
431 ~~excused by the body;~~

432 ~~2. Fails to attend three (3) regularly scheduled meetings within any calendar year~~
433 ~~without being excused by the body;~~

434 ~~3. Fails to attend three (3) special meetings within any calendar year without~~
435 ~~being excused by the body;~~

436 ~~4. Repealed by Ord. 20-07;~~

437 ~~5. Repealed by Ord. 20-07;~~

438 ~~6. Submits a written resignation which is accepted by the body or the mayor;~~

439 ~~7. Dies;~~

440 ~~8. Fails to qualify and give the oath of office within forty-five (45) days after city~~
441 ~~council confirmation of the appointment;~~

442 ~~9. Ceases to be a resident of the city;~~

443 ~~10. Is convicted of a felony or an offense involving a violation of the oath of office~~
444 ~~for the body; or~~

445 ~~11. Becomes disqualified from holding the seat under other provisions of this code.~~

446 ~~B. A vacancy may be declared by the body when a member:~~

447 ~~1. Fails to attend a minimum of sixty-five (65) percent of regular meetings held~~
448 ~~within any calendar year whether excused or unexcused;~~

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449 ~~2.—Fails to attend a minimum of sixty five (65) percent of special meetings held~~
450 ~~within any calendar year whether excused or unexcused.~~

451 ~~C.—A member may be removed by the council at any time with or without a stated~~
452 ~~reason; provided, before or promptly after the removal the person shall first (1st) be~~
453 ~~given an opportunity to address the council in a public meeting.~~

454 ~~D.—A member that is appointed or nominated by a private or governmental~~
455 ~~organization or officer as a representative of that organization on the body may be~~
456 ~~removed at any time as provided for removal of members appointed by the mayor.~~

457 ~~E.—An ex officio member may not be removed by the council if the person's~~
458 ~~membership is based solely upon an office or position occupied by that person within a~~
459 ~~different organization and is not based in part or in whole upon a nomination or~~
460 ~~recommendation by the person's organization.~~

461 ~~2.52.080——Notice of vacancy.~~

462 ~~A.—At least thirty (30) days prior to the expiration of the term of a member, the city~~
463 ~~clerk shall cause notice thereof to be posted within the city. The notice shall set forth~~
464 ~~the name of the body, the number of terms that are expiring, the length of the terms,~~
465 ~~any qualifications of members, and the method of applying for consideration for~~
466 ~~appointment to the body.~~

467 ~~B.—In the event of a declared vacancy on a body, the city clerk shall post notice of the~~
468 ~~vacancy for not less than fifteen (15) days. At the earliest possible council meeting after~~
469 ~~the fifteen (15) day posting of the vacancy, the mayor shall appoint a new member~~
470 ~~for the remaining unexpired term, subject to confirmation of the council.~~

471 ~~C.—Notwithstanding the posting requirements of this section, the mayor may appoint,~~
472 ~~and the council may confirm an appointment at any time after the first (1st) day notice~~
473 ~~is posted.~~

474

475 ~~2.52.090——Applications.~~

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~~The city clerk shall provide a standard information and application form for interested persons to complete. The application form, letters or other expressions of interest shall be submitted to the city clerk.~~

~~2.52.110 — Officers.~~

~~The members shall annually elect a chair and vice chair. The vice chair shall act in the absence of the chair or in the inability of the chair to act.~~

~~2.52.120 — Quorum and voting requirements.~~

~~A majority of the authorized members shall be a quorum for the transaction of business. The affirmative votes of the majority of the authorized members shall be required to carry a question. In the absence of a quorum for the transaction of business, any number less than a quorum may recess to a later time or date.~~

~~2.52.130 — Meetings and notice of meetings.~~

~~A. *Meetings.* Regularly scheduled meetings shall be held at a time and place designated by the body. Special meetings may be called by the chair, the city employee designated as an ex officio member pursuant to BMC 2.52.170, and shall be called by the chairperson at the request of two (2) members.~~

~~B. *Postponing or Rescheduling of Regular Meetings.* A regular meeting may be postponed or rescheduled to another date upon a vote of the majority of the members at a previous regular or special meeting. A regular meeting may be postponed or rescheduled because of an expected lack of a quorum of the members at a scheduled regular meeting. Notice of the postponing or rescheduling of a regular meeting shall be given in accordance with subsection C of this section. If a regular meeting is rescheduled, it may not be rescheduled before five (5) days after the last regular meeting in order to give the public notice of the rescheduled date.~~

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
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~~C.—*Notice of Meetings.* A notice of the date, time, and place of all meetings of a body shall be prepared and posted in at least three (3) conspicuous public places within the city. Notice of a regular meeting shall be posted no later than five (5) days before the meeting. Notice of a special meeting shall be posted no later than three (3) days before the meeting. The agenda for the meeting and materials to be considered by the body at the meeting may be posted with the notice, but are not required to be posted. An agenda or other materials posted with the notice do not limit the matters that may be considered and acted upon by the body. The city clerk may delegate to a department head the responsibility for providing public notice of meetings of a body that provides advice primarily to the department or that is otherwise clearly associated with a particular department.~~

~~D.—*Open Meetings.* The meetings of all bodies shall be open to the public as required by the Alaska Open Meetings Act.~~

~~2.52.140——Conflict of interest.~~

~~Every member shall vote on all questions unless the member has a direct or substantial indirect financial interest in the matter being discussed. No member may represent any person before the body of which he or she is a member.~~

~~2.52.150——Procedure.~~

~~Procedural rules and order of business shall be established by the body, except as otherwise provided by ordinance, subject to approval of the council. An appellate or quasi-judicial body, or a body that hears appeals or otherwise acts in a quasi-judicial capacity shall establish rules governing appeal or other quasi-judicial proceedings before the body, subject to approval by the council. In all matters of procedure not covered by rules approved by the council, Robert's Rules of Order, as revised, shall be applicable and shall govern; provided, rules established by a body shall be promptly submitted to the council for approval and shall govern proceedings of the body until rejected or modified by the council.~~

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534 ~~2.52.160 — Reports and minutes.~~

535 ~~The ex officio member, or his or her designee, of the body appointed by the city-~~
536 ~~manager in accordance with BMC 2.52.170 shall keep minutes of the proceedings and-~~
537 ~~such minutes shall record the votes of each member upon every question formally-~~
538 ~~presented for consideration. The signed, original minutes shall be filed in the office of-~~
539 ~~the clerk and shall be a public record, open to inspection by any person.~~

540 ~~2.52.170 — Ex officio members and staff.~~

541 ~~The city manager may appoint a city employee as an ex officio member for the purpose-~~
542 ~~of acting as secretary or clerk to the body or to furnish technical advice and information-~~
543 ~~if not provided for in the specific provisions pertaining to the body. An ex officio-~~
544 ~~member appointed by the manager may take part in discussions of matters before the-~~
545 ~~body but is not entitled to vote on any question and is not counted as a member for the-~~
546 ~~purpose of establishing a quorum. Unless otherwise provided in the ordinance-~~
547 ~~establishing the body, the manager shall provide or designate the staff required to-~~
548 ~~assist the body in discharging its duties. The designated staff remains under the-~~
549 ~~authority of the city manager and no staff member shall work directly for or be-~~
550 ~~controlled by the body.~~

551

552 **Chapter 2.60**

553 **Committees, Commissions, and Ad Hoc Committees**

554 555 Sections

556
557 Article I General Provisions.
558 2.60.010 Definitions.
559 2.60.020 Creation of committees, commissions, and ad hoc committees.
560 2.60.030 Appointment, term, vacancy, and removal of members.
561 2.60.040 Composition of committees, commissions, and ad hoc committees.
562 2.60.050 Quorum and voting.

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Action:
Vote:

563 2.60.060 Notice of public meetings.
564 2.60.070 Meeting agendas, packets, and minutes.
565
566 Article II Planning Commission.
567 2.60.080 Establishment of planning commission.
568 2.60.090 Planning commission powers and duties.
569
570 Article III Port Commission.
571 2.60.100 Establishment of the port commission.
572 2.60.110 Port commission powers and duties.
573
574 Article IV Public Safety and Transportation Commission.
575 2.60.120 Establishment of the public safety and transportation commission.
576 2.60.130 Public safety and transportation commission powers and duties.
577
578 Article V Community Action Grant Committee
579 2.60.140 Establishment of community action grant committee.
580 2.60.150 Community action grant committee duties.
581
582 Article VI Finance Committee
583 2.60.160 Establishment of the finance committee.
584 2.60.170 Finance committee duties.
585
586 Article VII Parks, Recreation, and Aquatic Health and Safety Center Committee
587 2.60.180 Establishment of the parks, recreation, and aquatic health and safety
588 center committee.
589 2.60.190 Parks, recreation, and aquatic health and safety center committee duties.
590
591 Article VIII Public Works Committee
592 2.60.200 Establishment of the public works committee.
593 2.60.210 Public works committee duties.
594

595 **Article 1.**
596 **General Provisions**

597 **2.60.010 Definitions.**

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

- 598 A. "Ad Hoc Committee" means a temporary advisory committee appointed by the
599 city council for a specific term to accomplish a specific task or project.
- 600 B. "Alternate member" means a member appointed by the city council to an
601 advisory committee, commission, or ad hoc committee. An Alternate member has
602 the same rights as a voting member, but may vote only when one of the seven
603 voting members is absent or has a conflict of interest on the matter under
604 consideration.
- 605 C. "Body" refers to the collective members of each individual advisory committee,
606 commission, or ad hoc committee.
- 607 D. "Commission" means a standing advisory committee that is required by state law
608 or to which the council has delegated final decision-making and quasi-judicial
609 authority.
- 610 E. "Committee" means an advisory committee appointed by the council to advise
611 and make recommendations to the council regarding topics as specified in the
612 committee's duties.
- 613 F. "Ex Officio member" means a member that is appointed by the city manager to
614 support the function of an advisory committee, commission, or ad hoc
615 committee. Ex officio members are non-voting members.
- 616 G. "Voting Member" means a member that is appointed by the council to a
617 committee, commission, or ad hoc committee.
- 618 H. "Quorum" means the minimum number of members of a committee,
619 commission, or ad hoc committee that must be present at any meeting to
620 conduct business.
- 621 I. "Youth member" means a member under the age of 18 but at least 14 who is
622 appointed to a committee, commission, or ad hoc committee by the council.
623 Youth members are non-voting members.

City of Bethel, Alaska

Ordinance #21-20

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Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

2.60.020 Creation of committees, commissions, and ad hoc committees.

The council may create citizen committees, commissions, or ad hoc committees to aid the council in the conduct of public affairs. All committees, commissions, and ad hoc committees shall be governed by this chapter, except that if a provision of this chapter conflicts with an applicable state statute, the statute shall prevail.

- A. Committees and commissions shall be created by ordinance as amendments to this chapter. In addition to the powers and duties established for each committee or commission, the council may from time to time assign such other duties or projects as the council deems appropriate.
- B. Ad hoc committees shall be created by resolution of the council. The resolution shall set forth: the number of members, the term of the committee, the task or project to be accomplished, the timeline for completion of the task or the project, and other such direction as the council deems appropriate.

2.06.030 Appointment, term, vacancy, and removal of members.

- A. Applications. Volunteers interested in filling a vacancy on a committee, commission, or ad hoc committee shall submit an application for appointment to the city clerk's office, on a form provided by the city clerk's office.
- B. Eligibility. The city clerk's office shall screen applicants and confirm their eligibility. A member must be a resident of Bethel for six (6) months prior to appointment. The city clerk's office shall review and identify any potential conflicts of interest that may affect the appointment of the individual.

A city employee shall not be appointed as a voting member or alternate member to a committee, commission, or ad hoc committee which conducts any business that concerns or relates to the department where the employee works.

- C. Appointment. The city council, following sponsorship by the mayor, is the appointing authority for committees, commissions, and ad hoc committee voting
- City of Bethel, Alaska

Commented [11]: Substantial change- All Committee/Commissions need to be created/amended through the amendment of chapter 2.60. Previous language simply stated the body needed to be created by Ordinance.

Removing reference to Board, Study Group, task force and narrowing the types of meetings to Committee/Committees and Ad Hoc Committees.

Allows ad hoc committees (temporary in nature) to be created through resolution.

Commented [12]: Substantial Change:

Taking out the mayor's appointment with council confirmation and has the council as the appointing authority. The City Clerk's Office will work with the mayor for sponsorship of the AM appointing the member but consideration of appointment will be held with the Council as opposed to one person.

Subsection C. Updated the language to pull in the City's policy on the prevention of discrimination.

Subsection D. Previously the Committee had to declare the seat vacant if the member didn't complete their oath of office within 45 days of appointment. Modified the process to prevent the applicant from becoming a member until the oath is completed and for the City Clerk's Office to simply notify necessary parties if the applicant fails to meet the membership requirements through the oath. This update is also reflected in subsection F of this section, requirement for vacancy because of the oath is removed.

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Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
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Vote:

members, alternate members, and youth members. Members shall be appointed without discrimination based on race, national origin, color, age, religious creed, sex, political affiliation, marital status, physical disability, or other statuses protected by law. Members shall not receive compensation for their services.

D. Official Oaths. All applicants under this chapter shall take an oath of office within 45 days following council's appointment and prior to participating in any meeting of the appointed body. If an applicant does not take their oath of office within 45 days following appointment, the city clerk's office shall provide notice to the applicant, city council, and the relevant committee that the appointment is invalid and the vacancy stands.

E. Term. The term of office for positions on committees and commissions shall be three years and expire on December 31; provided, a member whose term has expired but seeks reappointment may continue to hold office for a period not longer than 30 days following term expiration. The term of an ad hoc committee shall be established in the resolution creating the committee.

If a position on a committee, commission or ad hoc committee become vacant before the expiration of the term, the city clerk shall review the vacancy and recommend that the council's appointment to fill the vacancy be given a term that is staggered from the other members of the body. When a new committee or commission is created, the terms shall be staggered.

The term of the council representative is one (1) year.

The term of the youth member is one (1) year.

F. Vacancy. Except as otherwise provided in this chapter, council appointed-members of committees, commissions, and ad hoc committees shall serve at the pleasure of the council. Vacancies on committees, commissions, and ad hoc committee:

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
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1. Shall be declared by the committee, commission, or ad hoc committee when a member:
 - a. Is absent from the city for more than ninety (90) days without first being excused by the body;
 - b. Fails to attend three (3) regularly scheduled meetings within any calendar year without being excused by the body;
 - c. Fails to attend three (3) special meetings within any calendar year without being excused by the body;
 - d. Submits a written resignation that is accepted by the body;
 - e. Dies;
 - f. Ceases to be a resident of the city;
 - g. Is convicted of a felony or an offense involving a violation of the oath of office for the body; or
 - h. Becomes disqualified from holding the seat under other provisions of this code.
2. May be declared by the committee, commission, or ad hoc committee when a member:
 - a. Fails to attend at least sixty-five (65) percent of regular meetings held within any calendar year, whether excused or unexcused;
 - b. Fails to attend at least sixty-five (65) percent of special meetings held within any calendar year, whether excused or unexcused.
3. May be declared by the city council for any reason.
4. The member whose seat is being considered for declaration of vacancy shall be provided an opportunity to address the body or the council at the public meeting at which the vacancy is being considered.
5. Public notices of vacancies will be provided by the city clerk.

2.60.040 Composition of committees, commissions, and ad hoc committees.

City of Bethel, Alaska

Ordinance #21-20

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Commented [13]: Substantial Change;
Creation of the youth member.

Establishes standards for ad hoc committee membership.

Subsection D. The Chair is required to be a voting member of the body.

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

- 703 A. All committees and commissions shall consist of seven council-appointed adult
704 voting members. One member shall be a member of the city council and act as
705 the council representative to provide a direct line of communication between the
706 advisory board and the city council.
- 707 B. In addition to the seven adult voting members, the council may appoint up to
708 two alternative members and one youth member to any advisory committee or
709 commission.
- 710 C. An ad hoc committee may have fewer but not more members than the number
711 provided under subsection A and B of this section, and in no event less than five
712 members.
- 713 D. Each committee or commission shall annually elect a chair and a vice-chair from
714 its membership. An ad hoc committee shall elect a chair and vice-chair at the
715 first meeting of the body. The vice-chair shall act in the absence of the chair or
716 in the event the chair is unable to act.
- 717 E. The city manager is responsible for the effective management of committee,
718 commission, and ad hoc committee operations and shall provide the staff
719 required to assist the body in discharging its duties. The city manager shall
720 appoint at least one ex officio member to provide staff support to each
721 committee, commission, and ad hoc committee. Ex officio members report to
722 and take direction from the city manager and not from the body to which they
723 are appointed.
- 724 The duties of the ex officio member include but are not limited to: preparation
725 and posting of agendas, packet materials, meeting minutes, and other relevant
726 documents in accordance with Alaska Statutes (44.62.310-.319), Bethel
727 Municipal Code, and city policy. The ex officio member appointed to the body
728 shall also provide subject matter expertise to the that body.
- 729 An ex officio member is a non-voting member of the body, but may add items to
730 the agenda and participate in discussion.

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

731 **2.60.050 Quorum and voting.**

- 732 A. Four (4) members shall constitute a quorum for the transaction of business for
733 committees and commissions and four (4) affirmative votes shall be necessary to
734 carry any question, unless the body is acting in a quasi-judicial capacity.
- 735 B. A majority of the total voting membership of any ad hoc committee shall
736 constitute a quorum for the transaction of business and shall be necessary to
737 carry any question.
- 738 C. Members are required to vote on all questions presented to the body unless
739 there is a conflict of interest ruled on by the chair or majority of the body, when
740 applicable.
- 741 D. An alternate member will be activated as a voting member whenever there is an
742 absence or conflict of interest of another member. When two alternate members
743 are present and only one alternate member is needed to fill the seat of a voting
744 member, the alternate with seniority on the body shall act as the voting member.

745 **2.06.060 Notice of public meetings.**

- 746 A. Regular meetings shall be scheduled once a month unless otherwise authorized
747 by council. A regular meeting may be postponed or rescheduled to another date
748 upon a vote of the majority of the members at a previous regular or special
749 meeting.
- 750 B. Special meetings are called to transact business held outside the regular meeting
751 schedule. Special meetings may be called at any date and time by the chair, or
752 by three (3) voting members.
- 753 C. Meetings shall be held at City Hall, 300 Chief Eddie Hoffman Highway, whenever
754 reasonably possible.

Commented [14]: Substantial change:
Subsection D. outlines the "pecking order" if there are two
alternative members appointed to the body.

Commented [15]: Substantial change:
Subsection C. Requires public meetings governed by this
chapter to be held at City Hall whenever possible. This is to
help ensure consistency for our public meetings.

Subsection H. provides standards for
committees/commissions to create sub committees.

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Agendas constitute the meeting notice and shall contain, at a minimum, the date, place and time of the meeting, the name of the body, the names of the members of the body, people to be heard, and any item to be discussed by the body.

D. Public notice of meetings shall be prepared and posted in at least four (4) conspicuous public places within the city, including at the location of the meeting. Notice of a regular meeting shall be posted no later than five (5) days before the meeting. Notice of a special meeting shall be posted no later than three (3) days before the meeting, except the planning commission special meeting agenda shall be posted no later than five (5) days before the meeting.

E. The meetings of all bodies shall be open to the public in accordance with the Alaska Open Meetings Act.

F. Each committee, commission, and ad hoc committee shall follow Roberts Rules of Order Newly Revised; however, the rules of debate may be relaxed by the body to promote discussion.

G. Committee, commission, and ad hoc committee reports and recommendations shall be decided by a quorum of the body at a public meeting.

H. Any committee, commission and ad hoc committee may appoint seated members of its body to a subcommittee. The number of members appointed to a subcommittee shall be three or fewer, to avoid creating a quorum of the body. The subcommittee can make such investigation or exercise such authority as may be delegated to it by the advisory board. A subcommittee reports to the body from which it was appointed, and not to the council. No action of the subcommittee is official until approved by a majority vote of the advisory body.

2.60.070 Meeting agendas, packets, and minutes.

Commented [16]: Substantial change:
Codified the deadlines for committee material following the city council deadline schedule. This is intended to help prevent late submissions to ex officio members, allowing us to say in compliance with meeting public notices.

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
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Vote:

A. The ex officio member assigned to the body and appointed members may add items to the agenda not later than 5:00 p.m. one day in advance of the meetings public notice deadline.

B. The ex officio member shall prepare and post the agenda and distribute the packet material containing all relevant reports, communications and documents for the meeting in accordance with the public meeting notice requirements and deadlines in BMC 2.06.060.

C. Official meeting minutes shall contain, at a minimum: the date, place and time of the meeting, the names of those members present and absent, the name of the presiding officer, and the names and items presented under people to be heard. Minutes shall also contain any official action or vote taken by the body. The ex officio member shall file the minutes with the city clerk's office for permanent retention following approval by the body.

Article II

PLANNING COMMISSION

Sections:

2.60.080 Establishment of the planning commission.

2.60.090 Planning commission powers and duties.

2.60.080 Establishment of the planning commission.

Pursuant to AS 29.35.260(c), the city has assumed the powers of planning, platting and land use regulation. Pursuant to AS 29.35.260(c) and 29.40.020, there is established the city planning commission.

2.60.090 Planning commission powers and duties.

A. The planning commission shall:

1. Conduct public hearings to consider the approval, conditional approval, or denial of:

a. Variance applications;

Commented [17]: The duties of the Planning Commission were found in Chapter 2.24 which is being repealed by this ordinance. In addition to that chapter, the duties were sprinkled throughout the code. Our attempt was to pull the pieces into one chapter.

Substantial change:

Subsection C. provides guidance to the commission on subjects they may consider.

City of Bethel, Alaska

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Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

- 808 b. Conditional use permit applications; and
809 c. Special use permits for tall structures in accordance with BMC 16.10.
810 2. In accordance with AS 29.40.030 and BMC 16.08, and after holding public
811 hearings, recommend to the council amendments and updates to the
812 comprehensive plan for the physical development of the city. The
813 comprehensive plan, with the accompanying maps, plats, charts, and
814 descriptive and explanatory matter, shall show the commission's
815 recommendations and may include, among other things, the general location
816 and extent of streets and other methods of circulation and transportation;
817 the general location and extent of public utilities; the general location and
818 extent of parks, playgrounds, and drainage facilities; and the use of land.
819 The comprehensive plan shall include:
820 a. Statements of policies, goals and standards;
821 b. A land use plan;
822 c. A community facilities plan;
823 d. A transportation plan; and
824 e. Recommendations for implementation of the comprehensive plan;
825 3. Approve subdivision plans and plats and provide recommendations to council
826 on the adoption of a subdivision agreement in accordance with BMC 17.04.
827 4. Hear appeals from the decision of the planning director. The city council shall
828 be the appellate body, sitting as the board of adjustment, for the planning
829 commission.
830 5. Act as the platting authority for the city.
831 6. Review and make recommendations to the council on the adoption of and
832 changes to subdivision, land use, site plan, land acquisition and disposal,
833 flood control, housing, building and similar codes.
834 7. Provide a forum for public comment and input regarding planning, zoning,
835 and land use.
836 8. Perform such other duties and functions as are provided for in BMC Titles 15,
837 16, 17 and 18 and other provisions of this code or as may be referred by the
838 city council.

City of Bethel, Alaska

Ordinance #21-20

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Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

- B. All formal actions of the commission shall be by resolution bearing:
1. The heading "Resolution of the Bethel Planning Commission";
 2. The space for the resolution number to be assigned, "Resolution No. (number)";
 3. A short and concise title descriptive of its subject and purpose;
 4. A short list of "Whereas" clauses descriptive of the reasons for the resolution, if necessary;
 5. The resolving clause "THEREFORE, BE IT RESOLVED THAT..."; followed by a statement of the action approved by the commission and such factual findings, conclusions and other matters as may be appropriate; and
 6. A declaration of the date the resolution was adopted: "Adopted (date)" and designated lines for the signatures of the chairperson and the commission ex officio member responsible for recording the actions in the meeting.
- C. The planning commission may make recommendations to the council on:
1. Necessary, proposed, or existing federal, state and/or city land selection, acquisition, disposal or management practices that affect the city.
 2. Proposed or existing public improvements and the prioritization of the projects in the city's annual and long-term capital improvement programs.
 3. The city's annual planning budget and work program.

Article III

PORT COMMISSION

Sections:

- 2.60.120 Establishment of the port commission.
2.60.130 Port commission powers and duties.

2.60.100 Establishment of the port commission.

There is established a port commission for the purpose of advising the city council on the operation, maintenance, and improvement of the port of Bethel's facilities, and for such additional purposes as the city council may from time to time designate.

City of Bethel, Alaska

Ordinance #21-20

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Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

2.60.110 Port commission powers and duties.

A. The port commission shall:

1. Regulate the operation of the port facilities by promulgating and providing recommendations to the council on the terminal tariff containing rates, charges, rules, and regulations applicable at the port, subject to approval by the council.
2. Hear appeals of the decision of the port director.
3. Periodically review the budget, capital improvement programs, funding of port facilities and systems, and report its findings to the city council;
4. Provide a forum for public comment and input regarding port operations.
5. Review and provide recommendation to the council regarding goals set forth in the city's comprehensive plan as they relate to port operations.
6. Perform other such duties as the city council may refer to it from time to time or as may be set out in Title 14 of this code.

B. The port commission may make recommendations to council on:

1. Existing or proposed federal, state, and city issues relevant to port operations.
2. The operation, management, regulation, and control of the city's public and private ground transportation facilities in accordance with Title 14 of this code.
3. Necessary or proposed public improvements and the prioritization of the projects in the city's annual and long-term capital improvement programs related to the port.

Article IV

PUBLIC SAFETY AND TRANSPORTATION COMMISSION

Sections:

- 2.60.120 Establishment of the public safety and transportation commission.
2.60.130 Public safety and transportation commission powers and duties.

Commented [18]: The duties of the Port Commission were found in Chapter 14.04 which is being repealed by this ordinance. We worked to consolidate the ideas behind the original duties and streamline the points. Our attempt was to pull the pieces into one chapter.
Substantial change:
Subsection B. provides guidance to the commission on subjects they may consider.

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

2.60.120 Establishment of the public safety and transportation commission.

There is established a public safety and transportation commission (PSTC). The PSTC shall act as the regulating body for taxicabs, river taxis, buses, limousines or airport limousines, chauffeurs and dispatch services in accordance with this chapter, Chapters 5.20 through 5.50 BMC and other applicable law.

2.60.130 Public safety and transportation commission powers and duties.

A. The Public Safety and Transportation Commission shall:

1. Review and make recommendations to the council on the adoption of and changes to taxicabs, river taxis, buses, limousines or airport limousines, chauffeurs and dispatch services operations in accordance with Chapters 5.20 through 5.50 BMC and other applicable laws.
2. Monitor and provide recommendation to the council on the operations, management, regulations, and control of the city's public and private ground transportation facilities in accordance with BMC Chapters 5.20, 5.30, 5.40, 5.45, 5.50, and other applicable laws.
3. Recommend to council the adoption of maximum rates and may recommend the establishment of minimum rates to be charged for services provided by regulated vehicles as defined under BMC 5.20.010.
4. Hear appeals from a decision of the transportation inspector.
5. Review citizen complaints against chauffeurs of regulated vehicles or against the condition of a regulated vehicle.
6. Hold at least one (1) public hearing annually to investigate the quality of services rendered by regulated vehicles, permittees, chauffeurs, and dispatch services.
7. Collect, process, and adjudicate complaints against chauffeurs of regulated vehicles.
8. Review and make recommendations to the council on progress toward achieving goals set forth in the city's comprehensive plan as they relate to public safety and transportation.

Commented [19]: Substantial change:
The duties of the Public Safety and Transportation Commission were a mess and consisted of not only duties but task to which they needed to complete.
Through a separate but corresponding ordinance, we updated Chapter 5.20 to realign the duties between the commission (pulled them in here) and the transportation inspector which is now the focus of chapter 5.20.
Substantial change:
Subsection B. provides guidance to the commission on subjects they may consider.

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

9. Review and make recommendations to the council on the development of transportation systems, transportation codes, traffic movement, road repair, and walking paths.
10. Provide a forum for public comment and input regarding public transportation and public safety.
11. Perform such other duties and functions as are provided for in BMC Chapter 5.20 through 5.50 and other provisions of this code or as may be referred by the city council.

B. The Public Safety and Transportation Commission may make recommendations to council on:

1. Existing or proposed federal, state, and city issues relevant to public safety and transportation.
2. Necessary or proposed public improvements and the prioritization of the projects in the city's annual and long-term capital improvement programs related to public safety and transportation.
3. The annual police department and fire department budget and work program.

Article V

COMMUNITY ACTION GRANT COMMITTEE

Sections:

- 2.60.140 Establishment of community action grant committee.
- 2.60.150 Community action grant committee duties.

2.60.140 Establishment of community action grant committee

There is established a community action grant committee for the purpose of advising the city council regarding the funding of community action grants.

2.60.150 Community action grant committee duties.

City of Bethel, Alaska

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Commented [110]: Substantial change:

This body is becoming a committee as opposed to a technical review board.
We additionally pulled the duties from the establishing document which was not codified.

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

- 955 A. The community action grant committee shall:
- 956 1. Make recommendations to the city council on funding opportunities to
- 957 individuals and organizations that request financial support through the
- 958 Community Action Grant Program.
- 959 2. Hold two meetings each fiscal quarter.
- 960 3. Review grant applications submitted to the city and evaluate the qualifications
- 961 of the applicant and the request for funding.
- 962 4. Score the qualifying applications and make recommendations to the city council
- 963 on funding. The review and scoring of the applications shall focus on advancing
- 964 the community's opportunities, sustainability, and wellbeing with components
- 965 that foster community wellness, positive impact to the community's vulnerable
- 966 populations, and/or civic engagement of Bethel residents and project
- 967 beneficiaries.
- 968 5. Review and make recommendations to the council on the progress toward
- 969 achieving the goals set out in the city's comprehensive plan as they relate to
- 970 programs and needs of the community that may be supported by the grant
- 971 program.
- 972 6. Monitor the community action grant fund balance and associated transfers from
- 973 the alcohol tax revenue.
- 974 7. Provide a forum for public comment and input regarding the Community Action
- 975 Grant Program.
- 976 8. Perform other such duties as the city council may from time to time refer.
- 977

978 **Article VI**

979 **FINANCE COMMITTEE**

- 980 Sections:
- 981 2.60.160 Establishment of finance committee.
- 982 2.60.170 Finance committee duties.
- 983
- 984 **2.60.160 Establishment of finance committee.**

City of Bethel, Alaska

Ordinance #21-20

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Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

985 There is established a finance committee for the purpose of advising the city council on
986 finance-related matters.

987 **2.60.170 Finance committee duties.**

988 A. The finance committee may review and make recommendations to the council on:

- 989 1. Finance-related policies and procedures.
990 2. Monthly financial reports of revenues, and expenditures.
991 3. The city's investment funds.
992 4. Capital planning and implementation of projects.
993 5. Progress toward achieving the organization's vision, accomplishing goals,
994 and implementing benchmarks for the budget process.
995 6. The annual budget and budget process.
996 7. The progress toward achieving the goals set out in the City's
997 comprehensive plan as they relate to finance.

998 B. The finance committee shall:

- 999 1. Provide a forum for public comment and input regarding the city's budget,
1000 audit, sales tax collection, business licenses operations, purchasing
1001 procedures, and other such topics related to the City's finances.
1002 2. Perform other such duties as the city council may from time to time refer.

1003
1004 **Article VII**

1005 **PARKS, RECREATION, AQUATIC HEALTH AND SAFETY CENTER COMMITTEE**

Commented [111]: Substantial change-Creation of duties.

1006

1007 Sections:

1008 2.60.180 Establishment of parks, recreation, aquatic health and safety center
1009 committee.

1010 2.60.190 Parks, recreation, aquatic health and safety center committee duties.

1011

1012 **2.60.180 Establishment of parks, recreation, aquatic health and safety center**
1013 **committee.**

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

1014 There is established a parks, recreation, aquatic health and safety center committee for
1015 the purpose of advising the city council on parks, recreational, and recreation facility-
1016 related matters.

1017 **2.60.190 Parks, recreation, and aquatic health and safety center committee**
1018 **duties.**

- 1019 A. The parks, recreation, aquatic health and safety center committee may review
1020 and make recommendations to the council on:
- 1021 1. Capital planning and implementation of projects related to parks,
1022 recreation, and recreation facilities.
 - 1023 2. The budget, capital improvement programs, and the funding of recreation
1024 facilities and programs.
 - 1025 3. The progress toward achieving the goals set out in the City's
1026 comprehensive plan as they relate to parks, recreation, and recreation
1027 facilities.
- 1028 B. The parks, recreation, aquatic health and safety center committee may perform
1029 other such duties as the city council may from time to time refer.
- 1030

1031 **Article VIII**

1032 **PUBLIC WORKS COMMITTEE**

Commented [112]: Substantial change-Creation of duties.

1033
1034 Sections:

- 1035 2.60.200 Establishment of public works committee.
1036 2.60.210 Public works committee duties.
- 1037

1038 **2.60.200 Establishment of public works committee.**

1039 There is established a public works committee for the purpose of advising the city
1040 council on city roads, facilities, utility operations, vehicle and equipment operations, and
1041 other public works-related matters.

1042 **2.60.210 Public works committee duties.**

Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

A. The public works committee may review and make recommendations to the council on:

1. The operations of the city's water and wastewater collection, distribution, treatment and compliance; and solid waste planning, collection, disposal and compliance.
2. The development, operations, and maintenance of: city properties, roads, traffic, drainage, snow removal, parks, cemeteries, grounds, and trails.
3. The operations of the transit system.
4. The operations and maintenance of the city's vehicle fleet and heavy equipment.
5. The budget as it relates to public works operations and capital projects.
6. City capital planning and implementation of projects related to public works.
7. Energy and environmental improvements for city operations.
8. The progress toward achieving the goals set out in the City's comprehensive plan as they relate to public works.

B. The public works committee may perform other such duties as the city council may from time to time refer.

SECTION 5. Amendment. Bethel Municipal Code 14.04 Port Commission is repealed.

~~Chapter 14.04~~
~~PORT COMMISSION~~

~~Sections:~~

- ~~14.04.010 — Establishment of port commission.~~
~~14.04.020 — Reservation of powers.~~
~~14.04.030 — Composition, term of office and procedures.~~
~~14.04.040 — Duties.~~
~~14.04.050 — Vacancies.~~
~~14.04.060 — Administrative support.~~

City of Bethel, Alaska

Ordinance #21-20

39 of 49

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

1073 ~~14.04.070 — Meetings.~~
1074 ~~14.04.080 — Membership in associations.~~
1075 ~~14.04.090 — Schedule of fees and charges.~~
1076 ~~14.04.100 — General powers.~~
1077 ~~14.04.120 — Limitation on authority.~~

1078 ~~14.04.010 — Establishment of port commission.~~
1079 ~~A port commission shall be established for the purpose of advising the city council on~~
1080 ~~the operation, maintenance and improvement of the port of Bethel's facilities, and for~~
1081 ~~such additional purposes as the city council may from time to time designate.~~

1082 ~~14.04.020 — Reservation of powers.~~
1083 ~~The city council reserves to itself the power and authority to approve or disapprove all~~
1084 ~~regulations, rates, or the acquisition or disposal of any interest in real property~~
1085 ~~pertaining in any manner to the administration of the Bethel port.~~

1086 ~~14.04.030 — Composition, term of office and procedures.~~
1087 ~~A. The port commission shall consist of seven (7) members who shall be residents of~~
1088 ~~the city and shall be appointed by the mayor subject to confirmation by the city council.~~

1089 ~~B. Any registered Bethel voter is eligible to be appointed as a port commissioner. No~~
1090 ~~person shall be ineligible solely because they hold an elected, appointed or employee~~
1091 ~~position with the city. A commission member who ceases to be eligible to be a city voter~~
1092 ~~forfeits their office as a commissioner.~~

1093 ~~C. One (1) of the seven (7) members shall be a city councilmember.~~

1094 ~~D. All appointments shall be for staggered three (3) year terms except where an~~
1095 ~~interim appointment is necessary to complete the term of a commissioner who resigns,~~
1096 ~~dies, or is otherwise removed from office.~~

1097 ~~E. In the event of vacancies, the mayor, subject to confirmation by the city council,~~
1098 ~~shall make appointments to fill the vacant positions. In the event a seat has six (6)~~
1099 ~~months or less remaining to the unexpired term, the council, at its discretion, may~~
City of Bethel, Alaska

Ordinance #21-20

40 of 49

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
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Vote:

1100 ~~choose to appoint the member to the remainder of the current term as well as to the~~
1101 ~~full term immediately following the expiration date of the unexpired term.~~

1102 ~~F. Commissioners can be removed from office for cause only.~~

1103 ~~G. The city shall supply staff assistance for the commission.~~

1104 ~~H. Terms shall commence on January first (1st).~~

1105 ~~I. No employee of the port department or any member of their immediate family may~~
1106 ~~hold a seat on the commission.~~

1107 ~~J. The commission shall use Robert's Rules of Order. Regular meetings of the~~
1108 ~~commission will be at least monthly. Special meetings may be called at the discretion of~~
1109 ~~the chairperson or by two (2) members of the commission. All meetings of the~~
1110 ~~commission shall be open to the public.~~

1111 ~~K. The commissioners shall elect annually from its members a chair and vice chair and~~
1112 ~~such other officers as it deems necessary. The commission may appoint such~~
1113 ~~committees as it deems necessary.~~

1114 ~~L. A majority of the commission shall constitute a quorum for the transaction of~~
1115 ~~business. Four (4) affirmative votes shall be necessary to carry any question.~~

1116 ~~M. An agenda of meetings shall be prepared and published according to established~~
1117 ~~rules of the city council.~~

1118 ~~N. Permanent records, or minutes, shall be kept for all meetings held. All resolutions~~
1119 ~~and minutes of the port commission or a similar report shall be presented to the city~~
1120 ~~council by a member of the council appointed to serve on the commission or, in their~~
1121 ~~absence, by the city manager. The minutes shall be properly filed in the office of the~~
1122 ~~city clerk and shall be open to inspection by the public.~~

1123 ~~O. *Alternate Members.* The mayor shall appoint up to two (2) additional members to~~
1124 ~~serve as alternate members, subject to confirmation by the council. An alternate~~

City of Bethel, Alaska

Ordinance #21-20

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Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
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Vote:

1125 ~~member will be activated as a voting member whenever there is an absence or conflict~~
1126 ~~of interest of another member. At all other times the alternate member shall be an ex-~~
1127 ~~officio member.~~

1128 ~~14.04.040 — Duties.~~

1129 ~~The port commission shall:~~

1130 ~~A. Regulate the operation of the port facilities by promulgating a terminal tariff~~
1131 ~~containing rates, charges, rules and regulations applicable at the port and subject to the~~
1132 ~~approval of the council;~~

1133 ~~B. Promulgate rules and regulations relating to the operation of terminal and~~
1134 ~~transportation facilities at the port;~~

1135 ~~C. Advise the city council with respect to the port facilities concerning the acquisition,~~
1136 ~~ownership, exchange, transfer, lease, rent, conveyance, or disposal, and use of real or~~
1137 ~~personal property on port property and interest therein;~~

1138 ~~D. Review port contracts prior to their execution and monitor and periodically report to~~
1139 ~~the city council concerning the status of all contracts executed with respect to the port~~
1140 ~~facilities;~~

1141 ~~E. Advise the city council with respect to the construction, improvement, alteration, or~~
1142 ~~repair of port facilities;~~

1143 ~~F. Review plans for construction and development within the confines of the port of~~
1144 ~~Bethel and shall report to the city council the expected impact of such construction or~~
1145 ~~development on the port of Bethel. The port commission shall make appropriate~~
1146 ~~recommendations to the city council concerning such construction or development;~~

1147 ~~G. Study and make recommendations generally on Bethel port matters such as, but~~
1148 ~~not limited to, tariff rates, fiscal matters, management services, personnel staffing,~~
1149 ~~safety precautions, expansion or extension of services and public relations;~~

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
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Vote:

1150 ~~H. Assist the city council in developing ways and means whereby the city may~~
1151 ~~encourage and permit the development of port facilities by private and public~~
1152 ~~developers and builders;~~

1153 ~~I. Hear appeals resulting from actions of the port director and take action on matters~~
1154 ~~referred to the commission by the port director or city council;~~

1155 ~~J. Periodically review the budget, capital improvement programs, funding of port~~
1156 ~~facilities and systems and report its findings to the city council;~~

1157 ~~K. Prepare and submit to the city council an annual report of operations and finances,~~
1158 ~~including recommendations for the safe, efficient and economical operation of the~~
1159 ~~Bethel port;~~

1160 ~~L. Perform other such duties as the city council may refer to it from time to time;~~

1161 ~~M. Do other such acts as are necessary and proper for the performance of the duties~~
1162 ~~and functions set forth in this title;~~

1163 ~~N. The port commission may, at its discretion, hold formal public hearings on any~~
1164 ~~question which may come before it;~~

1165 ~~O. The city council shall be the board of appeals for all port commission action. The~~
1166 ~~city council may delegate to a hearing officer the authority to hear and decide appeals.~~

1167 ~~14.04.050 — Vacancies.~~

1168 ~~A. A vacancy shall be declared by the commission and filled as provided when a~~
1169 ~~member:~~

1170 ~~1. Fails to qualify and take office within thirty (30) days after confirmation by the~~
1171 ~~city council;~~

1172 ~~2. Departs from the city with the intent to remain away for a period of ninety (90)~~
1173 ~~days or more;~~

1174 ~~3. Submits a resignation to the city mayor, city clerk, commission or port director;~~

City of Bethel, Alaska

Ordinance #21-20

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Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
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~~4. Is physically or mentally unable to attend port commission meetings or attend to commission business;~~

~~5. Is absent from three (3) or more consecutive, regular meetings of the port commission without an absence preapproved by the commission.~~

~~a. For purposes of this section, an absence will be considered excused if due to the following causes and shall require approval by the commission at the next regularly scheduled meeting:~~

~~i. The illness or injury of the commissioner or a family member;~~

~~ii. The death of a family member;~~

~~iii. An employment-related commitment;~~

~~iv. A commitment for city business; or~~

~~v. Other good cause approved by the commission.~~

~~b. Whenever possible absences should be noticed to the commission chair prior to the meeting for purposes of securing a quorum at the meeting.~~

~~c. A commissioner may participate in a commission meeting by teleconference;~~

~~6. Misses forty (40) percent or more of the regular board meetings in a twelve (12) month period;~~

~~7. Is convicted of a felony, or misdemeanor, an element of which is a violation of the oath of office; or~~

~~8. Is or becomes so directly interested in port affairs in the course of their private affairs that a membership on the port commission creates a conflict or the reasonable appearance of a conflict of interest.~~

~~B. For the purposes of counting attendance, a member participating telephonically shall be counted as present.~~
City of Bethel, Alaska

Ordinance #21-20

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Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

1199 C. ~~The chair of the port commission shall notify the city clerk's office of any vacancy~~
1200 ~~on the commission.~~

1201 14.04.060 — Administrative support.
1202 The port commission shall receive full cooperation and support from the city manager
1203 including full access to any and all information concerning the port of Bethel.

1204 14.04.070 — Meetings.
1205 A. ~~A majority of the membership of the commission shall constitute a quorum for the~~
1206 ~~transaction of all business, and the chairperson shall have the vote on all matters. The~~
1207 ~~affirmative vote of a majority of the commission shall be sufficient to pass upon all~~
1208 ~~matters coming before it.~~

1209 B. ~~The commission shall choose a chairperson, vice chairperson and, if desired, a~~
1210 ~~secretary, each year at the first (1st) meeting following the qualification of one (1) or~~
1211 ~~more commissioners appointed that year by the city council.~~

1212 C. ~~The port commission shall attempt to meet at least nine (9) times each year at a~~
1213 ~~regularly scheduled time. Port commission meetings shall be held at Bethel City Hall. All~~
1214 ~~meetings of the commission shall be open to the public. The secretary (or city~~
1215 ~~appointed recorder) shall draft the minutes of all regular and special meetings in a~~
1216 ~~manner accurately reflecting the actions of the commission and shall file the minutes of~~
1217 ~~these meetings permanently as public records.~~

1218 14.04.080 — Membership in associations.
1219 The port commission as a whole may maintain membership in any local, state or
1220 national group or association organized and operated for the promotion, improvement
1221 or assistance in the administration of port and harbor facilities and, in connection
1222 therewith, pay dues and fees thereto.

1223 14.04.090 — Schedule of fees and charges.
1224 A. ~~The port commission, subject to approval by the city council, shall establish the~~
1225 ~~rates, charges and fees to be charged for the use of any and all port facilities including,~~

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

1226 ~~but not limited to, charges assessed against vessels, their owners, agents or operators~~
1227 ~~which load or discharge cargo at any of the terminals within the area under the~~
1228 ~~commission's jurisdiction; charges for dockage while loading or discharging cargo;~~
1229 ~~charges for administrative expenses in serving the carrier; charges for freight handling~~
1230 ~~operations; and wharfage, handling, loading, unloading, wharf demurrage rates,~~
1231 ~~storage rates, fuel through-put fees, mooring to the seawall, small boat harbor,~~
1232 ~~derelicts, delinquent accounts, use of adjacent property and other charges as~~
1233 ~~appropriate.~~

1234 ~~B. Such rates, charges and classifications shall be just, reasonable and~~
1235 ~~nondiscriminatory and shall be established after a public hearing conducted by the port~~
1236 ~~commission. Notice specifying the time and place of such hearing shall be given in at~~
1237 ~~least one (1) publication at least fifteen (15) days before the hearing in a newspaper of~~
1238 ~~general circulation in the city.~~

1239 ~~C. At the hearing, interested parties may make such arguments before the port~~
1240 ~~commission, whether in person or by representative, as they consider proper,~~
1241 ~~addressing matters at issue, and thereafter the port commission shall prepare a~~
1242 ~~schedule of rates to be submitted to the council at its next regular meeting.~~

1243 ~~D. The council may adopt the commission's proposed rates by approval of modification~~
1244 ~~of either the Bethel Fee and Rate Schedule or the Bethel Tariff. The date upon which~~
1245 ~~the rates established or regulated go into effect may not be less than ten (10) days~~
1246 ~~after passage and approval by the council.~~

1247 ~~E. Terminal tariffs established for the cargo dock are also subject to the approval of~~
1248 ~~the Federal Maritime Commission.~~

1249 14.04.100 — General powers.

1250 Subject to state laws and city ordinances, the port commission shall generally exercise
1251 all powers necessary and incidental to operation of all port facilities in the public
1252 interest and in a sound business manner. In particular, and without limitation on the
1253 foregoing, the commission shall make recommendations for:

City of Bethel, Alaska

Ordinance #21-20

46 of 49

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

- 1254 ~~A. The operation, development and marketing of city owned and operated port~~
1255 ~~facilities, including such facilities as boat harbors, docks, boat launching ramps, and~~
1256 ~~related facilities except as designated by the city council by resolution.~~
- 1257 ~~B. Adopting, pursuant to the Bethel Municipal Code, and enforcing regulations~~
1258 ~~necessary for the administration of the facilities under its port management.~~
- 1259 ~~C. Prescribing the terms under which persons and vessels may use the facilities and~~
1260 ~~shall establish and enforce standards of operation.~~
- 1261 ~~D. Administering and disposing of city tideland, submerged land, and other land as~~
1262 ~~provided by the council by ordinance as subject to port commission recommendations,~~
1263 ~~subject to the following limitations:~~
- 1264 ~~1. No sale, purchase, or trade of land shall be made without prior review by the~~
1265 ~~planning commission and approval by the city council by ordinance.~~
- 1266 ~~2. Unless otherwise designated in advance by the city council by ordinance, any~~
1267 ~~lease of land shall be limited to marine related uses, and those uses accessory to~~
1268 ~~tenancy on the boat harbor or use of the port.~~
- 1269 ~~3. All land transactions recommendations by the commission in accordance with~~
1270 ~~this section shall be consistent with the comprehensive land management plan~~
1271 ~~developed under this code.~~
- 1272 ~~E. The development, adoption, alteration or revision, subject to approval by the city~~
1273 ~~council, of a master plan for the physical development of harbor or port facilities for the~~
1274 ~~city. Such master plan with accompanying maps, plats, charts, descriptive and~~
1275 ~~explanatory matter shall show the commission's recommendations for the development~~
1276 ~~of city port facilities and may include, among other things:~~
- 1277 ~~1. Development of the type, location and sequence of all public port facilities;~~
- 1278 ~~2. The relocation, removal, extension or change of use of existing port facilities.~~

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

1279 ~~F.—The administration for the design and construction of all capital improvements on—~~
1280 ~~lands managed by the port commission unless otherwise specified by the city council by~~
1281 ~~resolution. The commission may propose capital improvement projects to and apply for—~~
1282 ~~funding from state and federal agencies; provided, that such requests shall be subject—~~
1283 ~~to prioritization by the city council with other city capital improvement funding requests—~~
1284 ~~prior to application for funds.~~

1285 ~~G.—Subject to city council review and approval, may recommend the port director enter—~~
1286 ~~into memoranda of understanding and similar agreements with public agencies for port—~~
1287 ~~purposes.~~

1288 ~~H.—Contracts for public improvements and, whenever practicable, other purchase of—~~
1289 ~~supplies, materials, equipment, and services, including professional services, shall be—~~
1290 ~~subject to the procurement procedures established in Chapter 4.20 BMC; provided, that—~~
1291 ~~the commission may, for all contracts, a class of contracts, or a particular contract,—~~
1292 ~~specify prior to issuance of a public solicitation that for purposes of applying Chapter—~~
1293 ~~4.20 BMC, all actions required thereby of the city manager or the purchasing officer—~~
1294 ~~shall be performed by the port director; and provided further, that any appeal or any—~~
1295 ~~protest of a procurement so administered shall be initially decided by the port—~~
1296 ~~commission instead of the city manager.—~~

1297 ~~14.04.120—Limitation on authority.~~

1298 ~~The port commission members may commit the city to long-range port development or—~~
1299 ~~capital improvement plans or projects only as authorized in advance by the council by—~~
1300 ~~ordinance or resolution.~~

1301 **SECTION 6.** This Ordinance shall become effective 30 days following adoption by the
1302 Bethel City Council.

1303
1304

1305 **ENACTED THIS 25th DAY OF MAY 2021 BY A VOTE OF _ IN FAVOR AND _**
1306 **OPPOSED.**

1307
1308
1309

Michelle DeWitt, Mayor

City of Bethel, Alaska

Ordinance #21-20

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Introduced by: Mayor DeWitt
Introduction Date: May11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

1310
1311 ATTEST:
1312 _____
1313 Lori Strickler, City Clerk
1314

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 21-21

**AMENDING CHAPTER 5.20 (GENERAL PROVISIONS RELATED TO TAXICABS,
CHAUFFEURS, AND DISPATCH SERVICES) BY REMOVING THE PUBLIC SAFETY
AND TRANSPORTATION COMMISSION FROM THAT CHAPTER**

WHEREAS, various Bethel Municipal Code chapters govern the structure, duties, and obligations of committees and commissions, and their members, and staff;

WHEREAS, a review, update, and consolidation of these provisions clarifies and streamlines the duties and powers of these bodies and provides consistency in the City's facilitation of board, committee and commission meetings;

WHEREAS, the City recognizes that the goal of citizen involvement is to seek objective opinions from a diverse array of residents and to value the expression of citizen viewpoints in all areas;

WHEREAS, the City wishes to provide stronger support and guidance to the volunteer boards, committees, and commissions by clarifying duties and responsibilities for each of these recommending bodies;

WHEREAS, the City wishes to promote civic engagement and encourage participation in municipal government among the youth of our community by allowing youth volunteers to be appointed to boards, committees and commissions;

WHEREAS, this ordinance supplements Ordinance 21-20, which updates and consolidates the powers and duties of committees and commissions by repealing Chapter 2.52 and replacing it with Chapter 2.60, Committees, Commissions, and Ad Hoc Committees;

WHEREAS, given the extensive changes to BMC 5.20 required to remove reference to the Public Safety and Transportation Commission, and the impacts some of these changes may have on the operation of the transportation industry, these amendments are presented separately in this ordinance, which is linked to Ordinance 21-20;

**NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF
BETHEL, ALASKA:**

City of Bethel, Alaska

Ordinance #21-21
1 of 46

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

SECTION 1. Classification. This is a codified ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapter 5.20, General Provisions, is amended; new language is underlined and old language is stricken.

Chapter 5.20

~~GENERAL PROVISIONS~~

~~GENERAL PROVISIONS-REGULATIONS PERTAINING TO TAXICABS, CHAUFFEURS, AND DISPATCH SERVICES~~

Sections:

5.20.010 Definitions.

5.20.020 Bethel public safety and transportation commission authority.

~~5.20.030 Bethel public safety and transportation commission Powers and duties.~~

~~5.20.030 Enforcement authority.~~

~~5.20.040 Bethel public safety and transportation commission Regulations.~~

~~5.20.040 Powers and duties of transportation inspector.~~

~~5.20.050 Bethel public safety and transportation commission Regulated vehicle rates for service.~~

~~5.20.055 Bethel public safety and transportation commission Complaints.~~

~~5.20.060 Complaints against chauffeurs of regulated vehicles or against the condition of a regulated vehicle.~~

~~5.20.060 Hearing officer.~~

~~5.20.070 Powers and duties of transportation inspector.~~

~~5.20.080~~ 070 Vehicle operations and inspections.

~~5.20.085~~ 080 Drug and alcohol testing.

~~5.20.090 Enforcement authority.~~

~~5.20.100~~ 090 Hearings— Appeals.

~~5.20.100~~ Hearings of the commission.

5.20.110 Denial, suspension, or revocation of license or permit.

City of Bethel, Alaska

Ordinance #21-21
2 of 46

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
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- 61 5.20.120 Penalties and remedies.
62 5.20.130 Renewal of license or permit.
63 5.20.140 Duty to maintain current application.
64 5.20.150 Submission, review and certification of applications.
65 5.20.160 Fees.
66 5.20.170 Safety belts, child safety restraints, and vehicle air bags.
- 67 5.20.010 Definitions.
68 When used in BMC Chapters 5.20 through 5.50, unless the context requires otherwise:
- 69 A. "Bus" means a regulated vehicle designated by its manufacturer as a bus used to
70 transport passengers for hire and having a capacity of eight (8) or more passengers,
71 except that any vehicle engaged exclusively in the transport by motor vehicle of
72 students to and from school is not a "bus" for purposes of BMC Chapters 5.20 through
73 5.50.
- 74 B. "Chauffeur" means a person authorized by the transportation inspector through the
75 issuance of a chauffeur's license to operate a vehicle regulated in accordance with BMC
76 Chapters 5.20 through 5.50.
- 77 C. "Commission" means the Bethel public safety and transportation commission.
- 78 D. "Dispatch service" means a business authorized pursuant to Chapter 5.50 BMC to
79 engage in the dispatch of taxicabs or river taxis to persons desiring to hire them.
- 80 E. "Interest" means any share in or right to a permit issued in accordance with BMC
81 Chapters 5.20 through 5.50.
- 82 F. "Lease operator" means a person who has entered into an agreement with a taxicab
83 permittee which allows that person to provide taxicab services pursuant to the
84 permittee's authority under this code, only if such an arrangement is approved in
85 advance by the transportation inspector, and only if such an arrangement is operated in
86 accordance with conditions placed upon it by the transportation inspector.

City of Bethel, Alaska

Ordinance #21-21
3 of 46

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

87 G. "Licensee" means a person authorized by the transportation inspector to operate a
88 regulated vehicle while it is in service.

89 H. "Limousine" means a regulated vehicle designated by its manufacturer as a
90 limousine used to transport passengers for hire with a chauffeur over unfixed or
91 undefined routes at rates greater than those charged for taxicabs and buses. Curbside
92 and flag stop service are prohibited for limousine chauffeurs; all service must be
93 prearranged.

94 I. "Operate" means to drive, pick up, transport or discharge passengers.

95 J. "Permit" means a written authorization issued by the transportation inspector
96 allowing the operation of a vehicle regulated in accordance with BMC Chapters 5.20
97 through 5.50. A permit to operate may be separate from ownership or lease of the
98 vehicle or service operated. A permit to operate does not include a chauffeur's license.
99 Such a permit is separate and distinct from a chauffeur's license.

100 K. "Permittee" means a person authorized by the transportation inspector to put a
101 regulated vehicle in service.

102 L. "Rate" means every rate, toll, fare, rental charge or other form of compensation
103 demanded, charged or collected by a permittee or chauffeur for its services.

104 M. "Regulated vehicle" means any vehicle regulated by BMC Chapters 5.20 through
105 5.50.

106 N. "River taxi" means any motor vehicle used to transport passengers for hire on a
107 river which operates within the city limits of the city of Bethel.

108 O. "Taxicab" means a chauffeured motor vehicle used to transport passengers for hire
109 having a manufacturer's rated seating capacity of nine (9) or fewer persons, which
110 capacity includes the driver and which is not operated over fixed or defined routes.

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

P. "Transfer" (with respect to an interest in a permit issued under Chapters 5.20 through 5.50 BMC) means to sell, lease, convey, give, exchange, or otherwise transfer an interest in a permit issued in accordance with BMC Chapters 5.20 through 5.50 to another person or entity, including but not limited to a transfer of interest through power of attorney.

Q. "Transportation inspector" means the Bethel chief of police or their designee.

5.20.020 Bethel public safety and transportation commission authority.
The Bethel public safety and transportation commission is established in accordance with Chapter ~~2.25~~ 2.60 BMC shall have the authority to regulate all regulated vehicles, chauffeur, and dispatch services in accordance with Chapters 5.20 through 5.50.

~~5.20.030 — Bethel public safety and transportation commission — Powers and duties.~~
~~A. In addition to the powers and duties enumerated in BMC 2.25.020, the commission shall have the powers and duties further enumerated in this section.~~

~~B. The commission shall regulate all regulated vehicles, chauffeurs, and dispatch services in accordance with Chapters 5.20 through 5.50 BMC except for any regulated vehicles which the commission determines are subject to regulation in accordance with a taxicab regulation program established by Alaska or federal law. No motorized vehicle may be offered for hire to transport passengers in Bethel without being a regulated vehicle. The purpose of the provisions set forth in Chapters 5.20 through 5.50 BMC or regulations adopted by the commission shall be to protect the public's interest with respect to the price and quality of service provided by regulated vehicles.~~

~~C. The commission shall hold at least two (2) public hearings annually to investigate the quality of services rendered by regulated vehicles, permittees, chauffeurs and dispatch services, and shall make such recommendations to the city council as it deems necessary for the improvement of such services.~~

~~D. The commission or its designee may administer oaths, certify to all official acts, and issue subpoenas and other process to compel the attendance of witnesses and the~~

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~~production of testimony, records, papers, accounts and documents in an inquiry,
investigation, hearing or proceeding before the commission. The commission may
petition a court of this state to enforce its subpoenas or other process.~~

Commented [11]: Repealed and integrated in the new chapter 2.60.

5.20.030 Enforcement authority.

The transportation inspector shall have all powers required to enforce the provisions of
BMC Chapters 5.20 through 5.50, unless otherwise provided.

~~5.20.040 — Bethel public safety and transportation commission — Regulations:
The commission may promulgate regulations setting rates and/or other charges for
service and minimum standards for service as well as any other regulations necessary
to carrying out the provisions of Chapters 5.20 through 5.50 BMC. Such regulations
shall be approved or rejected by the city council at or before the third (3rd) city council
meeting following adoption of the regulations by the commission. If such regulations
are not considered by the city council by the third (3rd) city council meeting following
their adoption by the commission, they shall be deemed approved by the city council.~~

5.20.040 Powers and duties of transportation inspector.

In addition to the other duties and powers granted by BMC Chapters 5.20 through 5.50
BMC, the transportation inspector shall:

- A. Keep records relating to permittees, regulated vehicles, chauffeurs, and dispatch
services regulated under BMC Chapters 5.20 through 5.50;
- B. Investigate vehicles, drivers, records, and any and all other persons and things
related to the operation of regulated to ensure that the provisions of BMC
Chapters 5.20 through 5.50 are enforced and obeyed;
- C. Receive and process all applications for permits and licenses required under BMC
Chapters 2.50 through 5.50;
- D. -Require a regulated vehicle to be taken out of service for inspection when the
transportation inspector reasonably believes that the vehicle poses a threat to the

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safety or health of persons or property. The transportation inspector may order the owner of the regulated vehicle to obtain and pay for an inspection report from a designated inspection station. The transportation inspector may keep a vehicle out of service for a reasonable time in order to perform the inspection;

E. Assess a fine against a designated inspection station or the regulated vehicle operator or both, upon submission of an inspection report under BMC 5.20.080 that contains false or misleading information, including any material omission. The fine shall not exceed three hundred dollars (\$300) for each violator for each false or misleading inspection report. This fine shall be in addition to any other remedy or penalty provided by this code, such as denial, revocation, or suspension of a license or permit. Any appeal of the fine shall be in accordance with BMC 5.20.100.

5.20.050 ~~Bethel public safety and transportation commission~~ Regulated Vehicle Rates for Service.

~~A. The commission:~~

~~1. Shall establish maximum rates to be charged for taxicab and river taxi service and may establish minimum rates for such services;~~

~~2. May establish dispatch service, limousine, or bus minimum and/or maximum rates;~~

~~3. May establish maximum lease rates between permittees and lease operators of taxicabs, including daily lease rates for taxicab chauffeurs.~~

A. No unregulated motorized vehicle may be offered for hire to transport passengers in Bethel.

B. All rates established by the commission shall be nondiscriminatory, just and reasonable.

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190 C. A statement of actual taxicab rates charged by a taxicab, other than flat or group
191 rates established by contractual agreement between dispatch service companies and
192 individuals or other businesses, shall be conspicuously posted on the interior and
193 exterior of every taxicab in a manner prescribed by the transportation inspector.

194 D. No person may require payment of rates other than those established by the
195 commission pursuant to this section.

196 E. No person may require payment of dispatch service rates other than those
197 established by the commission pursuant to this section.

198 F. Rates for permitted ~~transportation area~~ regulated vehicles in the City of Bethel is as
199 follows:

	Maximum Senior Citizen Rate	Maximum Rates
Cab fares within the city (including Bethel Heights)	\$4.00	\$5.00
Fare to the hospital	\$4.00	\$5.00
Fare to the trailer court, Hangar Lake, power plant	\$4.00	\$5.00
Fare to/from the airport (to/from all locations, except Kasayulie Subdivision)	\$6.00	\$8.00
Fare to B.I.A. and Tundra Ridge	\$6.00	\$8.00
Fare to/from Kasayulie Subdivision	\$10.00	\$12.00
Fare to/from Haroldson Subdivision	\$7.00	\$8.00
Half-hour fare charter	\$25.00	\$35.00
Fare airport to airport	\$4.00	\$5.00

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	Maximum Senior Citizen Rate	Maximum Rates
En-route stops	\$1.00 per stop, plus \$1.00 per minute after three minutes	\$1.00 per stop, plus \$1.00 per minute after three minutes

~~5.20.055 5.20.060 Bethel public safety and transportation commission—Complaints.~~

~~The commission, through the transportation inspector, shall: Complaints against
chauffeurs of regulated vehicles or against the condition of a regulated vehicle.~~

~~A. Establish a system for processing and adjudicating citizen complaints against
chauffeurs of regulated vehicles or against the condition of a regulated vehicle and
further establish a system to keep records of all such complaints. The record shall
identify the chauffeur, permit number, and permittee of the vehicle involved in the
complaint, as well as the name, address, and/or telephone number of the complainants
if available. A complainant's identification may be held confidential by the commission
upon request of the complainant(s). Absent additional evidence, an anonymous
complaint does not constitute a sufficient basis for issuance of a civil or criminal citation
or penalty.~~

~~A. The transportation inspector shall accept and report to the commission complaints
against a chauffeur of a regulated vehicle or against the condition of a regulated
vehicle. A complainant's identification will not be kept confidential unless the complaint
is otherwise made confidential by law. Absent additional evidence, an anonymous
complaint is insufficient grounds to issue a civil or criminal citation or penalty.~~

~~B. Require dispatch companies to establish a record of all complaints registered
against chauffeurs of regulated vehicles, or against the condition of a regulated vehicle.
The record shall identify the chauffeur, permit number and permittee of the vehicle
involved in the complaint, as well as the name, address, and/or telephone number of
the complainants if available. A complainant's identification may be withheld from the
complaint log by the dispatch company and instead transmitted confidentially to the~~

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223 ~~transportation inspector upon request of the complainant. Absent additional evidence,~~
224 ~~an anonymous complaint does not constitute a sufficient basis for issuance of a civil or~~
225 ~~criminal citation or penalty. The dispatch companies shall, on a monthly basis, provide~~
226 ~~the transportation inspector with a complete copy of logged complaints.~~

227 ~~C. B.~~ Require that within all All regulated vehicles a commission- shall have posted an
228 approved notice of the telephone numbers required for the filing of complaints with the
229 commission and the number of the vehicle utilizing the permit shall be prominently
230 displayed in a manner, size, and location designated by the transportation inspector.

231 ~~D. Provide permittees with a monthly summary of all logged complaints, civil or~~
232 ~~criminal citations, and convictions entered against chauffeurs or vehicles operating~~
233 ~~under the permittee's permit.~~

234 ~~E. C.~~ The transportation inspector may utilize citation and conviction findings in the
235 annual review process to determine whether the renewal of an individual permittee's
236 permit to operate remains in the continued public interest and welfare.

237 ~~F. Provide current information in response to any public request, as to the number of~~
238 ~~citations issued or convictions entered against a chauffeur or permittee within the~~
239 ~~preceding twelve (12) months. [Ord. 01-02 § 3.]~~

240 ~~5.20.060 — Hearing officer.~~

241 ~~A. Except as provided in subsection B of this section, in all appeals to it in accordance~~
242 ~~with BMC 5.20.100, the commission shall provide for a hearing officer to conduct the~~
243 ~~hearings, to make rulings regarding the admission of evidence and procedure, and to~~
244 ~~prepare a proposed decision, with findings of facts and conclusions of law. The~~
245 ~~commission may adopt the hearing officer's decision or decide the matter itself based~~
246 ~~upon the record created before the hearing officer. The record shall include tapes or~~
247 ~~transcripts of the hearing before the hearing officer. The hearing officer who presided~~
248 ~~at the hearing shall be present during the consideration of the case by the commission~~
249 ~~to assist and advise the commission.~~

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250 ~~B. If, in the case of an emergency or an expedited matter, there is not enough time to~~
251 ~~appoint a hearing officer to hear appeals in accordance with subsection A of this~~
252 ~~section, the commission may conduct a hearing without providing for a hearing officer.~~
253 ~~The commission is solely responsible for determining whether or not there is sufficient~~
254 ~~time to appoint a hearing officer. All other provisions of this section apply to the~~
255 ~~conduct of a hearing held without a hearing officer.~~

256 ~~C. Hearings shall be conducted under this section in accordance with AS 44.62.430~~
257 ~~through 44.62.540 (state administrative procedures for the conduct of administrative~~
258 ~~hearings by hearing officers).~~

259 ~~D. A hearing officer may be appointed to conduct appeals without complying with BMC~~
260 ~~4.20.170.~~

261 ~~5.20.070 — Powers and duties of transportation inspector.~~
262 ~~In addition to the other duties and powers granted by Chapters 5.20 through 5.50 BMC,~~
263 ~~the transportation inspector shall:~~

264 ~~A. Keep records relating to permittees, regulated vehicles, chauffeurs, and dispatch~~
265 ~~services regulated under Chapters 5.20 through 5.50 BMC;~~

266 ~~B. Investigate, inspect and examine vehicles, drivers, records and any and all other~~
267 ~~things related to the operation of regulated vehicles to assure that the provisions of~~
268 ~~Chapters 5.20 through 5.50 BMC are enforced and obeyed;~~

269 ~~C. Receive and process all applications for permits and licenses;~~

270 ~~D. Require a regulated vehicle to be taken out of service for an inspection when the~~
271 ~~transportation inspector reasonably believes that it poses a threat to the safety or~~
272 ~~health of persons or property. The transportation inspector may order the owner of the~~
273 ~~regulated vehicle to obtain and pay for an inspection report from a designated~~
274 ~~inspection station. The transportation inspector may keep a vehicle out of service for a~~
275 ~~reasonable time in order to perform the inspection;~~

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276 ~~E. Assess a fine against a designated inspection station or the regulated vehicle~~
277 ~~operator or both, upon submission of an inspection report under BMC 5.20.080 that~~
278 ~~contains false or misleading information, including any material omission. The fine shall~~
279 ~~not exceed three hundred dollars (\$300) for each violator for each false or misleading~~
280 ~~inspection report. This fine shall be in addition to any other remedy or penalty provided~~
281 ~~by this code, such as denial, revocation, or suspension of a license or permit. Any~~
282 ~~appeal of the fine shall be in accordance with BMC 5.20.100; and~~

283 ~~F. Perform those administrative duties of the commission which are delegated to them~~
284 ~~by the commission.~~

285 ~~5.20.080~~ 5.20.070 Vehicle operations and inspections.

286 A. All regulated vehicles shall be inspected by a designated inspection station and the
287 approved inspection form presented to the transportation inspector before a permit will
288 be issued. At least twice a year thereafter, all regulated vehicles shall be inspected. No
289 regulated vehicle may be operated until it has been inspected and found to be in
290 compliance with Chapters 5.20 through 5.50 BMC and any other applicable law. The
291 transportation inspector may also inspect a regulated vehicle at any time to determine if
292 the vehicle is in compliance with all provisions of Chapters 5.20 through 5.50 BMC, and
293 keep the vehicle out of service for a reasonable time in order to perform the inspection.

294 B. When a regulated vehicle has been operating under any permit for two (2) years or
295 has accumulated a total of two hundred thousand (200,000) miles, whichever occurs
296 first ~~(1st)~~, the transportation inspector may increase the required annual inspection
297 frequency to four (4) inspections annually, after reasonable notice to the permittee.

298 C. No person may operate a vehicle as a regulated vehicle unless such vehicle is in a
299 safe, clean condition and in compliance with all applicable laws. If the transportation
300 inspector determines that a regulated vehicle is mechanically unsound, unclean or
301 otherwise out of compliance with all applicable laws, the permittee shall take the vehicle
302 out of service immediately upon notification from the transportation inspector.

303 D. *Mechanical Equipment Standards.*
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1. The steering mechanism shall be in good working order and wheel play shall not exceed two (2) inches;
2. All door hinges and latches shall be in good mechanical working order so that doors open easily and close securely. All door locks shall function as designed;
3. All windows shall be fully operable and composed of approved safety glass. The windshield shall have no chips or stars larger than a twenty-five cent piece (\$0.25) and shall not be cracked above four (4) inches from the bottom or below four (4) inches from the top of the windshield. No cracks in a vertical position are permitted on either side of the windshield. At no time shall a driver's vision be obstructed by damage to the windshield, side windows or rear window. Interior and exterior mirrors shall be firmly attached to the vehicle;
4. All brakes shall be in good mechanical working order. When pressed, the brake pedal shall not be less than one and three-fourths (1 3/4) inches from the floorboard. Brake linings shall not be less than one thirty-second (1/32) of an inch at any point. Brake drums shall not exceed forty-one thousandths (40/1,000) of an inch in excess of factory specifications;
5. The exhaust system, gaskets, tailpipes and mufflers shall be in good condition. Exhaust fumes shall not permeate into the interior of the vehicle;
6. The vehicle shall be equipped with four (4) tires, each of which shall have tread depth measurements at approximately every one hundred twenty (120) degrees of its circumference of not less than two thirty-seconds (2/32) of an inch. There shall be no sidewall damage to the tires;
7. The speedometer shall be properly installed and maintained in good working order and exposed to view;
8. The interior of the vehicle shall be maintained in a clean and sanitary condition, and be free from torn upholstery and from damaged or broken seats;

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9. All exterior and interior lights and turn signals shall be in good mechanical order. Headlights shall be properly aligned for both high and low beam use.

Headlights shall be on when operating the vehicle for hire regardless of time of day.

10. The horn and two (2) windshield wipers shall be in good mechanical working order;

11. All wire connections shall be permanent and located out of the way of the driver and passengers;

12. The vehicle shall be structurally sound and not have cracked or dented fenders and shall be painted so as to provide reasonable protection against structural deterioration. Body and sheet metal should have all the manufactured parts securely mounted with no dangerous protuberances;

13. Defrosting and heating systems shall be operational;

14. There shall be no measurable leakage of fluids or oil from any part of the vehicle;

15. The vehicle shall be equipped with a readily accessible fire extinguisher with a gauge that clearly indicates that the unit is fully charged, mounted and readily accessible within the driver's immediate reach in the vehicle;

16. The vehicle shall be equipped with accessible and operable seat belts for all seats;

17. The vehicle shall comply with the provisions of AS 28.05.095 regarding child safety restraints and seat belts;

18. The vehicle's odometer shall be kept in good working order.

E. All regulated vehicles shall be subject at all times to an inspection by the transportation inspector, or a police officer who has reason to believe that the vehicle does not comply with all federal, state and local equipment laws or regulations.

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Commented [12]: This is an amendment that has nothing to do with the PSTC, however, it is a requirement that is set out for the operations of regulated vehicles in it's own chapter 5.45. Code structure and referencing make pulling it into the mechanical and equipment standards easier to find. We will present an ordinance repealing 5.45 following the adoption of this ordinance.

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355 ~~5.20.085~~ 5.20.080 Drug and alcohol testing.

356 A. ~~The commission shall:~~

357 ~~1. Establish a commission approved drug and alcohol testing program for~~
358 ~~chauffeurs of regulated vehicles. The program may include chauffeur applicant drug~~
359 ~~screening tests, random tests, reasonable cause tests, post accident tests, and~~
360 ~~post citation tests. The testing program shall be administered by the transportation~~
361 ~~inspector;~~

362 ~~2. Provide for the~~ The transportation inspector shall deny or immediately
363 ~~immediate denial or revocation of the~~ revoke a chauffeur's license by the
364 ~~transportation inspector of following~~ any such chauffeur failing or failing to submit
365 to a chauffeur application drug screening test, a random drug or alcohol test, a
366 reasonable cause drug or alcohol test, a post-accident drug or alcohol test, or a
367 post-citation drug or alcohol test, for a period of not less than six (6) months for a
368 first (1st) offense. In the case of a revocation under this section, the revocation
369 may continue beyond six (6) months until such time as the chauffeur shall submit
370 evidence of successful completion of a drug or alcohol abuse treatment program for
371 the first offence and not less than two (2) years for a second or subsequent
372 offense;

373 ~~3. Provide for the immediate revocation by the transportation inspector of the~~
374 ~~chauffeur's license of any chauffeur failing or failing to submit to such a random,~~
375 ~~reasonable cause, post accident, or post citation test, for a period of not less than~~
376 ~~two (2) years for a second (2nd) or subsequent offense.~~

Commented [13]: This intent is pulled to the above subsection

377 B. ~~Within ninety (90) days of the enactment of the ordinance codified in this chapter, a~~
378 ~~design, cost structure, and fee determination for the drug and alcohol testing program~~
379 ~~shall be developed by the commission and submitted to the city council for approval~~
380 ~~subject to the following conditions:~~

381 ~~1. Direct operational costs for the random, post accident, post citation, and~~
382 ~~reasonable cause drug and alcohol testing program shall be borne by permittees.~~
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383 ~~Direct operational costs for the chauffeur application drug screening test shall be~~
384 ~~borne by licensees.~~

385 ~~5.20.090 — Enforcement authority.~~

386 ~~The transportation inspector shall have all powers required to enforce the provisions of~~
387 ~~Chapters 5.20 through 5.50 BMC.~~

388 ~~5.20.100~~ 5.20.090 Hearings— Appeals.

389 A. If the transportation inspector determines that an application for a license or permit
390 does not meet the requirements of BMC Chapters 5.20 through 5.50, the transportation
391 inspector shall deny the application. The transportation inspector shall issue a written
392 decision to the applicant which shall state the specific reasons for that denial within
393 fifteen (15) days of the denial of the application, and shall provide notice of the
394 applicant's opportunity to appeal.

395 B. A person aggrieved by the denial of an application under subsection A of this
396 section, or revocation or suspension of a permit or license by the transportation
397 inspector pursuant to BMC Chapters 5.20 through 5.50 may, within fifteen (15) days of
398 receipt of the denial, suspension or revocation decision, and upon payment of the ~~filing~~
399 ~~fee required by BMC 5.20.160~~ appeal fee, appeal that decision to the commission. After
400 a hearing ~~conducted pursuant to BMC 5.20.060~~, the commission shall uphold the
401 decision of the transportation inspector, or authorize the conditional or unconditional
402 issuance or reinstatement of a denied, suspended or revoked license or permit only
403 upon an affirmative showing at a hearing by the appellant that the transportation
404 inspector exceeded their authority under BMC Chapters 5.20 through 5.50 in denying,
405 suspending, or revoking the license or permit.

406 C. An appeal from any final decision of the commission made in accordance with this
407 section shall be filed in the Superior Court, Fourth Judicial District, Bethel, Alaska, no
408 later than thirty (30) days following service of that decision upon the affected licensee
409 or permittee at the last known address. Review by the court shall be limited to
410 determining whether the decision appealed is supported by substantial evidence.

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411 D. A permittee or licensee who has been issued a citation for a violation of a provision
412 of BMC Chapters 5.20 through 5.50, or subjected to a penalty, may contest that citation
413 or penalty by filing a notice of appeal with the commission no later than fifteen (15)
414 days after the day the citation or penalty has been issued. ~~Such an appeal shall be~~
415 ~~considered by the commission in accordance with the procedures established in BMC~~
416 ~~5.20.060 and subsection B of this section.~~

417 5.20.100 Hearings of the commission.

418 Hearings of the commission shall be conducted in accordance with provisions of the
419 Alaska Administrative Procedure Act governing the conduct of administrative hearings
420 by hearing officers.

421 5.20.110 Denial, suspension, or revocation of license or permit.

422 A. The transportation inspector shall have the power to suspend or revoke a
423 chauffeur's license.

424 1. The transportation inspector shall immediately suspend or revoke a chauffeur's
425 license if a chauffeur is convicted by a court of competent jurisdiction of an offense
426 set forth in BMC 5.40.030;

427 2. The transportation inspector shall suspend or revoke a chauffeur's license upon
428 receipt of evidence sufficient to cause the transportation inspector to conclude that
429 it is more likely than not that a chauffeur is incapable of controlling a motor vehicle
430 safely;

431 3. The transportation inspector shall deny, suspend, or revoke the chauffeur's
432 license of any chauffeur failing or refusing to take a drug and/or alcohol test in
433 accordance with BMC 5.20.085.

434 B. Upon a request by the transportation inspector or on its own initiative, the
435 commission shall have the power to suspend or revoke a taxicab, river taxi, and
436 limousine or bus permit.

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1. The commission shall suspend or revoke a taxicab, river taxi, limousine or bus permit upon finding after a hearing that:

a. A permittee has not operated pursuant to the permit for one hundred eighty (180) days in any twelve- (12-) month period; provided, that such failure to operate is not caused by strike, public catastrophe, or other act beyond the control of the permittee but not including insolvency;

b. A permittee has sold or otherwise lost the use of the vehicle which was being operated pursuant to the permit and has failed to replace it within sixty (60) days after the date of such sale or loss;

c. A permittee has failed to make any payments required under BMC Chapters 5.20 through 5.50 BMC or to make any payments (including but not limited to business license fees and sales taxes) or remit any fees required by any other provisions of this code;

d. A permittee has submitted a false or misleading inspection report from a designated inspection station;

2. The commission may suspend or revoke a taxicab, river taxi, limousine or bus permit upon finding after a hearing that a permittee has violated any provision of BMC Chapters 5.20 through 5.50. The commission may suspend or revoke a chauffeur's license upon finding after a hearing that a licensee has violated any provision of BMC Chapters 5.20 through 5.50;

3. The transportation inspector shall immediately suspend or revoke a taxicab, river taxi, limousine or bus permit upon being provided with appropriate notice that a permittee has been convicted by a court of competent jurisdiction of an offense set forth in BMC 5.30.040;

4. The transportation inspector may immediately revoke a permit under this subsection if the transportation inspector determines that continued operation of

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the permit will result in substantial risk to the public health or welfare. If the transportation inspector revokes a permit based upon such determination, the revocation action shall expire in ten (10) days, unless within this time the commission holds a hearing and determines that a continued emergency revocation is warranted until such time as the commission makes a decision on an appeal to the revocation, should such an appeal be filed by the permittee.

C. The commission may suspend or revoke a dispatch service permit upon a finding after a hearing that:

1. Such dispatch service has not commenced operation within ninety (90) days after issuance of the permit;
2. Such dispatch service has failed to provide dispatch services for a period of ninety (90) consecutive days; provided, that such failure to operate is not caused by strike, public catastrophe or other act beyond the control of the dispatch service other than insolvency; or
3. Such dispatch service does not have a valid radio station license issued by the Federal Communications Commission ("FCC") or such dispatch service is not in compliance with any terms and conditions imposed on it by the FCC.

D. Violation of any of the terms and conditions of a suspension or revocation imposed by this section is a separate violation.

E. Upon suspension or revocation of a chauffeur's state driver's license, their chauffeur's license shall simultaneously and automatically become void. A chauffeur shall surrender their chauffeur's license to the transportation inspector and cease operating a regulated vehicle immediately upon suspension or revocation of the chauffeur's state driver's license. Such a chauffeur shall not thereafter operate a vehicle for which a chauffeur's license is required unless they are first issued a new chauffeur's license in accordance with BMC 5.40.030.

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489 F. A permittee or licensee must surrender their permit or license to the transportation
490 inspector immediately upon suspension or revocation.

491 G. A permittee or licensee may appeal a suspension or revocation by the
492 transportation inspector to the commission in accordance with BMC 5.20.100. A
493 permittee or licensee may appeal a suspension or revocation by the commission to the
494 Superior Court in accordance with BMC 5.20.100.

495 H. Unless provided otherwise in Chapters 5.20 through 5.50 BMC, a permit or license
496 that is revoked shall become void and revert to the commission.

497 5.20.120 Penalties and remedies.

498 A. A person who violates a provision of BMC Chapters 5.20 through 5.50 or a
499 regulation promulgated thereunder may be guilty of an infraction and may be issued a
500 citation.

501 B. In accordance with AS 29.25.070(a), citations for the following offenses may be
502 disposed of as provided in AS 12.25.195 through 12.25.230, without a court
503 appearance, upon payment of the fine amounts listed below plus the state surcharge
504 required by AS 12.55.039 and 29.25.074. Fines must be paid to the court. The Rules of
505 Minor Offense Procedure in the Alaska Rules of Court apply to all offenses listed below.
506 Citations charging these offenses must meet the requirements of Minor Offense Rule 3.
507 If a person charged with one (1) of these offenses appears in court and is found guilty,
508 the penalty imposed for the offense may not exceed the fine amount for that offense
509 listed below. If an offense is not listed on this fine schedule or another fine schedule,
510 the defendant must appear in court to answer to the charges. These fines may not be
511 judicially reduced.

512 C. The penalties for an infraction under Chapters 5.20 through 5.50 BMC are as
513 follows:

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Offense	Section	Fine Amount
<u>Offering transportation for hire to a passenger without being a regulated vehicle.</u>	5.20.050 (A)	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4th+ Violation</u>
Failure to conspicuously post taxicab rates.	5.20.050(C)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Requiring/requesting rate other than posted and/or approved	5.20.050(D)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
 Introduction Date: May 11, 2021
 Public Hearing Date: May 25, 2021
 Action:
 Vote:

Offense	Section	Fine Amount
Requiring/requesting payment of dispatch service other than posted and/or approved	5.20.050(E)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Failure to establish record of all complaints registered against chauffeur(s)	5.20.055(B)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Failure to establish record of all complaints registered against the condition of a regulated vehicle	5.20.055(B)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
 Introduction Date: May 11, 2021
 Public Hearing Date: May 25, 2021
 Action:
 Vote:

Offense	Section	Fine Amount
Improper/insufficient record of complaints	5.20.055(A)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Operating a regulated vehicle that is unsafe, unclean or not in compliance with law	5.20.080(C)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Steering mechanism not in good working order	5.20.080(D)(1)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Commented [14]: 5.20.055 is changing to have the documents held with the transportation inspector to more closely reflect the current process.

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Failure to meet mechanical standards	5.20.080	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Failure to maintain current application	5.20.140	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Failure to comply with safety belts and child safety restraints regulations	5.20.170	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
 Introduction Date: May 11, 2021
 Public Hearing Date: May 25, 2021
 Action:
 Vote:

Offense	Section	Fine Amount
Providing taxicab services without a permit	5.30.010(A)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Providing taxicab services without a permittee agreement	5.30.010(A)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Unauthorized loan of taxicab permit	5.30.010(B)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Operating or dispatching a vehicle not described on a taxicab permit	5.30.010(C)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Providing river taxi service without a permit	5.30.020	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Providing bus service without a permit	5.30.030	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Providing limousine service without a permit	5.30.035	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Transferring permit or interest in permit without approval of transportation inspector	5.30.060	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Failure to post permit	5.30.065	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Operating more than one vehicle under a single taxicab permit without authorization	5.30.070	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Taxicab failure to subscribe to dispatch service	5.30.080	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Improper/insufficient taxicab vehicle markings	5.30.090	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Two-way radio required	5.30.100(A)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Equipping taxicab with apparatus capable of monitoring a frequency used by a dispatch service other than that used by taxicab's service	5.30.100(A)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Insufficient interior light	5.30.100(B)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Nonflashing rooftop light required only when taxicab is in service	5.30.100(C)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Seat belts required	5.30.100(D)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Insufficient/improper equipment for river taxi	5.30.100(E)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
 Introduction Date: May 11, 2021
 Public Hearing Date: May 25, 2021
 Action:
 Vote:

Offense	Section	Fine Amount
Video camera required	5.30.100(F)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Improper/insufficient video camera system	5.30.100(F)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Improper/insufficient storage of video camera recording	5.30.100(F)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Altering or manipulating video camera recording	5.30.100(F)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Improper/insufficient positioning of video camera recording	5.30.100(F)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Video surveillance of passenger area of limousine	5.30.100(F)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Improper/insufficient GPS	5.30.100(F)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Insurance required	5.30.120	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Posting of insurance notice	5.30.130	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Records maintenance	5.30.140	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Single use of vehicle	5.30.160	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Vehicle horn honking	5.30.170	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Safety equipment tampering	5.30.180	\$250 1st Violation \$500 2nd Violation \$750 3rd Violation \$1,000 4th+ Violation
Chauffeur's license required	5.40.010	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Posting of chauffeur's license	5.40.040	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Maximum number of hours per day	5.40.050	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Duty to serve public	5.40.060	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Failure to notify dispatcher of refusal	5.40.060(B)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Smoking or burning material in regulated vehicles	5.40.060(D)	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Alcoholic beverages and controlled substances	5.40.070	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Carrying alcoholic beverages	5.40.080	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Failure to provide charter of taxicab upon request	5.40.090	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Failure to provide receipt upon request	5.40.100	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Two-way radio prohibited	5.40.110	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Handheld device use prohibited	5.40.120	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Check-in and check-out requirement	5.40.130	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Operating a vehicle for hire without the headlights on	5.45.020	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Dispatch service permit required	5.50.010	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Dispatch service permit transfer	5.50.030	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Provision of service (dispatch)	5.50.040	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
 Introduction Date: May 11, 2021
 Public Hearing Date May 25, 2021
 Action:
 Vote:

Offense	Section	Fine Amount
Dispatch service operation	5.50.050	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Communication requirement between dispatchers and taxicab chauffeurs	5.50.060	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation
Compliance with Federal Communications Commission regulations	5.50.070	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

Offense	Section	Fine Amount
Records requirement	5.50.080	\$150 1st Violation \$200 2nd Violation \$250 3rd Violation \$300 4th+ Violation

D. In addition to the penalties provided for in subsection C of this section, a person who violates a provision of BMC Chapters 5.20 through 5.50 BMC or any regulation promulgated thereunder may also be subject to the following:

1. Suspension of the violator's chauffeur's license or permit for fifteen (15) days or less for a second (2nd) violation of the same or similar offense;
2. Suspension of the violator's chauffeur's license or permit for thirty (30) days or less for a third (3rd) violation of the same or similar offense;
3. A permanent suspension of the violator's chauffeur's license or permit for a fourth (4th) or subsequent violation of the same or similar offense.

E. Each day during which a violation described in this section occurs shall constitute a separate offense.

F. In addition to the penalties and other relief listed above, the city may seek injunctive relief or any other remedies available at law.

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

527 5.20.130 Renewal of license or permit.

528 A. A permit or license issued in accordance with BMC Chapters 5.20 through 5.50 shall
529 be valid for two (2) calendar years and shall expire automatically on the date of original
530 issue.

531 B. An application to renew a permit or license shall be made to the transportation
532 inspector, at the time set for submitting the application, and shall be treated in the
533 same manner as an original application. A decision to grant a license or permit in two
534 (2) years does not preclude the transportation inspector from denying a license or
535 permit upon application for renewal.

536 C. If a permittee or licensee is not qualified to hold their permit or license at the time
537 of renewal, the transportation inspector shall not renew the permit or license and it
538 shall become void and revert to the commission.

539 D. Any person whose application for an original license or permit or for a renewal of
540 license or permit has been denied and any person whose license or permit has been
541 revoked may not apply for a new license or permit for one (1) year from the initial date
542 of the denial or revocation. New taxicab permits shall only be issued in accordance with
543 the provisions of BMC 5.30.050.

544 5.20.140 Duty to maintain current application.

545 A. A permittee or licensee is under a continuing obligation to keep the information on
546 their application current. Failure to do so shall be a violation of BMC Chapters 5.20
547 through 5.50. A permittee or licensee shall give written notice to the transportation
548 inspector of any change to be made on their application within ten (10) days, and the
549 transportation inspector shall amend the application accordingly. Failure to comply with
550 this subsection is grounds for denial, suspension or revocation of a permit or license.

551 B. No person may knowingly make a false or misleading statement on their application
552 for a permit or license under BMC Chapters 5.20 through 5.50. Failure to comply with
553 this subsection is grounds for denial, suspension or revocation of a permit or license
554 and constitutes a violation of BMC Chapters 5.20 through 5.50.
City of Bethel, Alaska

Ordinance #21-21
43 of 46

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

- 555 5.20.150 Submission, review and certification of applications.
- 556 A. An application for an original or renewal permit or license required by BMC Chapters
- 557 5.20 through 5.50 shall be submitted to the transportation inspector.
- 558 B. The transportation inspector shall review the application to assure it complies with
- 559 the requirements of BMC Chapters 5.20 through 5.50.
- 560 C. The transportation inspector shall transmit applications meeting the requirements
- 561 stated in subsection B of this section to the city manager to determine whether the
- 562 applicant owes any taxes, fees, assessments, or other payments to the city, and
- 563 whether the applicant has a current city business license.
- 564 D. If the applicant has no outstanding obligations and has a business license, the city
- 565 manager or their designee shall certify the application, and return it to the
- 566 transportation inspector. The transportation inspector shall not issue or renew an
- 567 application for a permit or license unless the city manager or their designee certifies the
- 568 application in accordance with this section.
- 569 5.20.160 Fees.
- 570 The following fees shall be payable to the city:
- 571 A. Two hundred dollars (\$200) monthly shall be paid to the transportation inspector
- 572 for the issuance or renewal of a bus, limousine, river taxi, dispatch service, or taxicab
- 573 permit no later than the tenth (10th) of each month.
- 574 B. Two hundred fifty dollars (\$250) shall be paid to the transportation inspector for the
- 575 initial issuances and each two- (2-) year renewal of a chauffeur's license no more than
- 576 three (3) months prior to expiration date, not after one (1) month prior to expiration
- 577 date.
- 578 C. Two hundred fifty dollars (\$250) shall be paid to the transportation inspector for the
- 579 initial issuances and each two- (2-) year renewal of a vehicle permit no more than three
- 580 (3) months prior to expiration date, not after one (1) month prior to expiration date.

City of Bethel, Alaska

Ordinance #21-21
44 of 46

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

- 581 D. One hundred dollars (\$100) shall be paid to the city finance department for each
582 appeal from a decision of the transportation inspector to the commission under
583 Chapters 5.20 through 5.50 BMC. Such fee shall be refunded if the decision is
584 subsequently reversed. The ex officio member of the public safety and transportation
585 commission must notify all commission members when an appeal is filed. The fee shall
586 be forfeited if the party making the appeal fails to show for the appeal hearing.
- 587 E. Eighty-five dollars (\$85) shall be paid to the transportation inspector each time that
588 a taxicab permittee applies to substitute a vehicle that operates under a permit.
- 589 F. One hundred twenty-five dollars (\$125) shall be paid to the transportation inspector
590 for an application to transfer an interest in a taxicab permit or a dispatch service permit
591 in accordance with the provisions of BMC Chapters 5.20 through 5.50.
- 592 G. There shall be a one hundred dollar (\$100) surcharge for late payment of fees
593 provided for in subsections A, B, and C of this section.
- 594 H. Twenty-five dollars (\$25) shall be paid to the transportation inspector for
595 administration of the examination required in BMC 5.40.020(C), except that this
596 payment shall not be required the first (1st) time that an applicant for a chauffeur's
597 license takes the examination.
- 598 I. Fifteen dollars (\$15) shall be charged for chauffeur and vehicle renewal applications
599 which are mailed in.
- 600 J. Thirty-five dollars (\$35) shall be charged for chauffeur drug testing.
- 601 5.20.170 Safety belts, child safety restraints, and vehicle air bags.
602 Every regulated vehicle shall comply with the provisions of AS 28.05.095 regarding
603 safety belts and child safety restraints. Additionally, no operator of a regulated vehicle
604 shall allow a child under twelve (12) years of age to ride in the front seat of the vehicle
605 if it has a passenger air bag.
- 606 **SECTION 3.** This Ordinance shall become effective 30 days following adoption by the
City of Bethel, Alaska

Ordinance #21-21
45 of 46

Introduced by: Mayor DeWitt
Introduction Date: May 11, 2021
Public Hearing Date May 25, 2021
Action:
Vote:

607 Bethel City Council.

608

609 **ENACTED THIS 25th DAY OF MAY 2021 BY A VOTE OF _ IN FAVOR AND _**
610 **OPPOSED.**

611

612

613

ATTEST:

614

615 _____
Lori Strickler, City Clerk

616

Michelle DeWitt, Mayor

Introduced by: City Manager, Peter Williams
Date: May 11, 2021
Public Hearing: May 25, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-22

AN ORDINANCE AUTHORIZING THE ACQUISITION OF INTEREST IN LAND FOR A UTILITY EASEMENT FROM FRANK JONES INVOLVING THE BETHEL AVENUES PIPED WATER AND SEWER PROJECT - PHASE I

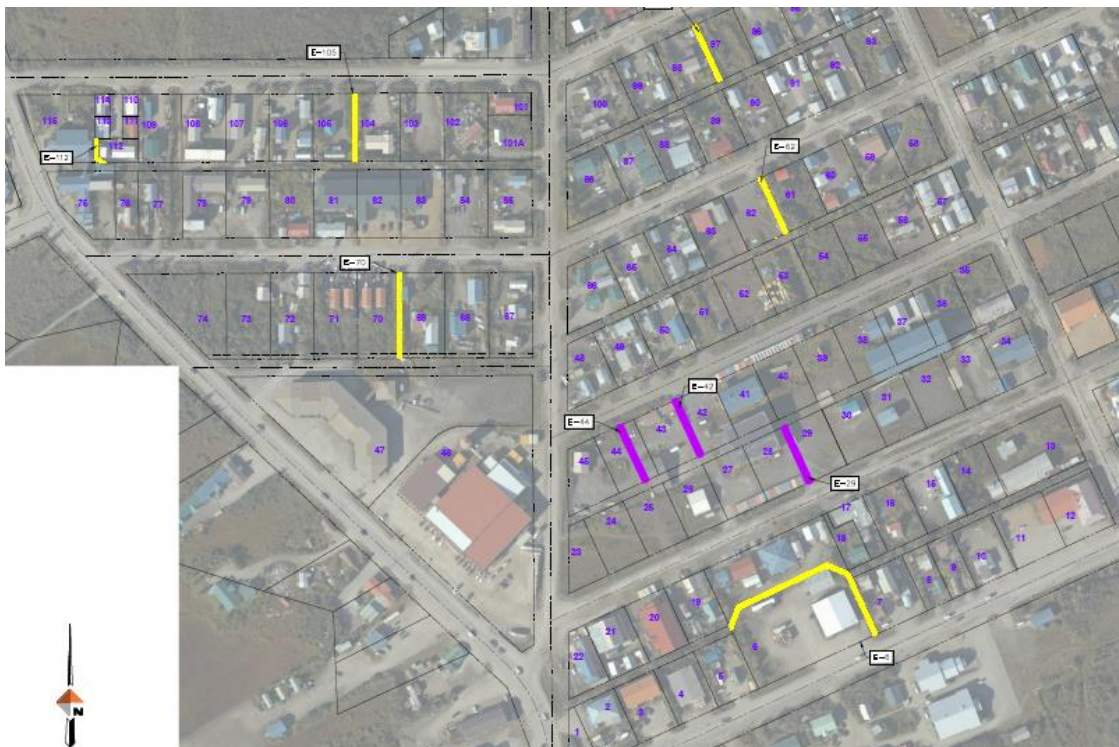
- Whereas,** the City of Bethel "City" has a grant from the U.S. Department of Agriculture (USDA). To provide for water and sewer improvements known as the Bethel Avenues Piped water and Sewer Project – Phase I;
- Whereas,** the City has arranged for a multi-phase project to supply water and collect sewer through the following described real property, including alignment of mains and service lines and other utilities through the easements and right-of-ways in perpetuity;
- Whereas,** the City needs to acquire various easements across the properties involved in the Bethel Avenues Piped water and Sewer Project – Phase I;
- Whereas,** the proposed various easements are in the public interest because the easements allow the City the land necessary for placement of different utility lines for its Projects;
- Whereas,** in accordance with Section 4.08.02 of Bethel Municipal Code, the City Council hereby authorizes the acquisition of this easement, in the form as set forth in this ordinance;
- Whereas,** Lot 4, Block 3, NORTHWEST ADDITION TO THE BETHEL TOWNSITE, U.S. SURVEY 3770, located in the Bethel Recording District, Fourth Judicial District, State of Alaska, more particularly described as:

The Basis of Bearing for this description is a local plane bearing based on NAD83(2011) Geodetic Bearings. Distances shown are horizontal ground distances in U.S. Survey Feet.

Introduced by: City Manager, Peter Williams
Date: May 11, 2021
Public Hearing: May 25, 2021
Action:
Vote:

A portion of Lot 4, Block 3, according to the Supplemental Plat for U.S. Survey 3770, filed as Plat No. 80-12, Bethel Recording District, Fourth Judicial District, Alaska, being more particularly described by metes and bounds as follows:

Beginning at the northeast corner of said Lot 4, being common with the northwest corner of Lot 3, according to the Supplemental Plat for U.S. Survey 3770, filed as Plat No. 80-12, Bethel Recording District, Fourth Judicial District, Alaska, also being the south Right-of-Way for 6th Street and the True Point of Beginning for this description; thence along the easterly line of said Lot 4 S00°15'52"E 185.90 feet to the north line of an existing Public Utility Easement (PUE) per said Plat 80-12; thence along said easement S89°44'07"W 10.00 feet; thence departing said easement N00°15'52"W 185.90 feet to a point on the northern line thereof; thence N89°44'07"E 10.00 feet to the True Point of Beginning. Said easement embraces an area of 1,859 square feet, more or less as calculated from said courses and distances.



NOW, THEREFORE BE IT ORDAINED, the City, in consideration of the agreement between FRANK JONES, the Grantor, and the City of Bethel "CITY" the Grantee,

Introduced by: City Manager, Peter Williams
Date: May 11, 2021
Public Hearing: May 25, 2021
Action:
Vote:

mentioned herein, acquires this easement and this ordinance shall be recorded with each detailed "PUBLIC UTILITY EASEMENT" document.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.020 Acquisition of Real Property.

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 25th DAY OF MAY 2021 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



CITY OF BETHEL PUBLIC UTILITY EASEMENT

This Grant of Easement is made this 22 day of APRIL, 2021, by and between **FRANK JONES**, hereinafter referred to as "Grantor", whose mailing address is P.O. Box 306, Bethel, Alaska 99559, and the Grantee, **CITY OF BETHEL** a municipal corporation of the State of Alaska, its successors and assigns, hereinafter referred to as "City", whose mailing address is P.O. Box 1388, Bethel, Alaska 99559.

The Grantor, for and in consideration of TEN DOLLARS (\$10.00) and other valuable consideration, in hand paid, conveys and warrants an easement and right-of-way in perpetuity, with the right, privilege and authority to the City, its successors and assigns, to construct, install, operate, replace, relocate, maintain and repair above and below ground water lines, sewer lines, waste heat lines, collection and distribution structures, protective structures, and fire hydrants, hereinafter collectively called "Utilities" for the purpose of supplying water and collecting sewage through, across, over and under the following described real property, to wit:

Lot 4, Block 3, NORTHWEST ADDITION TO THE BETHEL TOWNSITE, U.S. SURVEY 3770, located in the Bethel Recording District, Fourth Judicial District, State of Alaska,

Said easement is depicted on the parcel map attached hereto as pages 4 and 5, and designated as Parcel E-70, more particularly described as follows:

The Basis of Bearing for this description is a local plane bearing based on NAD83(2011) Geodetic Bearings. Distances shown are horizontal ground distances in U.S. Survey Feet.

A portion of Lot 4, Block 3, according to the Supplemental Plat for U.S. Survey 3770, filed as Plat No. 80-12, Bethel Recording District, Fourth Judicial District, Alaska, being more particularly described by metes and bounds as follows:

Beginning at the northeast corner of said Lot 4, being common with the northwest corner of Lot 3, according to the Supplemental Plat for U.S. Survey 3770, filed as Plat No. 80-12, Bethel Recording District, Fourth Judicial District, Alaska, also being the south Right-of-Way for 6th Street and the True Point of Beginning for this description; thence along the easterly line of said Lot 4 S00°15'52"E 185.90 feet to the north line of an existing Public Utility Easement (PUE) per said Plat 80-12; thence along said easement S89°44'07"W 10.00 feet;

thence departing said easement N00°15'52"W 185.90 feet to a point on the northern line thereof; thence N89°44'07"E 10.00 feet to the True Point of Beginning. Said easement embraces an area of 1,859 square feet, more or less as calculated from said courses and distances.

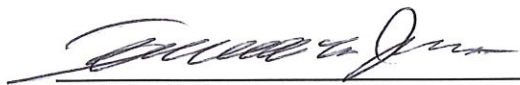
Only such rights in the land described shall be acquired as shall be necessary for the construction, reconstruction, alteration, operation, replacement, relocation, maintenance and repair of Utilities and appurtenances, reserving unto the Grantor the right to use said property in any way, and for any purpose consistent with the rights hereby acquired, provided that the City shall have the right without prior initiation of any suit or proceeding at law, at such times as may be necessary, to enter upon said property for the purpose herein described without incurring any legal obligation or liability therefore; and provided that no building or buildings or other permanent structures shall be constructed or permitted to remain within the boundary of said easement without written permission of the City, its successors or assigns.

Grantor agrees to hold City harmless, to indemnify and defend City, its employees, agents, officials, and any other representatives, from and against all claims, demands, suits and costs arising, in whole or in part, from any damages or other claims resulting from Grantor's activities on said property in or on any structures on the easement. Grantor agrees not to interfere with any lateral support(s) in the area covered by the easement, and will not excavate or place fill in the areas covered by the easement.

Grantor grants City free ingress and egress to the easement across Grantor's property for construction, reconstruction, alteration, operation, replacement, relocation, maintenance and repair.

The grant and obligations in this Grant of Easement shall be covenants running with the land and shall be binding on the Grantor, its successors and assigns forever.

Dated this 22 day of APRIL, 2021.


FRANK JONES

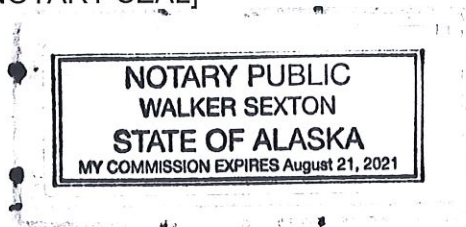
ACKNOWLEDGMENT OF GRANTOR

STATE OF ALASKA)
) ss:
Fourth Judicial District)

On this 22nd day of April, 2021 before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared **Frank Jones**, the Grantor, known to me to be the Identical person who executed the foregoing instrument and who acknowledged to me that they executed the same as the free and voluntary act, with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]





Notary Public in and for the State of Alaska
My Commission Expires: Aug 21, 2021

CERTIFICATE OF ACCEPTANCE

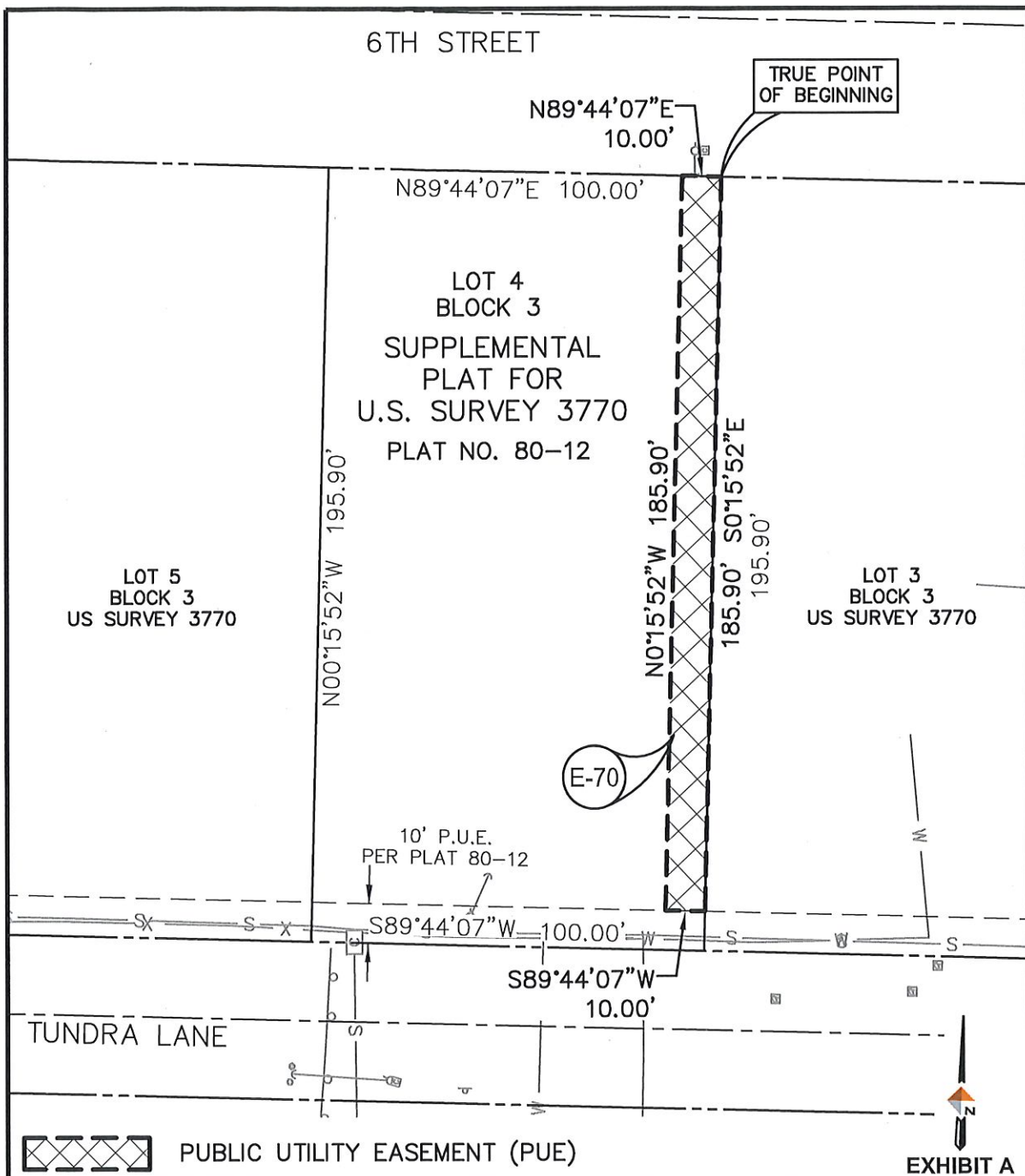
THIS IS TO CERTIFY that the City of Bethel, Grantee herein, pursuant to Ordinance 21-_____, hereby accepts for public purposes the easement described in this instrument and consents to the recordation thereof:

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2021.

CITY OF BETHEL

By: _____
Peter A. Williams
Interim City Manager

After Recording Return to:
City of Bethel
P.O. Box 1388
Bethel, AK 99559



CITY OF BETHEL PUBLIC WORKS DEPARTMENT		BETHEL AVENUES NEIGHBORHOOD PIPED WATER AND SEWER	
	OWNER'S INITIALS: <i>[Signature]</i>	EXISTING PARCEL AREA:	± 19,590 S.F.
	ATTACHED TO: PUE	ROW ACQUISITION TYPE:	PUE
	PAGE 4 OF 5 DATED 4-22-21	ROW ACQUISITION AREA:	± 1,859 S.F.
		SCALE: 1"=40'	DATE: MAR 2021
		PARCEL No. E-70	

THESE PLATS MAY BE USED FOR THE ESTABLISHMENT OF THE
EASEMENT BOUNDARY ONLY, AND SHOULD NOT BE USED AS A
BASIS FOR ESTABLISHING ADJOINING PROPERTY LINES AND CORNERS.

FOR EXHIBIT A

PUBLIC UTILITY EASEMENT E-70

**A PORTION OF
LOT 4, BLOCK 3, SUPPLEMENTAL PLAT FOR U.S. SURVEY 3770**



DOWL, LLC
4041 B STREET
ANCHORAGE, AK 99503
(907) 562-2000
WWW.DOWL.COM
(AECL848)

Introduced by: Peter A. Williams, City Manager
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #20-12 (n)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2021 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2021.

WHEREAS, DOWL, LLC is on a five-year contract to serve as the City's municipal engineer or City Engineer;

WHEREAS, Bethel Native Corporation plans to lease land to Vitus Marine for the development of a 1.2 million gallon fuel tank farm in Bethel, Alaska;

WHEREAS, Bethel Municipal Code Chapter 15.14 Petroleum Tank Fire Safety Construction Standards requires the City Engineer to apply the standards specified or referred to in the code in their role as engineer, building official, fire marshal, and technical project reviewer;

WHEREAS, the Planning Department needs technical assistance necessary for fuel tank farm pre-construction activities to help ensure that it is designed and constructed in a safe manner;

WHEREAS, DOWL presented the City with Task Order #42 – Fuel Tank Farm Review for its consideration and approval, which contains work to be completed on a time and materials basis not to exceed \$30,000 and the use of sub-consultant, Enterprise Engineering, Inc.

Introduced by: Peter A. Williams, City Manager
Introduction Date: May 11, 2021
Public Hearing Date: May 25, 2021
Action:
Vote:

N-1				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-54-649	Other Professional Fees	97,340	\$30,000	\$127,340
10-39900	Designated Fund Balance – General Fund	\$17,388,281	(\$30,000)	<u>(\$30,000)</u>

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 25TH DAY OF MAY 2021 BY A VOTE OF ____ IN FAVOR AND ____ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: PRAHSC Committee
Date: May 11, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #21-09

A RESOLUTION BY THE BETHEL CITY COUNCIL FORMALLY NAMING UNNAMED MUNICIPAL PARKS

WHEREAS, many of the City's parks were declared "unnamed" via resolution #20-12 on August 25, 2020;

WHEREAS, the Parks, Recreation, Aquatic Health and Safety Center (PRAHSC) Committee sponsored a community survey between the months of November thru March to collect and vote on an official name for four of the parks that were declared "unnamed";

WHEREAS, the PRAHSC Committee recommends the unnamed parks be formally named to the following:

Name	Independence Day Park
Previously	Unnamed "Bethel 4-H Youth Center Playground"
Location	519 Mission Drive
Legal Description	Lot 2B, Block 7, USS 3770
Acreage	.12
Size	7' X 67'/ 5159 sq. ft.
Additional Info	Also known as the 4-H Youth Center

Name	Harbor Park
Previously	Unnamed "Slough/Boat Ramp Park"
Location	
Legal Description	Lot 2B, Block 7, USS 3770
Acreage	
Size	
Additional Info	

Name	Riverview Park
Previously	Unnamed "Lion's Club Park or Bluff Park"
Location	On Bluff drive across from the Bethel Lion's Club
Legal Description	
Acreage	.56
Size	410' X 60'/ 24,600 sq. ft.
Additional Info	Property is allocated to the Port for the bank stabilization project

Introduced by: PRAHSC Committee
Date: May 11, 2021
Action:
Vote:

Name	Ice Classic Park
Previously	Unnamed "DATU Park"
Location	First Avenue Across from First National Bank
Legal Description	
Acreage	.172
Size	
Additional Info	Leased to the K300 Committee

WHEREAS, creating a legislative record encompassing all park properties and formalizing names for those that were declared unnamed, will provide for accurate referencing and signage of properties for the future;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 11th DAY OF MAY 2021 BY A VOTE OF IN FAVOR AND OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	21-10		
Date action introduced:	May 11, 2021	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a three-year contract between the City of Bethel and the company whose proposal scored the highest number of points for marine transportation services. BMC Section 4.20.040 prevents the revelation of the company name until after City council approves the contract award.

Attachment(s): (1) Marine Transportation Agreement.

Amount of fiscal impact:		Account information:
TBD	Funds for purchases in City Budgets by Department: FY 2022, FY 2023, and FY 2024.	TBD

Summary Statement

The City of Bethel prepared and issued a Request for Proposals (RFP) on January 25, 2021 with a due date of February 15, 2021. The RFP was posted on the City of Bethel website and disseminated to The Plans Room, Associated General Contractors of Alaska, Builders Exchange of Washington, Inc. and other online RFP posting sites. Known companies in the industry were also sent notice of the RFP.

The City received two proposals from companies in the marine transportation business by the deadline. Both companies were evaluated by three City employees who used two score sheets and held one in-person meeting. The City Manager concurred with the evaluation process and result.

The results on the score sheets appears below:

	Proposal Reviewers (2)	Proposal Reviewer (1)
Company A:	76	75
Company B:	78	75
Total	154	150

TRANSPORTATION AGREEMENT

(MOTOR-WATER CARRIER)

1. **Basic Agreement:** Company X (Carrier) and City of Bethel (Shipper) agree to the rates and terms of service set forth on Exhibit(s) A hereto, and pursuant to 49 U.S.C. § 14101 (b) expressly waive any other rates and terms of service (including rights and remedies) which may be to the contrary.
2. **Authority:** The individual executing this agreement for Shipper represents and warrants that he/she is authorized to execute this agreement for Shipper as well as the owner, consignee and all other persons/entities claiming by, through or with respect to the goods.
3. **Governing Law:** This agreement shall be governed by the general maritime law of the United States to the extent applicable and otherwise by the laws of the state of X. The parties submit to the exclusive jurisdiction of the U.S. District Court located in City X with respect to any litigation arising out of this agreement, with the substantially prevailing party entitled to recover its reasonable legal fees and costs.
4. **Execution:** This agreement is not effective unless it is signed by both parties. This agreement may be executed in counterparts; either by facsimile or original signature, with each counterpart deemed an original and all counterparts constituting the same agreement whether or not the signatures of both parties appear on any single counterpart.
5. **Integration:** Exhibit(s) A as well as Carrier's Surface Transportation Board tariff (available at [website X](#)) and the bill of lading published therein, which shall be deemed to have been issued, are fully incorporated into this agreement by reference; in the event of any conflict, the terms and conditions of this agreement and Exhibit(s) A shall prevail over those of Carrier's tariff or bill of lading. This constitutes the entire agreement between the parties, and shall supersede all previous and contemporaneous communications or agreements whether oral or written. No modification of this agreement shall be effective unless signed by both parties.
6. **Assignment:** Neither party may assign this Contract, or any right hereunder, without the consent of the other party. Such consent may be withheld at the sole discretion of the non-assigning party.
7. **Method of Payment:** The rates and terms of service contained herein are specifically negotiated to include payment by ACH, wire transfer or check only. Credit card payment will not be accepted. When shipper requires that Carrier utilize a third party payment service for billing or collecting payment, Carrier will bill and Shipper will pay any and all fees as well as the charges for Carrier's data entry services as listed in XXXX 100A Item 895. Unless otherwise specified in this agreement, credit terms are as published in XXXX 100A item 720.
8. **Confidentiality:** Parties agree that the rates and terms agreed to in this contract are confidential and shall not be divulged to outside parties.
9. **Electronic Storage:** The parties intend to allow for the electronic imaging and storage of this agreement, and the admissibility into evidence of such an image in lieu of the original paper version of this agreement. The parties stipulate that any computer printout of any such image of this Agreement shall be considered to be an "original" under the applicable court or arbitral rules of evidence when maintained in the normal course of business and shall be admissible as between the parties to the same extent and under the same conditions as other business records maintained in paper or hard copy form. The parties agree not to contest, in any proceeding involving the parties in any judicial or other forum, the admissibility, validity, or enforceability of any image of this agreement because of the fact that such image was stored or handled in electronic form.

Dated this 31st of March 2021

CARRIER:

Company X

SHIPPER:

City of Bethel

Authorized Signature

Authorized Signature

Printed Name and Title

Printed Name and Title

TRANSPORTATION AGREEMENT, EXHIBIT A
Rates and terms of service

ACCOUNT: **City of Bethel**

General Cargo

Port of Origin: SEATTLE	Port of Discharge: BET
COMMODITY	RATE
Aggregate Materials, Cement & Related Articles	
LCL	41.08
20' Container (Min. 20,000 Lbs.)	26.32
20' Container (Min. 24,000 Lbs.)	22.69
20' Container (Min. 40,000 Lbs.)	14.99
Anti-Freeze	
LCL	43.76
20' Container (Min. 20,000 Lbs.)	26.32
20' Container (Min. 24,000 Lbs.)	22.70
20' Container (Min. 32,000 Lbs.)	17.89
Automobile Parts	
LCL	44.64
20' Container (Min. 18,000 Lbs.)	29.53
20' Container (Min. 24,000 Lbs.)	23.25
20' Container (Min. 32,000 Lbs.)	18.66
40' Container High Cube (Min. 44,000 Lbs.)	22.19
Building Materials, NOS	
<i>SECTION I: Less than container-load freight</i>	
LCL	81.32
1. LCL rates do not apply to commodities listed in this item classified as Class 110 or higher in the NMFC, or to commodities having a more specific Commodity Item in this tariff. Apply applicable Class or Commodity rates for those items.	
<i>SECTION II: CONTAINERIZED CARGO: Applies to commodities that are loaded to closed containers only.</i>	
20' Container (Min. 10,000 Lbs.)	49.91
20' Container (Min. 18,000 Lbs.)	29.03
20' Container (Min. 24,000 Lbs.)	22.88
20' Container (Min. 34,000 Lbs.)	17.36
40' Container High Cube (Min. 44,000 Lbs.)	21.84
1. Rates in Section II WILL NOT apply when there is a more specific commodity item in this tariff that names CL rates.	
<i>SECTION III: PLATFORM CARGO: SHIPPER LOADED PLATFORMS ONLY (1-2)</i>	
20' Flat (Min. 30,000 Lbs.)	19.39
20' Flat (Min. 36,000 Lbs.)	16.97
1. Rates in Section III apply to freight Shipper loaded and secured to Carrier's platforms only.	
2. Rates in Section III of this item do not apply to freight tendered break bulk to Carrier's Terminal. Freight tendered break bulk will be subject to rates named in more specific Commodity Rates, or if a Commodity rate is not named, Section I Class Rates will apply.	

TRANSPORTATION AGREEMENT, EXHIBIT A**Rates and terms of service****General Cargo**

Port of Origin: SEATTLE

Port of Discharge:

BET**COMMODITY****RATE****Building Materials, NOS**

1. Rates in Section II and III also apply on accompanying freight not having a more specific item named in this tariff, providing weight of such accompanying freight does not exceed 10% of the total weight of the shipment.

Class Rates

Class 50 - 55 - 60	61.53
Subject to a minimum charge per cubic foot	8.35
Class 65 - 70	69.80
Subject to a minimum charge per cubic foot	8.35
Class 77.5	82.82
Subject to a minimum charge per cubic foot	8.35
Class 85	82.82
Subject to a minimum charge per cubic foot	8.35
Class 92.5	95.99
Subject to a minimum charge per cubic foot	8.35
Class 100	95.99
Subject to a minimum charge per cubic foot	8.35
Class 110	105.59
Subject to a minimum charge per cubic foot	8.35
Class 125	120.00
Subject to a minimum charge per cubic foot	8.35
Class 150	144.04
Subject to a minimum charge per cubic foot	8.35
Class 175	168.01
Subject to a minimum charge per cubic foot	8.35
Class 200	192.05
Subject to a minimum charge per cubic foot	8.35
Class 250	240.04
Subject to a minimum charge per cubic foot	8.35
Class 300	288.00
Subject to a minimum charge per cubic foot	8.35
Class 400	384.04
Subject to a minimum charge per cubic foot	8.35
Class 500	480.26
Subject to a minimum charge per cubic foot	8.35

Freight NOS

20' Container (Min. 6,000 Lbs.)	102.24
20' Container (Min. 16,000 Lbs.)	44.42
20' Container (Min. 18,000 Lbs.)	40.57
20' Container (Min. 24,000 Lbs.)	32.85
20' Container (Min. 36,000 Lbs.)	25.15

TRANSPORTATION AGREEMENT, EXHIBIT A

Rates and terms of service

General Cargo

Port of Origin: SEATTLE

Port of Discharge:

BET

COMMODITY

RATE

Freight NOS

20' Container (Min. 40,000 Lbs.)	23.61
40' Container High Cube (Min. 44,000 Lbs.)	31.36

1. Rates named in this Item will not apply on commodities in bulk, commodities which will injure or contaminate the rest of the lading or freight requiring refrigeration.
2. Shipper must itemize contents and weight of lading.
3. Shipments must be pre-booked and reference made to this Item.

Furniture

LCL, Knocked Down (KD)	117.97
LCL, Set Up (SU)	141.24
20' Container (Min. 6,000 Lbs.)	84.23
20' Container (Min. 12,000 Lbs.)	47.38
20' Container (Min. 18,000 Lbs.)	34.08
20' Container (Min. 20,000 Lbs.)	31.41
40' Container High Cube (Min. 40,000 Lbs.)	27.48

Gas, Liquid Petroleum, in Steel Cylinders

LCL	52.41
20' Container (Min. 18,000 Lbs.)	40.06
20' Container (Min. 22,000 Lbs.)	33.57
20' Container (Min. 34,000 Lbs.)	21.74

1. See Rule 610 (Minimum Charge) and Rule 550 (Hazardous Cargo, Receipt of). When a shipment contains two (2) or more articles, which are prohibited by the DOT and U.S. Coast Guard regulations from being loaded or stored together, each part lot in the shipment will be considered a separate shipment even though tendered on a single bill of lading.
2. See Carrier's tariff for Southbound empty return cylinder rates.

Groceries, Dry, NOS

I. LCL, not exceeding 6 lbs per cubic foot	44.56
Subject to a minimum charge per cubic foot	7.77
II. LCL, exceeding 6 lbs per cubic foot	44.56
20' Container (Min. 18,000 Lbs.)	28.95
20' Container (Min. 24,000 Lbs.)	22.80
20' Container (Min. 36,000 Lbs.)	16.49
40' Container High Cube (Min. 44,000 Lbs.)	21.76

1. Rates named herein will not apply on Commodities named in the NMFC but not described herein (except for Appliances and Insulating Materials) provided the weight of such Commodities loaded in each container does not exceed 10% (ten percent) of the total weight of the articles listed in Grocery item.

Iron & Steel Articles (T)

LCL	42.74
LCL (Min. 10,000 Lbs.)	24.74
Incoming Truckload (Min. 30,000 Lbs.)	19.80

1. Rates in this item apply to freight received at Carrier's terminal break bulk. Refer to Building Materials item for application of rates for Shipper loaded platforms.

TRANSPORTATION AGREEMENT, EXHIBIT A

Rates and terms of service

General Cargo

Port of Origin: SEATTLE

Port of Discharge:

BET

COMMODITY

RATE

Iron & Steel Articles, Structural Fabricated (T)

LCL	50.90
LCL (Min. 10,000 Lbs.)	25.69
Incoming Load (Min. 30,000 Lbs)	20.51

1. Rates in this item apply to freight received at Carrier's terminal break bulk. Refer to Building Materials item for application of rates for Shipper loaded platforms.

Machinery

A. LCL

LCL	48.35
Subject to a minimum charge per square foot	37.82

B. Per Single Piece

(a) Min. Wt. Not Exceeding 14,999 lbs. (Rate per Square Foot)	33.86
(b) Min. Wt. 15,000 lbs., Not Exceeding 21,999 lbs. (Rate per Square Foot)	35.07
(c) Min. Wt. 22,000 lbs., Not Exceeding 39,999 lbs. (Rate per Square Foot)	38.12
(d) Min. Wt. 40,000 lbs., Not Exceeding 50,000 lbs. (Rate per Square Foot)	58.25

C. Shipper Loaded Closed Containers Only

20' Container (Min. 24,000 Lbs.)	24.39
40' Container High Cube (Min. 44,000 Lbs.)	23.28

1. Square foot minimum rates will apply when total charges using the square foot rates exceed charges using the cwt rate plus the over dimension charges in Rule 670.
2. Square foot rates are in dollars and cents per square foot, and are not subject to over-length and over-width per Note 11.
3. Single pieces of machinery exceeding 50,000 pounds will be considered on a case-by-case basis.

Machinery - Self Propelled

A. LCL

LCL	48.35
Subject to a minimum charge per square foot	37.82

B. Per Single Piece

(a) Min. Wt. Not Exceeding 14,999 lbs (Rate per Square Foot)	33.86
(b) Min. 15,000 lbs, Not Exceeding 21,999 lbs (Rate per Square Foot)	35.07
(c) Min. 22,000 lbs, Not Exceeding 39,999 lbs (Rate per Square Foot)	38.12
(d) Min. 40,000 lbs, Not Exceeding 50,000 lbs (Rate per Square Foot)	58.25

1. Square foot minimum rates will apply when total charges using the square foot rates exceed charges using the cwt rate plus the over dimension charges in Rule 670.
2. Square foot rates are in dollars and cents per square foot, and are not subject to over-length and over-width per Note 11.
3. If through no fault of the Carrier, a self propelled piece of machinery is inoperable, a charge will be assessed as specified in Carrier's tariff.
4. Single pieces of machinery exceeding 50,000 pounds will be considered on a case-by-case basis.

Paint, Varnishes, Lacquers

LCL	43.63
---------------	-------

Petroleum/Oil Products

LCL	41.04
20' Container (Min. 20,000 Lbs.)	28.30

TRANSPORTATION AGREEMENT, EXHIBIT A			
Rates and terms of service			
General Cargo			
Port of Origin: SEATTLE		Port of Discharge:	BET
COMMODITY			RATE
Petroleum/Oil Products			
20' Container (Min. 32,000 Lbs.)			19.02
Pipe, Culvert (T)			
LCL			7.37
Minimum 1,280 cubic feet			3.95
1. Rates are in dollars and cents per cubic foot. 2. When Items described herein are shipped in Shipper loaded mixed container or platform loaded with items in Building Materials, refer to the Building Materials item for rate applications. 3. Pipe must be banded into units or lifts for forklift handling, using steel banding no exceeding 20' long by 8' wide by 8' high securely steel banded with at least 5 1/2" dunnage for forklift handling. Bundles not exceeding 4' in width, which are to be shipped as LCL cargo, may utilize wood dunnage 3 1/2" high. Dunnage of 4" x 4" wood material is required between layers.			
PIPE, Iron, Steel or Copper, NX 12" outside diameter; Conduit; Well Casing.			
LCL			45.93
LCL (Min. 10,000 Lbs.)			20.51
20' Flat (Min. 20,000 Lbs.)			27.60
20' Flat (Min. 32,000 Lbs.)			18.11
20' Flat (Min. 48,000 Lbs.)			12.67
Salt, Calcium Chloride, Urea			
LCL			41.72
20' Container (Min. 18,000 Lbs.)			29.15
20' Container (Min. 24,000 Lbs.)			22.95
20' Container (Min. 40,000 Lbs.)			16.09
Vehicles			
Port of Discharge: BET		Ports of Origin:	ANC SEA
COMMODITY		RATE	
Automobiles, P/U Trucks, Vans, Not Exceeding 84" wide nor 90" H and			
I. Not Exceeding 19' L		3390.00	3569.00
II. Exceeding 19' L, but not exceeding 20' L		4069.00	4283.00
III. Exceeding 20' L, but not exceeding 22' L		5879.00	6189.00
1. The following articles may NOT be shipped under the provisions of this Item: Hazardous Materials, Items of Extraordinary Value, Goods shipped for sale or speculation, or Firearms. 2. If through no fault of the Carrier, the vehicle is inoperable, a charge will be assessed for loading and off-loading as specified in Carrier's tariff. 3. Carrier has the option to load vehicles to closed containers, platforms, or loose to barge. Carrier will not be liable for any damage due to weather, Viz.: water, ice, salt, wind or acts of God. 4. Autos may not exceed the Gross Vehicle Weight Rating (GVWR) as specified by the manufacturer.			
Vehicles & Equipment, not subject to over-length per note 12			
Rate in dollars per linear foot		278.00	292.00
1. Rates do not include pick up or delivery. 2. Off road vehicles, not D.O.T. approved for Highway use, exceeding 8'6" wide, refer to Machinery item. 3. If through no fault of Carrier, the vehicle is inoperable, a charge will be assessed as specified in tariff STB AKMR 100, series, Rule 987.			
AGREEMENT TERMS			

TRANSPORTATION AGREEMENT, EXHIBIT A

Rates and terms of service

AGREEMENT TERMS

- NOTE 1. APPLICATION OF RATES. Unless otherwise specified, rates are in dollars and cents per one hundred pounds (cwt), subject to minimum weight as shown.
- NOTE 2. AUTOMOBILE & VEHICLE LOADING. Autos and vehicles received for shipment must not have over one-quarter (¼) tank of combustible fuels. Personal effects loaded in auto or vehicles will be accepted; however, Carrier accepts no liability for such goods. Factory installed equipment will be considered as a part of the basic auto or vehicle and will not be subject to this liability waiver.
- NOTE 3. CARGO RELEASE. Carrier agrees that release of cargo will only be to personnel in possession of a City of Bethel form of employee ID with photo.
- NOTE 4. CONSOLIDATION. Except as otherwise specified in this Agreement, rates do not include consolidation services. Upon request, consolidation can be provided as follows:

<u>EQ Size</u>	<u>Container</u>	<u>Platform</u>
20'	\$299.00	\$436.00
24'	\$365.00	\$523.00
40'	\$428.00	\$700.00

Rates are subject to an additional per bill of lading charge of \$22 for non-hazardous cargo and \$65 for hazardous cargo.

- NOTE 5. CONTRACT RENEWALS. Transporter shall have the option to extend/renew this Agreement up to five (5) consecutive times as follows:

5.1 Transporter shall provide City with written notice of its intention to renew the Agreement no later than **February 1st** of each year in which Transporter desires to renew this Agreement. Renewal notices shall state the following:

- (a) The applicable rates for all services agreed to in this Agreement during the new term; and
- (b) Any significant changes requested to the existing Agreement; and
- (c) Any proposed changes to the scope of services to be performed under the Agreement.

5.2 Upon receipt of a Notice to Renew the Agreement, the City shall:

- (a) Ensure that Transporter continues to be eligible to contract with the City [i.e., maintains a valid City of Bethel business license, a valid State of Alaska business license and is not delinquent on any sales taxes or other fees with the City];
- (b) Verify that Transporter's certificates of insurance are up to date; and
- (c) Notify Transporter of any significant changes requested to the existing Agreement.

5.3 If City determines Transporter remains eligible and the proposed rates are acceptable to City, then City shall give notice to Transporter no later than March 1st that it intends to renew. At that time a contract extension shall be prepared and executed by both parties.

5.4 If City determines it does not desire to renew, the City shall provide notice as soon as practicable but in no event later than March 1st, of its intent to prepare a new Request for Proposals.

- NOTE 6. DISPUTE RESOLUTION.

- 6.1 If any dispute arises between the Parties in connection with or relating to this Agreement (a "Dispute") the Parties through their respective Chief Executive Officers shall attempt to resolve the Dispute through discussion.
- 6.2 If a Dispute is not resolved within thirty (30) Business Days by discussion pursuant to clause 6.1, the matter may be referred to mediation by either Party.
- 6.3 If Mediation fails to resolve the matter, either party is free to request Arbitration or file in court as they deem appropriate. The City and Transporter both agree that the appropriate venue for any legal dispute shall be the Federal Court in Anchorage.

TRANSPORTATION AGREEMENT, EXHIBIT A

Rates and terms of service

AGREEMENT TERMS

- NOTE 7. EQUIPMENT DEMURRAGE. For the hub ports of Bethel, Dillingham, Dutch Harbor, Kotzebue and Nome, Carrier's equipment must be made available at the dock by thirty (30) calendar days (include weekends and holidays) following initial delivery or prior to Carrier's next barge arrival. Carrier's equipment destined for Western Alaska villages must be made available at the traditional barge landing by forty five (45) days (including weekends and holidays) following initial delivery. If the equipment is not available, the Bill-To Party will be responsible for demurrage charges of \$6.00 per day per 20' piece of equipment and \$9.00 per day per 40' piece of equipment, which shall accrue until the equipment is picked up by Carrier on its next subsequent arrival.
- NOTE 8. FUEL SURCHARGE. Rates are subject to the Ocean (FSC) and Inland (IFSC) Fuel Surcharges in effect in Carrier's Surface Transportation Board tariff on date of shipment; the current FSC is 4.25%.
- NOTE 9. GENERAL RATE INCREASE. Except as otherwise noted, the rates and charges agreed to in this contract shall be protected from any General Rate Increase through the 2021 shipping season.
- NOTE 10. HAZARDOUS RECEIVING. Subject to Rule 545 of Carrier's applicable tariff: Dangerous/Hazardous articles accepted by Carrier for shipment shall be assessed a hazardous receiving charge, as follows:

LCL: \$16.00
Full Load: \$68.00

- NOTE 11. LOSS/DAMAGE TO GOODS. Carrier's liability shall be limited as outlined in Company X STB RULES TARIFF 100 (available online at www.lynden.com); cargo valued at \$75,000 or greater will be assessed an additional charge of 2% of the total value as declared on the bill of lading.
- NOTE 12. MINIMUM CHARGE. Single shipments consisting of one lot of freight tendered on one bill of lading shall be subject to the minimum charge(s) as defined in the Carrier's applicable tariff. The current minimum charge for Bethel is \$211.00.
- NOTE 13. NOTICES.

13.1 All notices given under this Agreement are to be in writing [in English] and shall be:

- 13.1.1 Sent to:
- (a) for City, to:
City of Bethel
Attn: City Manager (PWilliams@cityofbethel.net)
P.O. Box 1388
Bethel, AK 99559
- AND**
- City of Bethel
Attn: City Attorney (LBakalar@cityofbethel.net)
P.O. Box 1388
Bethel, AK 99559
- (b) for Transporter, to:
Company X

13.1.2 In writing and delivered by hand or sent by first class mail prepaid post or facsimile transmission or email and deemed to have been received:

- (a) In case of delivery by hand when delivered; or
(b) In the case of first class mail prepaid post, on the second (2nd) day following the day of posting, or
(c) In the case of facsimile transmission, at the time of actual receipt, or
(d) In the case of email, at the time email is sent,

provided that if, in accordance with the above provisions, any such notice or other communication would otherwise be deemed to be given or made outside working hours, such notice or other communication shall be deemed to be given or made at the start of working hours on the next Business Day.

TRANSPORTATION AGREEMENT, EXHIBIT A

Rates and terms of service

AGREEMENT TERMS

13.2 Either party may notify the other Parties of a change of its name, relevant addressee, address or facsimile number for the purposes of Note 13.1.1, provided that such notification shall only be effective on:

13.2.1 The date specified in the notification as the date on which the change is to take place; or

13.2.2 If no date is specified or the date specified is less than fifteen (15) Business Days after the date on which notice is given, the date falling thirty (30) Business Days after notice of any such change has been given.

NOTE 14. OVER-DIMENSIONS. Rates are subject to over-dimension charges as follows:

1. Over-Length: Unless otherwise noted, cargo exceeding 24' in length shall be subject to an over-length charge of \$200 per linear foot or fraction thereof for the portion of the cargo exceeding 24'.
2. Over-Width: Cargo exceeding 8'6" in width shall be subject to an over-width charge of 10% per foot or fraction thereof, in addition to all other applicable charges and shall be applicable to the combined total of ocean freight and over-length charges.
3. Over-Height: Cargo exceeding 8'6" in height shall be subject to an over-height charge of 10% per foot or fraction thereof, in addition to all other applicable charges and shall be applicable to the combined total of ocean freight, over-length and over-width charges.
4. Over-Weight: Single pieces of packages weighing more than 50,000 pounds shall be subject to an over-weight charge of \$6.90/cwt on the total weight of the item to cover the extra cost of handling heavy pieces aboard the vessel.

NOTE 15. PACKAGING. Material must be packaged in accordance with Carrier's packaging specifications. Carrier's packaging specifications are required for Carrier handling purposes only, and do not warrant protection of the product from damage due to insufficient packaging or the inherent nature of the product. Shipper is required to package sufficiently to protect cargo for open ocean transport on the deck of Carrier's marine equipment

NOTE 16. PAYMENT. Full payment must be made within 30 days from the date of the Carrier's invoice.

NOTE 17. SCOPE OF SERVICE. Rates are from the Carrier's Seattle or Port X dock to the dock at Bethel, AK.

NOTE 18. TARPING. Rates do not include tarping service. When Carrier is requested to provide a tarpaulin covering over Shipper's goods, such covering will be provided at a charge of \$214.00 per platform. Carrier does not warrant the amount of protection afforded from such cover and specifically rejects any claims for water damage resulting from a failure of the tarp.

NOTE 19. TERM. The rates in this exhibit will apply from January 1, 2021 through December 31, 2021.

NOTE 20. TRANSFER of LADING. Rates denoted with (T) include transfer of lading only for cargo suitable for direct transfer to or from Carrier's equipment by forklift. Shipments requiring sorting, segregation, banding or unitizing shall be subject to charges set forth in Carrier's tariff. Carrier will transfer cargo in a manner which will utilize equipment weight and volume capacity in a reasonably efficient manner, but will not be responsible for the inability to meet any specified weight expectations per container or platform. Transfer for all other cargo will be rated as follows; rates are per piece of equipment and are not subject to fuel surcharge.

<u>EQ Size</u>	<u>Container</u>	<u>Platform</u>
20'	\$239.00	\$349.00
24'	\$292.00	\$418.00
40'	\$342.00	\$560.00

NOTE 21. TRUCKING. Rates do not include trucking or equipment set down at Bethel. Upon request, Carrier will provide trucking of its equipment on a chassis, subject to the following charges per piece of equipment:

<u>Equipment Size</u>	<u>Zone 1:</u>	<u>Zone 2:</u>
20' / 24'	\$327.00	\$366.00
Set Down Fee	\$347.00	negotiated

Exception to Note 7. Rates named above are not subject to Ocean (FSC) or Inland (IFSC) Fuel Surcharge.

Upon request, Carrier will provide other trucking at arbitrary charges listed in Carrier's applicable tariff(s).

NOTE 22. VOLUME. Shipper agrees that the rates, terms and conditions set forth in this agreement are predicated upon shipping one hundred percent (100%) of its barge cargo with Carrier.

TRANSPORTATION AGREEMENT, EXHIBIT A

Rates and terms of service

AGREEMENT TERMS

NOTE 23. WHARFAGE and HANDLING. Except as otherwise provided, rates include Alaska wharfage and handling charges. Provided, any increase in expense implemented by an Alaska port authority and levied against certain cargoes after the beginning term of this Agreement shall be passed onto Shipper as an additional charge.

NEGOTIATED AGREEMENT

Between

CITY OF BETHEL

and

LORI STRICKLER

THIS AGREEMENT, by and between the City of Bethel, Alaska ("City"), a municipal corporation, hereinafter called "Employer," and Lori Strickler, hereinafter called "Employee," both of whom understand as follows:

WITNESSETH

WHEREAS, Employer desires to employ the services of said Employee as City Clerk of the City, as provided by section AS 29.20.380 of the Alaska Statutes and BMC 2.12.010; and

WHEREAS, it is the desire of the City Council ("Council") to provide certain benefits, establish certain conditions of employment, and to set working conditions of said employee; and

WHEREAS, it is the desire of the Council to secure and retain the services of Employee by and through the terms of this Agreement; and

WHEREAS, Employee desires to accept employment as City Clerk pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Employer and Employee agree as follows:

Section 1. POWERS AND DUTIES

Employer hereby agrees to employ Lori Strickler as City Clerk of the City of Bethel, Alaska to perform the function, powers and duties specified in AS 29.20.380, Bethel ordinances, and other legal and proper duties and functions as the Council shall from time to time assign.

Section 2. Term

- A. Employee shall serve at the pleasure of the Council and is an at-will employee of the City.
- B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Council to terminate the services of the Employee at any time with or without cause. The City shall comply with the City's insurance policy endorsement regarding any termination.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from the position of City Clerk.

Section 3. Duration

- ~~A. This Agreement which expressly supersedes the provisions of any other previous agreement, is the sole and complete agreement between the Employer and Employee. This agreement shall become effective when signed by employer and employee and shall continue in full force and effect for a period of ten (10) years.~~
- ~~B. In the event the parties agree in writing, this Agreement may be extended on the same terms and conditions as herein provided, for additional periods of one (1) year.~~

Section 3. Salary

Employee shall be paid an annual salary at a gross rate of \$86,392.53 payable in installments at the same time as other employees of the Employer. Employee's base salary shall be increased between zero and 3% at the discretion of the council upon a satisfactory performance evaluation annually on March 3.

Section 4. Termination and Severance Pay

In the event Employee voluntarily resigns the position with Employer ~~before the duration of this Agreement has expired~~, the Employee shall give Employer ninety (90) days notice in advance, unless both parties agree in writing to a lesser time span.

Section 6. Employee Evaluation.

- A. Evaluation of the performance of the Employee shall be directed toward improving the performance of the Employee. However, evaluations shall also serve as a method for gathering information relevant to employee's performance and continued employment.
- B. Employee shall be evaluated in writing by Council annually on or about March 3. Council shall determine the content of the document used to evaluate Employee, and shall make the document available to Employee for review.

Section 7. Hours/Days of Work

Employee's position requires the exercise of independent judgment on the part of the Employee and requiring periods of extended work to exceed the normal office hours, workday and work week established by the Employer. The Employee will be available during regular business hours. Employee will be expected to work whatever hours are needed based upon the demands of the job. Employee acknowledges she is an exempt employee and not entitled to overtime compensation or compensatory time compensation based on hours worked by Employee in excess of eight (8) hours per day or forty (40) hours per week. Any time in excess of the normal hours in a day or week is not compensated or credited in any manner by the Employer.

Section 8. Transportation

Within available City resources, employee may have access to a City vehicle to complete tasks required of employee.

Section 9. Outside Employment

Outside employment and business pursuits are prohibited unless first authorized by Council. Any outside employment or business pursuits must occur while Employee is on leave or must occur outside the regular business hours of the City. Notwithstanding the foregoing or any authorization by Council, the Employee is required to perform the duties of the City Clerk when the interests of the City require, without regard to regular work hours or days or the competing needs of the Employee's authorized outside employment or business pursuits.

Section 10. Compensated Leave

A. Personal Time Off (PTO)

PTO shall accrue at the rate of 20 hours per month of service. PTO can be accumulated up to a maximum accrual of 400 hours. PTO shall be utilized for the illness of the Employee, or illness in the Employee's immediate family, or vacation purposes. Should the employee be absent for more than five consecutive working days for a medical reason, she shall be required to provide a physician's certificate to the Mayor. The Employer agrees to compensate the Employee for all remaining PTO hours at the termination of this agreement, payable at the same value as cashed in annual leave.

B. Emergency Leave

The Employer agrees to grant the Employee a maximum of forty (40) hours emergency leave for death or serious illness in the immediate family. For purposes of this type leave, one's immediate family includes the Employee's spouse, child, parent, father-in-law, mother-in-law, brother and sister.

C. Family Medical Leave

The Employer is required under federal law to grant the Employee up to 12 workweeks of unpaid Family Medical Leave within a 12 month period for any of the following reasons:

- Birth or adoption of a child, placement of a child for adoption, foster care for children under age 18, or adoption of a child 18 or older if the child is incapable of self care due to disability.
- Caring for a child, spouse, or parent with a serious medical condition.
- The employee's own serious health condition.

To be eligible for leave the Employee must have worked a total of at least 12 consecutive months for at least 1,250 hours. The Employee must use any accrued vacation and sick leave concurrently with FMLA leave.

D. Injury Leave

Should the Employee become injured on the job, she will be entitled to the compensation benefits as provided by the Worker's Compensation Act.

E. **Court Leave**

The Employee shall be granted administrative leave for jury duty. Appearances in court by the Employee on behalf of the City are part of the Employee's normal job responsibilities, and she will be paid accordingly.

F. **Administrative Leave**

The Employee may be granted administrative leave with pay by a majority vote of the Council for reasons specified, including attendance at a clerk's professional conference.

G. **Holidays**

Employee is entitled to all City recognized paid holidays, but it is understood that from time to time Employee's duties may require her to work on such holidays.

Section 11. Benefits

- A. Employee shall be allowed to participate in the City employee's group coverage plan for full family Life, Accidental Death & Dismemberment, Long Term Disability, Dental, Vision and Health insurance program with no premium deductible charged to the employee; provided, however nothing set forth herein shall prevent Employer from modifying, or reducing, benefits currently offered to City employees.
- B. Employee shall have the opportunity to participate in the City Utility Services Benefit for the same monthly fee as paid by other City employees.
- C. The Employer shall offer the Employee the opportunity to join and participate in the Alaska Public Employees Retirement System (PERS) equal to that which is provided for all other employees of the Employer.

Section 12. Indemnification.

City shall defend and indemnify employee in accordance with BMC 2.48.010 – BMC 2.48.030.

Section 13 Bonding

~~Employer shall bear full costs of any fidelity or other bonds required for the Employee under any law or ordinance.~~

Section 14 Notices

- (1) EMPLOYER: City of Bethel
c/o Mayor, ~~Joseph A. Klejka~~
P.O. Box 1388
Bethel, Alaska 99559
- (2) Employee: Lori R. Strickler
c/o City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

Section 15 General Provisions

- A. This Agreement constitutes the entire agreement between both parties. Any modification or amendment shall be enforceable only if approved by a majority vote of the Council in a duly convened public Session, and if transcribed to a written document executed by both parties.
- B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Employee.
- C. In any provision or any portion thereof contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable. The remainder of this agreement shall not be affected and shall remain in full force and effect.
- D. Any civil action arising from this Agreement shall be brought in the superior court for the Fourth Judicial District of the State of Alaska at Bethel, Alaska. The laws of the State of Alaska and the City of Bethel shall govern the rights and obligations of the parties.
- E. The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the City thereafter to enforce each and every protection hereof.

- F. This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either oral or written, between the parties.
- G. This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions but are for identification purposes only.
- ~~H. If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.~~
- I. The ~~Consultant~~ Employee acknowledges that the Employee has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of their choice, and is executing this Agreement of their own free will.
- J. This Agreement may be executed by the parties hereto individually or in separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same document.
- K. The Agreement is effective when signed and dated by both parties, upon the latest of the two dates, if different.

IN WITNESS WHEREOF, the City of Bethel has caused this agreement to be signed and executed in its behalf by its Mayor and the Employee has signed and executed this agreement both in duplicate.

Dated this ____ day of _____, 2021

Employer:

By: _____

Michelle DeWitt, Mayor
City of Bethel

Employee:

By: _____

Lori Strickler, City Clerk
City of Bethel

Lori Strickler
Contract with City of Bethel
Page | 7

City of Bethel Information Memorandum

Information Memo No.	21-07		
Date introduced:	May 11, 2021	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2020 to April 30, 2021 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2020 to April 30, 2021 and (2) April 2021 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:		Initials:	Remarks:
Administration, Peter A. Williams		PW	
Public Works, William Arnold		WA	
Amount of fiscal impact:			Account information:
None	No fiscal impact at this time.		
	Funds in City Budget.		
	Funds not in City Budget.		

Summary Statement

The attached financial report for FY 2021 contains months of financial data from July 1, 2020 to April 30, 2021 and the Utilities Maintenance Water & Wastewater Activity Report ending April 30, 2021. The information in these documents is distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY21 - April 2021

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

	Water				Chemical Usage				Water				Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
April	3,977,605	1,436,000	1,480,573	563,000	975	9,720	9,720	9	3,892,038	608,100	6,856,301	160,131	750	6,300	167
Fiscal Year to Date	47,271,268	16,155,000	1,382,365	6,298,710	11,730	126,325	126,325	297	33,696,470	5,848,019	60,901,532	808,593	6,450	48,080	1,207

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Plant in Winter-mode.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Pulled Nitrate, TTHMs, HAA5 set to SGS lab for testing . Filters 1 and 2 Regenerated with new Anthracite.
Sewer Lagoon	DMR report to ADEC.
Piped Sewer	13 alarms on residential lift stations were responded to. Multiple issues with grinder pumps and float systems. 13 residential lift station repairs. Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements. Been working with contractors on the main lift station. Main Lift Station Bypass complete. Waiting for new pumps to arrive.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Replaced leaky fire hydrants and corp stop in housing. Monthly meter reading and service connections were completed.
Other	Daily safety meetings are held. Clean up and organization of shops and vehicles.

Prepared by - Water/Wastewater Utilities Foreman

CITY OF BETHEL
COMBINED CASH INVESTMENT
APRIL 30, 2021

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

51 ALLOCATION TO WATER & SEWER SERVICES	2,589,899.15
TOTAL ALLOCATIONS TO OTHER FUNDS	2,589,899.15
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	2,589,899.15

CITY OF BETHEL
BALANCE SHEET
APRIL 30, 2021

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	2,589,899.15	
51-12502	INVESTMENT-AMLIP W SUBS	888,928.30	
51-12507	INVESTMENT-AMLIP S SUBS	202,350.58	
51-13100	ACCOUNTS RECEIVABLE	1,030,670.68	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(106,020.71)	
51-14200	HEATING FUEL INVENTORY	37,364.50	
51-14400	DIESEL FUEL INVENTORY	33,331.40	
51-16200	IMPROVEMENTS	859,264.53	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	45,472,710.77	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	5,793,431.61	
51-16800	ACCUM DEPR-BUILDINGS	(2,900,009.07)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(23,228,914.42)	
51-17000	ACCUM DEP-M&E GENERAL	(149,697.97)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,992,585.16)	
51-18000	W/S CONSTRUCTION IN PROGRESS	3,159,195.82	
51-19000	DEFERRED OUTFLOW-PENSION	773,404.50	
	TOTAL ASSETS		34,556,289.04

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(7,931.68)	
51-22100	ACCRUED VACATION	119,393.81	
51-22200	VACATION/SICK LEAVE	10,145.58	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	354,869.17	
51-27500	USDA JETTY LOAN PAYABLE	884,046.21	
51-29000	DEFERRED INFLOW-PENSION	256,868.55	
51-29100	PENSION LIABILITY	3,843,487.07	
51-29200	NATLBANKAK LOANS PAYABLE	224,823.00	
	TOTAL LIABILITIES		7,682,369.94

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	19,123,506.25	
51-30200	CONTRIBUTED CAPITAL-FED	12,849,737.68	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	9,072,576.55	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	3,247,238.09	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

UNAPPROPRIATED FUND BALANCE:

CITY OF BETHEL
BALANCE SHEET
APRIL 30, 2021

WATER & SEWER SERVICES

51-39900	FUND BALANCE-WATER & SEWER SER	(18,464,405.76)	
	REVENUE OVER EXPENDITURES - YTD	<u>869,759.94</u>	
	BALANCE - CURRENT DATE	<u>(17,594,645.82)</u>	
	TOTAL FUND EQUITY		<u>26,514,897.47</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>34,197,267.41</u></u>

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE FUNDING</u>					
51-41-423 STATE OF AK UI TRUST FUND	8,685.27	8,685.27	.00	(8,685.27)	.0
TOTAL STATE FUNDING	8,685.27	8,685.27	.00	(8,685.27)	.0
<u>WATER</u>					
51-42-410 TRUCKED WATER	2,366,504.10	2,366,504.10	2,882,771.00	516,266.90	82.1
51-42-412 METERED PIPED WATER COMM.	623,525.39	623,525.39	1,066,349.00	442,823.61	58.5
51-42-414 UNMETERED PIPED WTR RESID	675,404.21	675,404.21	832,898.00	157,493.79	81.1
51-42-415 M PIPED WATER RESIDENTIAL	50.00	50.00	.00	(50.00)	.0
51-42-416 CONTRACT WATER	9,640.00	9,640.00	10,995.00	1,355.00	87.7
51-42-436 PUMPHOUSE WATER	19,712.76	19,712.76	19,425.00	(287.76)	101.5
TOTAL WATER	3,694,836.46	3,694,836.46	4,812,438.00	1,117,601.54	76.8
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	1,340,893.98	1,340,893.98	1,697,440.00	356,546.02	79.0
51-43-412 METERED PIPED SEWER COMM.	387,947.48	387,947.48	893,924.00	505,976.52	43.4
51-43-414 UNMETERED PIPED SEWER RES	198,107.78	198,107.78	249,523.00	51,415.22	79.4
51-43-415 M PIPED SEWER RESIDENTIAL	673.32	673.32	.00	(673.32)	.0
51-43-416 CONTRACT SEWER	12,312.19	12,312.19	25,573.00	13,260.81	48.2
TOTAL SEWER	1,939,934.75	1,939,934.75	2,866,460.00	926,525.25	67.7
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	59,247.32	59,247.32	39,308.00	(19,939.32)	150.7
51-45-435 RECONNECT FEES	35.00	35.00	2,841.00	2,806.00	1.2
51-45-450 SENIOR DISCOUNT	(40,778.53)	(40,778.53)	(47,380.00)	(6,601.47)	(86.1)
51-45-467 NSF CHECKS AND FEES	.00	.00	134.00	134.00	.0
51-45-468 UTILITY INSPECTION FEES	530.00	530.00	2,060.00	1,530.00	25.7
51-45-471 WATER SUBSCRIPTION FEES	143,565.07	143,565.07	173,447.00	29,881.93	82.8
51-45-472 SEWER SUBSCRIPTION FEES	151,283.60	151,283.60	182,751.00	31,467.40	82.8
51-45-487 INVESTMENT INCOME	215.90	215.90	16,480.00	16,264.10	1.3
TOTAL MISCELLANEOUS	314,098.36	314,098.36	369,641.00	55,542.64	85.0
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	18.87	18.87	(103.00)	(121.87)	18.3
51-49-495 MISCELLANEOUS INCOME	18,125.04	18,125.04	3,323.00	(14,802.04)	545.4
TOTAL MISCELLANEOUS	18,143.91	18,143.91	3,220.00	(14,923.91)	563.5
TOTAL FUND REVENUE	5,975,698.75	5,975,698.75	8,051,759.00	2,076,060.25	74.2

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER & SEWER SERVICES

<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
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CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	51,927.43	51,927.43	108,696.00	56,768.57	47.8
51-80-502 OVERTIME	6,676.14	6,676.14	2,000.00	(4,676.14)	333.8
51-80-508 LEAVE CASHOUT	.00	.00	5,535.00	5,535.00	.0
51-80-511 MEDICARE FICA	861.89	861.89	1,605.00	743.11	53.7
51-80-512 GROUP HEALTH INSURANCE	29,536.50	29,536.50	42,189.00	12,652.50	70.0
51-80-515 UNEMPLOYMENT	4,542.99	4,542.99	1,970.00	(2,572.99)	230.6
51-80-516 WORKERS' COMPENSATION	334.80	334.80	294.00	(40.80)	113.9
51-80-518 PERS	12,671.68	12,671.68	24,353.00	11,681.32	52.0
51-80-519 UTILITY BENEFIT	431.06	431.06	7,980.00	7,548.94	5.4
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	2,579.96	2,579.96	4,000.00	1,420.04	64.5
51-80-649 ONLINE BILL PAY	3,932.61	3,932.61	4,000.00	67.39	98.3
51-80-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
51-80-721 INSURANCE	873.70	873.70	955.00	81.30	91.5
51-80-733 POSTAGE	4,248.87	4,248.87	15,000.00	10,751.13	28.3
51-80-736 BANK CHARGES	24,484.06	24,484.06	42,000.00	17,515.94	58.3
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	9,724.23	9,724.23	14,684.00	4,959.77	66.2
51-80-998 ADMINISTRATIVE OVERHEAD-GF	28,923.82	28,923.82	29,704.00	780.18	97.4
TOTAL UTILITY BILLING	181,749.74	181,749.74	314,465.00	132,715.26	57.8
<u>HAULED WATER</u>					
51-81-501 SALARIES	353,483.76	353,483.76	489,210.00	135,726.24	72.3
51-81-502 OVERTIME	92,030.71	92,030.71	137,000.00	44,969.29	67.2
51-81-508 LEAVE CASHOUT	8,095.80	8,095.80	23,864.00	15,768.20	33.9
51-81-511 MEDICARE	6,606.72	6,606.72	9,080.00	2,473.28	72.8
51-81-512 EMPLOYEE GROUP BENEFITS	150,872.86	150,872.86	231,395.00	80,522.14	65.2
51-81-515 UNEMPLOYMENT	8,352.27	8,352.27	8,496.00	143.73	98.3
51-81-516 WORKERS' COMPENSATION	8,941.10	8,941.10	16,177.00	7,235.90	55.3
51-81-518 PERS	97,144.04	97,144.04	137,766.00	40,621.96	70.5
51-81-519 UTILITY BENEFIT	13,977.05	13,977.05	41,496.00	27,518.95	33.7
51-81-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-81-561 SUPPLIES	9,902.83	9,902.83	10,000.00	97.17	99.0
51-81-563 WEARING APPAREL	8,748.90	8,748.90	10,000.00	1,251.10	87.5
51-81-600 TIRES	22,360.13	22,360.13	24,000.00	1,639.87	93.2
51-81-601 VEHICLE MT. (PARTS & TOOLS)	60,846.11	60,846.11	68,000.00	7,153.89	89.5
51-81-602 GASOLINE/DIESEL/OIL	70,766.20	70,766.20	150,000.00	79,233.80	47.2
51-81-621 ELECTRICITY	6,634.96	6,634.96	10,500.00	3,865.04	63.2
51-81-622 TELEPHONE	24.57	24.57	650.00	625.43	3.8
51-81-623 HEATING FUEL	9,570.92	9,570.92	12,325.00	2,754.08	77.7
51-81-626 WATER/SEWER/GARBAGE	4,861.98	4,861.98	.00	(4,861.98)	.0
51-81-627 STAFF CELLULAR PHONES	582.80	582.80	840.00	257.20	69.4
51-81-650 LAB TESTS	1,000.00	1,000.00	5,000.00	4,000.00	20.0
51-81-661 VEHICLE MAINT/REPAIR	204,849.24	204,849.24	391,472.00	186,622.76	52.3
51-81-662 PROPERTY MAINT	36,643.47	36,643.47	44,920.00	8,276.53	81.6
51-81-669 OTHER PURCHASED SERVICES	344.96	344.96	5,000.00	4,655.04	6.9
51-81-683 MINOR EQUIPMENT	6,385.87	6,385.87	4,000.00	(2,385.87)	159.7
51-81-691 WATER TRUCK	.00	.00	300,000.00	300,000.00	.0
51-81-695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-721 INSURANCE	81,330.70	81,330.70	88,907.00	7,576.30	91.5
51-81-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-799 MISCELLANEOUS	269.31	269.31	2,000.00	1,730.69	13.5
51-81-996 ADMIN OVERHEAD-IT SVCS	9,251.52	9,251.52	13,970.00	4,718.48	66.2
51-81-998 ADMINISTRATIVE OVERHEAD-GF	148,602.05	148,602.05	179,862.00	31,259.95	82.6
TOTAL HAULED WATER	1,422,480.83	1,422,480.83	2,504,010.00	1,081,529.17	56.8

PIPED WATER

51-82-501 SALARIES	133,018.55	133,018.55	183,306.00	50,287.45	72.6
51-82-502 OVERTIME	43,908.66	43,908.66	34,375.00	(9,533.66)	127.7
51-82-508 LEAVE CASHOUT	6,055.90	6,055.90	8,976.00	2,920.10	67.5
51-82-510 SOCIAL SECURITY	.00	.00	966.00	966.00	.0
51-82-511 MEDICARE	2,693.44	2,693.44	3,156.00	462.56	85.3
51-82-512 EMPLOYEE GROUP BENEFITS	44,162.97	44,162.97	58,484.00	14,321.03	75.5
51-82-515 UNEMPLOYMENT	1,921.41	1,921.41	1,634.00	(287.41)	117.6
51-82-516 WORKERS' COMPENSATION	2,946.30	2,946.30	5,623.00	2,676.70	52.4
51-82-518 PERS	38,923.84	38,923.84	47,890.00	8,966.16	81.3
51-82-519 UTILITY BENEFIT	4,699.99	4,699.99	10,488.00	5,788.01	44.8
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	1,988.92	1,988.92	6,000.00	4,011.08	33.2
51-82-563 WEARING APPAREL	1,191.14	1,191.14	3,000.00	1,808.86	39.7
51-82-592 PLUMBING SUPPLIES	.00	.00	15,000.00	15,000.00	.0
51-82-600 TIRES AND WHEELS	277.40	277.40	500.00	222.60	55.5
51-82-601 VEHICLE MT. (PARTS & TOOLS)	1,683.73	1,683.73	1,500.00	(183.73)	112.3
51-82-602 GASOLINE/DIESEL/OIL	8,807.65	8,807.65	15,000.00	6,192.35	58.7
51-82-621 ELECTRICITY-UTIL MT SHOP	3,710.20	3,710.20	5,500.00	1,789.80	67.5
51-82-622 TELEPHONE	49.14	49.14	100.00	50.86	49.1
51-82-623 HEATING FUEL	15,664.17	15,664.17	21,250.00	5,585.83	73.7
51-82-626 WATER/SEWER/GARB	402.02	402.02	600.00	197.98	67.0
51-82-627 STAFF CELLULAR PHONES	563.50	563.50	800.00	236.50	70.4
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	1,959.71	1,959.71	3,788.00	1,828.29	51.7
51-82-664 COMPUTER SERVICES	.00	.00	15,245.00	15,245.00	.0
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	1,146.57	1,146.57	1,500.00	353.43	76.4
51-82-683 MINOR EQUIPMENT	6,310.74	6,310.74	25,750.00	19,439.26	24.5
51-82-691 PIPED WATER CAPITAL USDA MATCH	2,916.95	2,916.95	200,895.00	197,978.05	1.5
51-82-721 INSURANCE	6,151.50	6,151.50	6,812.00	660.50	90.3
51-82-722 INSURANCE-DED EXP & OTHER	2,122.72	2,122.72	.00	(2,122.72)	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	10,095.65	10,095.65	15,245.00	5,149.35	66.2
51-82-998 ADMINISTRATIVE OVERHEAD-GF	55,571.67	55,571.67	79,545.00	23,973.33	69.9
TOTAL PIPED WATER	398,944.44	398,944.44	805,928.00	406,983.56	49.5

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	92,458.02	92,458.02	124,238.00	31,779.98	74.4
51-83-502 OVERTIME	24,635.37	24,635.37	37,000.00	12,364.63	66.6
51-83-508 LEAVE CASHOUT	6,445.48	6,445.48	12,068.00	5,622.52	53.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-511 MEDICARE	418.63	418.63	2,338.00	1,919.37	17.9
51-83-512 EMPLOYEE GROUP BENEFITS	17,887.51	17,887.51	44,499.00	26,611.49	40.2
51-83-515 UNEMPLOYMENT	687.68	687.68	1,882.00	1,194.32	36.5
51-83-516 WORKERS' COMPENSATION	2,229.50	2,229.50	4,165.00	1,935.50	53.5
51-83-518 PERS	25,760.57	25,760.57	35,472.00	9,711.43	72.6
51-83-519 UTILITY BENEFIT	7,789.31	7,789.31	7,980.00	190.69	97.6
51-83-545 TRAINING/TRAVEL	1,774.50	1,774.50	4,000.00	2,225.50	44.4
51-83-561 SUPPLIES	2,936.77	2,936.77	4,000.00	1,063.23	73.4
51-83-563 WEARING APPAREL	1,408.50	1,408.50	1,500.00	91.50	93.9
51-83-567 CHEMICALS	42,225.48	42,225.48	55,000.00	12,774.52	76.8
51-83-592 PLUMBING SUPPLIES	144.08	144.08	5,000.00	4,855.92	2.9
51-83-621 ELECTRICITY (PUMPHOUSE)	61,040.03	61,040.03	90,000.00	28,959.97	67.8
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	66,917.62	66,917.62	110,500.00	43,582.38	60.6
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	4,328.19	4,328.19	12,000.00	7,671.81	36.1
51-83-661 VEHICLE MAINT/REPAIR	1,959.71	1,959.71	.00	(1,959.71)	.0
51-83-669 OTHER PURCHASED SERVICES	4,395.46	4,395.46	15,000.00	10,604.54	29.3
51-83-683 MINOR EQUIPMENT	21,879.59	21,879.59	25,000.00	3,120.41	87.5
51-83-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-83-721 INSURANCE	20,148.00	20,148.00	22,272.00	2,124.00	90.5
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	9,622.93	9,622.93	14,531.00	4,908.07	66.2
51-83-998 ADMINISTRATIVE OVERHEAD-GF	45,614.27	45,614.27	45,576.00	(38.27)	100.1
TOTAL BETHEL HTS WTR TREATMENT	462,707.20	462,707.20	784,115.00	321,407.80	59.0

CITY SUB WTR TREATMENT

51-84-501 SALARIES	81,363.46	81,363.46	189,507.00	108,143.54	42.9
51-84-502 OVERTIME	30,595.02	30,595.02	37,000.00	6,404.98	82.7
51-84-508 LEAVE CASHOUT	10,898.97	10,898.97	9,244.00	(1,654.97)	117.9
51-84-511 MEDICARE	1,844.31	1,844.31	3,284.00	1,439.69	56.2
51-84-512 EMPLOYEE GROUP BENEFITS	23,624.63	23,624.63	69,927.00	46,302.37	33.8
51-84-515 UNEMPLOYMENT	687.68	687.68	1,953.00	1,265.32	35.2
51-84-516 WORKERS' COMPENSATION	3,171.30	3,171.30	5,851.00	2,679.70	54.2
51-84-518 PERS	24,630.90	24,630.90	49,831.00	25,200.10	49.4
51-84-519 UTILITY BENEFIT	4,794.64	4,794.64	12,540.00	7,745.36	38.2
51-84-545 TRAINING/TRAVEL	1,000.00	1,000.00	5,000.00	4,000.00	20.0
51-84-561 SUPPLIES	2,798.39	2,798.39	2,500.00	(298.39)	111.9
51-84-563 WEARING APPAREL	909.75	909.75	1,500.00	590.25	60.7
51-84-567 CHEMICALS	.00	.00	100,000.00	100,000.00	.0
51-84-592 PLUMBING SUPPLIES	74.95	74.95	3,000.00	2,925.05	2.5
51-84-600 TIRES & WHEELS	777.40	777.40	1,500.00	722.60	51.8
51-84-602 GASOLINE/DIESEL/OIL	1,280.57	1,280.57	1,000.00	(280.57)	128.1
51-84-621 ELECTRICITY (CS WTF)	50,417.11	50,417.11	70,000.00	19,582.89	72.0
51-84-622 TELEPHONE	24.57	24.57	100.00	75.43	24.6
51-84-623 HEATING FUEL(CS WTF)	75,282.36	75,282.36	127,500.00	52,217.64	59.0
51-84-650 LAB TESTS	9,527.24	9,527.24	10,000.00	472.76	95.3
51-84-661 VEHICLE MAINT (ISF)	1,959.71	1,959.71	15,000.00	13,040.29	13.1
51-84-665 CITY SAFETY	571.30	571.30	.00	(571.30)	.0
51-84-669 OTHER PURCHASED SERVICES	3,753.38	3,753.38	5,000.00	1,246.62	75.1
51-84-683 MINOR EQUIPMENT	21,183.82	21,183.82	20,000.00	(1,183.82)	105.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-84-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-84-721 INSURANCE	12,544.80	12,544.80	13,899.00	1,354.20	90.3
51-84-996 ADMIN OVERHEAD-IT SVCS	10,568.35	10,568.35	15,958.00	5,389.65	66.2
51-84-998 ADMINISTRATIVE OVERHEAD-GF	64,580.72	64,580.72	65,756.00	1,175.28	98.2
TOTAL CITY SUB WTR TREATMENT	438,865.33	438,865.33	916,850.00	477,984.67	47.9

HAULED SEWER

51-85-501 SALARIES	384,606.45	384,606.45	550,488.00	165,881.55	69.9
51-85-502 OVERTIME	135,296.53	135,296.53	125,000.00	(10,296.53)	108.2
51-85-508 LEAVE CASHOUT	16,667.36	16,667.36	26,853.00	10,185.64	62.1
51-85-510 SOCIAL SECURITY	2,086.93	2,086.93	.00	(2,086.93)	.0
51-85-511 MEDICARE	7,845.28	7,845.28	9,963.00	2,117.72	78.7
51-85-512 EMPLOYEE GROUP BENEFITS	132,870.50	132,870.50	260,128.00	127,257.50	51.1
51-85-515 UNEMPLOYMENT	.00	.00	7,315.00	7,315.00	.0
51-85-516 WORKERS' COMPENSATION	18,146.70	18,146.70	19,122.00	975.30	94.9
51-85-518 PERS	105,672.46	105,672.46	148,607.00	42,934.54	71.1
51-85-519 UTILITY BENEFIT	14,884.10	14,884.10	46,649.00	31,764.90	31.9
51-85-561 SUPPLIES	8,105.97	8,105.97	7,000.00	(1,105.97)	115.8
51-85-563 WEARING APPAREL	13,022.20	13,022.20	7,000.00	(6,022.20)	186.0
51-85-600 TIRES & WHEELS	1,523.02	1,523.02	9,000.00	7,476.98	16.9
51-85-601 VEHICLE MT. (PARTS & TOOLS)	46,066.31	46,066.31	43,000.00	(3,066.31)	107.1
51-85-602 GASOLINE/DIESEL/OIL	67,664.89	67,664.89	110,000.00	42,335.11	61.5
51-85-621 ELECTRICITY	6,634.96	6,634.96	8,300.00	1,665.04	79.9
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	9,570.91	9,570.91	10,200.00	629.09	93.8
51-85-626 WATER/SEWER/GARBAGE	4,861.98	4,861.98	9,000.00	4,138.02	54.0
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	202,502.11	202,502.11	310,326.00	107,823.89	65.3
51-85-662 PROPERTY MAINT	36,643.47	36,643.47	44,920.00	8,276.53	81.6
51-85-669 OTHER PURCHASED SERVICES	100.56	100.56	7,000.00	6,899.44	1.4
51-85-683 MINOR EQUIPMENT	3,425.23	3,425.23	3,100.00	(325.23)	110.5
51-85-692 NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-85-721 INSURANCE	65,711.80	65,711.80	71,834.00	6,122.20	91.5
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	9,251.52	9,251.52	13,970.00	4,718.48	66.2
51-85-998 ADMINISTRATIVE OVERHEAD-GF	169,465.12	169,465.12	199,304.00	29,838.88	85.0
TOTAL HAULED SEWER	1,462,626.36	1,462,626.36	2,435,519.00	972,892.64	60.1

PIPED SEWER

51-86-501 SALARIES	128,357.54	128,357.54	183,008.00	54,650.46	70.1
51-86-502 OVERTIME	43,908.72	43,908.72	45,000.00	1,091.28	97.6
51-86-508 LEAVE CASHOUT	5,755.26	5,755.26	8,335.00	2,579.74	69.1
51-86-511 MEDICARE	2,624.59	2,624.59	3,306.00	681.41	79.4
51-86-512 EMPLOYEE GROUP BENEFITS	40,327.88	40,327.88	58,484.00	18,156.12	69.0
51-86-515 UNEMPLOYMENT	1,921.41	1,921.41	1,634.00	(287.41)	117.6
51-86-516 WORKERS' COMPENSATION	3,098.80	3,098.80	6,454.00	3,355.20	48.0
51-86-518 PERS	37,898.48	37,898.48	50,162.00	12,263.52	75.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-519 UTILITY BENEFITS	4,839.41	4,839.41	10,488.00	5,648.59	46.1
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	4,275.64	4,275.64	6,000.00	1,724.36	71.3
51-86-563 WEARING APPAREL	910.49	910.49	3,000.00	2,089.51	30.4
51-86-592 PLUMBING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-86-600 TIRES & WHEELS	500.00	500.00	500.00	.00	100.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,305.46	1,305.46	1,500.00	194.54	87.0
51-86-602 GASOLINE/DIESEL/OIL	5,990.59	5,990.59	15,000.00	9,009.41	39.9
51-86-621 ELECTRICITY-LIFTST & BLDG	82,803.51	82,803.51	100,000.00	17,196.49	82.8
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	21,232.29	21,232.29	29,750.00	8,517.71	71.4
51-86-626 WATER/SEWER/GARB	402.02	402.02	600.00	197.98	67.0
51-86-661 VEHICLE MAINT/REPAIR	1,959.71	1,959.71	3,000.00	1,040.29	65.3
51-86-669 OTHER PURCHASED SERVICES	32,591.05	32,591.05	43,400.00	10,808.95	75.1
51-86-683 MINOR EQUIPMENT	43,293.19	43,293.19	125,000.00	81,706.81	34.6
51-86-685 EQUIPMENT	96.07	96.07	.00	(96.07)	.0
51-86-691 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
51-86-699 PIPED SEWER CAP EXP SL ASSETS	49,132.61	49,132.61	.00	(49,132.61)	.0
51-86-721 INSURANCE	6,073.90	6,073.90	6,725.00	651.10	90.3
51-86-736 LEASED PROPERTY-LIFT STATIONS	15,443.19	15,443.19	15,000.00	(443.19)	103.0
51-86-996 ADMIN OVERHEAD-IT SVCS	10,095.68	10,095.68	15,245.00	5,149.32	66.2
51-86-998 ADMINISTRATIVE OVERHEAD-GF	55,666.51	55,666.51	57,233.00	1,566.49	97.3
TOTAL PIPED SEWER	600,504.00	600,504.00	859,461.00	258,957.00	69.9

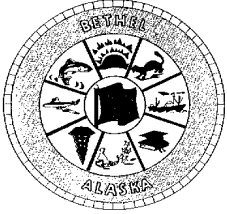
SEWER LAGOON

51-87-501 SALARIES	39,359.68	39,359.68	69,619.00	30,259.32	56.5
51-87-502 OVERTIME	9,972.43	9,972.43	10,250.00	277.57	97.3
51-87-508 LEAVE CASHOUT	1,860.39	1,860.39	2,211.00	350.61	84.1
51-87-511 MEDICARE	752.99	752.99	1,158.00	405.01	65.0
51-87-512 EMPLOYEE GROUP BENEFITS	10,543.49	10,543.49	22,885.00	12,341.51	46.1
51-87-515 UNEMPLOYMENT	426.98	426.98	710.00	283.02	60.1
51-87-516 WORKERS' COMPENSATION	768.10	768.10	2,261.00	1,492.90	34.0
51-87-518 PERS	10,853.10	10,853.10	17,571.00	6,717.90	61.8
51-87-519 UTILITY BENEFIT	1,145.78	1,145.78	4,104.00	2,958.22	27.9
51-87-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561 SUPPLIES	756.28	756.28	1,500.00	743.72	50.4
51-87-563 WEARING APPAREL	596.35	596.35	2,000.00	1,403.65	29.8
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	4,908.35	4,908.35	20,000.00	15,091.65	24.5
51-87-650 LAB TESTS (SAMPLES)	5,103.00	5,103.00	12,000.00	6,897.00	42.5
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	1,310.21	1,310.21	2,500.00	1,189.79	52.4
51-87-714 INTEREST-SEWER LAGOON BND	20,220.39	20,220.39	500.00	(19,720.39)	4044.1
51-87-721 INSURANCE	415.80	415.80	454.00	38.20	91.6
51-87-724 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	21,147.59	21,147.59	22,653.00	1,505.41	93.4
TOTAL SEWER LAGOON	138,060.91	138,060.91	205,796.00	67,735.09	67.1
TOTAL FUND EXPENDITURES	5,105,938.81	5,105,938.81	8,826,144.00	3,720,205.19	57.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	869,759.94	869,759.94	(774,385.00)	(1,644,144.94)	112.3



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: March 21, 2021, 2021 to May 4, 2021

TO: City Council

FROM: Peter Williams, City Manager

RE: City Managers' Report

COVID-19 – The airport incentive program is continuing to function as planned. There is more information in the Grants Mangers Report.

Finance Dept – The Quarterly 941 report was submitted to the IRS. We have been working on the FY-22 Ops. and CIP budgets. We are losing one person in that Dept.

Public Works – Discussed the roads and culverts with the Streets and Roads foeman, discussion with property maintenance about the moving the DMV and City Hall personnel to the Nora Quinn building.

American Rescue Plan – We expect that the city will receive approximately one million three hundred thousand dollars and on May 10th we expect that we will receive written clarification about how we can spend the funds. All but \$43,000 of the *CARES ACT* expenditures have been accounted for. There is one more monthly report to complete. We are working on what funds will be remitted to the General Fund and the Water and Sewer Enterprise Fund.

City Managers Daily Log

April 21 - 1) Reviewed the proposed survey of the property that ONCs building is on. The proposed boundaries provide for emergency services, security and enough parking, 48 spaces. A reminder to everyone is that there will be a reverter clause such as we have for the property we gave the WinterHouse if we do transfer the property too ONC. 2) Set up meetings with Carmen Jackson and another with Questica 3) Reviewed RFP and contract for accounting services. 4) Agreed with the Planning Dept that a engineer will be needed to review the proposal by Vitus Energy to build a tank farm. 5) Discussed Call Outs with

various Dept. Heads. 6) Zoomed in on the meeting with the Public Works Committee. 7) Reported for Jury Duty

April 22 – 1) Reviewed emails between Vitus Energy and the City Planner regarding proposal and permitting for Vitus Energy's new tank farm. They have been informed that their proposal will have to meet the requirements of the BMC, Chapter 15.14. One requirement in the code is that the city engineer must review the plans and follow up to ensure that the requirements of the BMC are met. 2) Responded to the Regional Rural Resource Committee (River Watch) and volunteered the city buses, requested use of ONCs multipurpose building, we have cots and the City personnel will be available to help as needed. 3) discussed a sales tax issue with the personnel in the finance Dept. 4) Information forwarded to APEI for our insurance application. 4) Signed off on Utility Permit for the Avenues project.

April 23 - 1) AMLs Freight Agreement was forwarded to the city clerk for councils approval 2) RFP for accounting services were posted on the city's web-site. 3) Forward information to the City Engineer about LKSDs request to hook up to the BHWT plant for LKSD sprinkler system. 3) APEI has no objections to city employees using city vehicles to chauffeur people to LKSD graduation ceremony. 4) FEMA reports that the State must declare a State of Emergency before we submit any request for funding from FEMA, this in regard to any if damages are incurred from flooding.

April 24 & 25 – 1) Touched based with those on call outs. 2)

April 26 - 1) Worked on auditor's request for information for the FY-20 audit. 2) Went over the CIP presentation to council. 3) Telephonically met with the Riverwatch Round Table to discuss river conditions.

April 27 –1) Reported on the meeting with Riverwatch Roundtable, not a whole lot to report. A lot of snow has melted upriver, and the ice is thinning. Next meeting on Friday. 2) Request information from the Fiancé Dept for the Rec. Feasibility Study. Agnew Beck will review the finances from the last three years. 3)

April 28 –1) Worked the Deputy City Clerk, Finance and PW Depts on CIP presentation for the FY-22 budget meetings. 2) Notice to employees they needed to cash out their unused PTO. 3) Auditors are still working with Carmen Jackson. 4) Forwarded Audits, BTAs, Revenues, too Agnew-Beck. 5) AFD contacted Caselle too arrange a meeting with Questica and ourselves. 6) meet with property maintenance foreman and discussed the DMV move and parks. Also met with the streets and road foreman to discuss how they were doing with streaming culverts and repairing roads.

April 29 -1) Discussed the Aquatic Center's accounting and history with the Assistant Finance director and shared Carmen Jacksons LLC investigative report from last year with him. 2) Received a call from Sen. Hoffman's office requesting the cost of a design for a recreation center. Design costs are usually about 10% of the cost of a project. We do not have a professional estimate of the cost of the center, but we estimated the cost to be fifteen million dollars. so design would cost around one million five hundred thousand dollars.

April 30 - 1) Discussed the Chart of Accounts with Caselle, Carmen Jackson LLC, Questica and the City's finance dept. 2) Worked with the Finance Dept on the CIP and

personnel costs. 3) Sat in on the Riverwatch Round Table to discuss actions to be taken in case of flooding. 4) Answered some questions for our insurance broker M. Combs.

May 3 - 1) Signed waivers for the Avenues Project 2) Requested Managers report 3) RUBA 4) Reviewed FY-22 CIP together with AFD. 5) Requested Akiak St. be graded. 5) Teleconferenced with LKSD. CRW, DOWL regarding the use of the BHWTP water tank and reserving approximately half the tank for fire suppression services at the LKSD campus. LKSD will explore an alternate means to for their needs.

May 4 – 1) Meeting with LKSD 2) Removed bus stop across from the Long House due to improper use of the shelter. 3) Teleconferenced with UAF and their 4H program. 4) Talked too Vitus Energy concerning their application for a new tank farm. 50 Responded to citizens requests.

Peter A. Williams
City Manager

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

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CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

FUND 01

ASSETS

01-10100	CASH IN COMBINED FUND	(	18,262,977.74)	
01-10200	CASH-GENERAL WELLS FARGO		5,478,616.24	
01-10210	CASH-PAYROLL WELLS FARGO	(	36,461.67)	
01-10220	CASH-UTILITY WELLS FARGO		132,846.40	
01-10225	CASH-XPRESS PAY DEPOSIT ACCT		84,046.32	
01-10360	CASH WF PC TICKETS		331,031.94	
01-11750	CASH CLEARING - UTILITY		42,523.46	
01-11751	CASH CLEARING - CEMETERY	(	282.66)	
01-11755	CASH CLEARING - A/R	(	2,990.48)	
01-11756	CASH CLEARING - BUS.LICENSE	(	1,655.68)	
01-11757	CASH CLEARING - BUSINESS TAX		738,495.49	
01-12500	INVESTMENT-AMLIP		7,606,619.54	
01-12700	INVESTMENT-WELLS FARGO		2,593,656.44	
01-12900	TVI-CENTRAL TREASURY ACCT		262,010.09	
01-13000	INV -WELLS FARGO 1BB99600		1,040,314.07	
TOTAL ASSETS				5,791.76

LIABILITIES AND EQUITY

LIABILITIES

01-20100	VOUCHERS PAYABLE		5,791.76	
TOTAL LIABILITIES				5,791.76
TOTAL LIABILITIES AND EQUITY				5,791.76

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	13,983,515.80	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	500.00	
10-12800	ACCRUAL - TAXES	1,473,123.69	
10-12900	INTEREST RECEIVABLE	1,911.45	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	115,763.07	
10-13101	AR- AR MODULE	(81,267.30)	
10-13102	AR- BL MODULE	2,225.00	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(18,575.20)	
10-14200	INVENTORY - HEATING FUEL	34,298.01	
10-14600	PREPAID INSURANCE	(25,205.60)	
10-14700	PREPAID WORKERS COMP	39,295.26	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	19,884.14	
10-15600	INVENTORY - CALCIUM CHLORIDE	29,748.22	
10-15800	INVENTORY - PIPE	31,114.50	
10-19900	SUSPENSE	3,390.48	
10-19901	SUSPENSE - BULK DIESEL FUEL	(4,855.59)	
TOTAL ASSETS			18,531,585.93

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	(21,270.29)	
10-20200	PAYABLE - CHILD SUPPORT	204.51	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	671.77	
10-21300	PAYABLE - MEDICARE FICA	(4.68)	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	45,391.87	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	107.90	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	532.12	
10-22800	PAYABLE - HEALTH INSURANCE	(169,544.70)	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23700	DEFERRED REVENUE - SALES TAX	51,092.19	
TOTAL LIABILITIES		(68,796.69)	

FUND EQUITY

10-27000	INSURANCE CONTINGENCY	3,725.00
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CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	<u>1,208,376.14</u>		
BALANCE - CURRENT DATE		<u>1,208,376.14</u>	
TOTAL FUND EQUITY			<u>1,212,101.14</u>
TOTAL LIABILITIES AND EQUITY			<u><u>1,143,304.45</u></u>

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	262,307.90	262,307.90	450,000.00	187,692.10	58.3
10-40-401 TAX - SALES	5,855,725.02	5,855,725.02	6,000,000.00	144,274.98	97.6
10-40-402 AK REMOTE SELLER SALES TAX	203,934.03	203,934.03	600,000.00	396,065.97	34.0
10-40-403 PENALTIES & INT - SALES TAX	77,488.71	77,488.71	75,000.00	(2,488.71)	103.3
10-40-407 CIGARETTE AND TOBACCO TAX	483,000.62	483,000.62	583,120.00	100,119.38	82.8
10-40-408 TAX - ALCOHOL USE TAX	328,798.26	328,798.26	500,000.00	171,201.74	65.8
10-40-420 MARIJUANA TAX	736,352.72	736,352.72	600,000.00	(136,352.72)	122.7
10-40-468 TAX - MOTOR VEH REGISTRATION	34,043.68	34,043.68	50,000.00	15,956.32	68.1
TOTAL TAXES	7,981,650.94	7,981,650.94	8,858,120.00	876,469.06	90.1
<u>STATE & FEDERAL REVENUES</u>					
10-42-410 PERS ON BEHALF	.00	.00	125,000.00	125,000.00	.0
10-42-414 COMMUNITY DIVIDEND	77,105.69	77,105.69	75,947.00	(1,158.69)	101.5
10-42-418 PILT PROGRAM - STATE	948,660.68	948,660.68	900,000.00	(48,660.68)	105.4
10-42-423 STATE OF AK UI TRUST FUND	18,543.87	18,543.87	.00	(18,543.87)	.0
10-42-429 SOA ELECTRIC CO-OP TAX SHARE	20,408.62	20,408.62	19,800.00	(608.62)	103.1
10-42-430 SOA - JURY DUTY REIMB.	.00	.00	1,000.00	1,000.00	.0
TOTAL STATE & FEDERAL REVENUES	1,064,718.86	1,064,718.86	1,121,747.00	57,028.14	94.9
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	186,369.04	186,369.04	210,000.00	23,630.96	88.8
10-43-424 POLICE DEPT MISC FEES	.00	.00	9,000.00	9,000.00	.0
10-43-426 AMBULANCE FEES	.00	.00	1,500.00	1,500.00	.0
TOTAL CHARGES FOR SERVICES	186,369.04	186,369.04	220,500.00	34,130.96	84.5
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	252,323.62	252,323.62	400,000.00	147,676.38	63.1
10-45-451 TAXI PERMITS	115,975.00	115,975.00	155,000.00	39,025.00	74.8
10-45-452 BUSINESS LICENSES	24,925.00	24,925.00	36,500.00	11,575.00	68.3
10-45-453 ANIMAL CONTROL LICENSES	1,835.00	1,835.00	2,500.00	665.00	73.4
10-45-454 PLANNING FEES	1,075.00	1,075.00	500.00	(575.00)	215.0
10-45-455 PLAT/RECORDING FEES	.00	.00	500.00	500.00	.0
10-45-456 SITE REVIEWS	125.00	125.00	5,000.00	4,875.00	2.5
10-45-457 PARKS & REC JULY 4TH FEES	.00	.00	2,000.00	2,000.00	.0
10-45-469 MISC PERMITS/LICENSES/FEE	5,985.09	5,985.09	5,000.00	(985.09)	119.7
TOTAL LICENSES, PERMITS & FEES	402,243.71	402,243.71	607,000.00	204,756.29	66.3

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER FINANCING SOURCES</u>					
10-46-490 XFRS IN FROM OTHER FUNDS	.00	.00	17,500.00	17,500.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	17,500.00	17,500.00	.0
<u>MISCELLANEOUS</u>					
10-49-460 NSF - CLEARING ACCOUNT	65.00	65.00	.00	(65.00)	.0
10-49-483 PUBLIC DONATIONS FIRE DPT	200.00	200.00	.00	(200.00)	.0
10-49-487 INVESTMENT INCOME	6,546.32	6,546.32	450,000.00	443,453.68	1.5
10-49-488 POLICE DEPT MISC	5,958.35	5,958.35	3,000.00	(2,958.35)	198.6
10-49-489 100 YRS PUBLICATION	235.00	235.00	.00	(235.00)	.0
10-49-492 CLEANUP GREENUP DONATIONS	300.00	300.00	.00	(300.00)	.0
10-49-494 GAIN(LOSS) SALE OF F.ASSETS	26,284.11	26,284.11	70,000.00	43,715.89	37.6
10-49-495 MISCELLANEOUS REVENUE	58,878.73	58,878.73	7,500.00	(51,378.73)	785.1
10-49-500 SOA COURT FINES/FEES	4,605.48	4,605.48	25,200.00	20,594.52	18.3
10-49-501 PC TICKETS	2,898.89	2,898.89	1,500.00	(1,398.89)	193.3
TOTAL MISCELLANEOUS	105,971.88	105,971.88	557,200.00	451,228.12	19.0
TOTAL FUND REVENUE	9,740,954.43	9,740,954.43	11,382,067.00	1,641,112.57	85.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	282,825.81	282,825.81	373,997.00	91,171.19	75.6
10-51-502 OVERTIME	33,383.35	33,383.35	8,851.10	(24,532.25)	377.2
10-51-508 LEAVE CASHOUT	16,708.47	16,708.47	15,462.00	(1,246.47)	108.1
10-51-510 SOCIAL SECURITY EXPENSE	5,086.76	5,086.76	.00	(5,086.76)	.0
10-51-511 MEDICARE FICA	4,922.52	4,922.52	5,037.00	114.48	97.7
10-51-512 EMPLOYEE GROUP BENEFITS	48,235.49	48,235.49	76,284.00	28,048.51	63.2
10-51-515 UNEMPLOYMENT	.00	.00	3,551.00	3,551.00	.0
10-51-516 WORKERS' COMPENSATION	945.72	945.72	928.00	(17.72)	101.9
10-51-518 PERS	52,722.84	52,722.84	76,426.00	23,703.16	69.0
10-51-519 UTILITY BENEFIT	10,765.33	10,765.33	13,680.00	2,914.67	78.7
10-51-521 HOUSING	.00	.00	20,000.00	20,000.00	.0
10-51-522 RECRUITMENT COSTS	.00	.00	10,000.00	10,000.00	.0
10-51-545 TRAINING/TRAVEL	2,431.00	2,431.00	10,000.00	7,569.00	24.3
10-51-561 SUPPLIES	5,198.44	5,198.44	6,700.00	1,501.56	77.6
10-51-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-51-601 VEHICLE PARTS	36.08	36.08	.00	(36.08)	.0
10-51-602 GASOLINE / DIESEL / OIL	237.95	237.95	1,500.00	1,262.05	15.9
10-51-621 ELECTRICITY	13,917.29	13,917.29	18,400.00	4,482.71	75.6
10-51-622 TELEPHONE	13,336.07	13,336.07	20,000.00	6,663.93	66.7
10-51-623 HEATING FUEL	12,800.54	12,800.54	22,440.00	9,639.46	57.0
10-51-626 WATER/SEWER/GARB/	5,788.84	5,788.84	12,000.00	6,211.16	48.2
10-51-627 STAFF CELLULAR PHONES	783.42	783.42	840.00	56.58	93.3
10-51-646 DRUG TESTING/BCKGRND CKS	4,342.50	4,342.50	9,500.00	5,157.50	45.7
10-51-649 PROFESSIONAL FEES	14,546.50	14,546.50	20,000.00	5,453.50	72.7
10-51-661 VEHICLE MAINT/REPAIR	979.85	979.85	1,894.00	914.15	51.7
10-51-663 JANITORIAL	7,800.00	7,800.00	11,400.00	3,600.00	68.4
10-51-668 HARDWARE/SOFTWARE SUP/669	9,500.00	9,500.00	.00	(9,500.00)	.0
10-51-669 OTHER PURCHASED SERVICES	33,133.63	33,133.63	84,260.00	51,126.37	39.3
10-51-683 MINOR EQUIPMENT	9.99	9.99	2,000.00	1,990.01	.5
10-51-684 INTERGOVERNMENTAL RELAT.	77,458.89	77,458.89	71,643.00	(5,815.89)	108.1
10-51-721 INSURANCE	13,690.89	13,690.89	16,630.00	2,939.11	82.3
10-51-722 INSURANCE-DED EXP & OTHER	6,741.29	6,741.29	.00	(6,741.29)	.0
10-51-724 DUES/SUBSCRIPTIONS	200.00	200.00	1,200.00	1,000.00	16.7
10-51-727 ADVERTISING	1,266.75	1,266.75	1,000.00	(266.75)	126.7
10-51-732 EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
10-51-733 POSTAGE	40.25	40.25	1,000.00	959.75	4.0
10-51-790 ALLOWANCE SPECIAL EVENTS	8,346.44	8,346.44	7,500.00	(846.44)	111.3
10-51-799 MISCELLANEOUS EXPENSES	337.67	337.67	1,000.00	662.33	33.8
10-51-875 INDIRECT COST RECOVERY	(274,477.75)	(274,477.75)	(263,180.00)	11,297.75	(104.3)
10-51-996 ADMIN OVERHEAD-IT SVCS	11,615.05	11,615.05	17,539.00	5,923.95	66.2
TOTAL ADMINISTRATION	425,657.87	425,657.87	683,982.10	258,324.23	62.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	131,568.77	131,568.77	179,282.00	47,713.23	73.4
10-52-502 OVERTIME	26.84	26.84	.00 (	26.84)	.0
10-52-511 MEDICARE	1,921.06	1,921.06	2,600.00	678.94	73.9
10-52-512 EMPLOYEE GROUP BENEFITS	25,347.66	25,347.66	50,856.00	25,508.34	49.8
10-52-515 UNEMPLOYMENT	.00	.00	3,191.00	3,191.00	.0
10-52-516 WORKERS' COMPENSATION	488.07	488.07	479.00 (	9.07)	101.9
10-52-518 P.E.R.S.	28,951.05	28,951.05	39,442.00	10,490.95	73.4
10-52-519 UTILITY BENEFIT	5,607.22	5,607.22	9,120.00	3,512.78	61.5
10-52-541 TRAVEL/TRAINING-COUNCIL	.00	.00	6,400.00	6,400.00	.0
10-52-545 TRAINING/TRAVEL-CLERK	850.00	850.00	5,000.00	4,150.00	17.0
10-52-561 SUPPLIES-CLERK	1,866.87	1,866.87	500.00 (	1,366.87)	373.4
10-52-562 SUPPLIES-COUNCIL	.00	.00	500.00	500.00	.0
10-52-627 STAFF CELLULAR PHONES	883.59	883.59	720.00 (	163.59)	122.7
10-52-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-644 CONSULTING FEES	.00	.00	18,000.00	18,000.00	.0
10-52-664 COMPUTER SERVICES	3,966.00	3,966.00	.00 (	3,966.00)	.0
10-52-669 OTHER PURCHASE SERVICES	8,664.19	8,664.19	14,000.00	5,335.81	61.9
10-52-682 ELECTION EXPENSES	9,749.63	9,749.63	12,000.00	2,250.37	81.3
10-52-684 DONATIONS & AWARDS	155.16	155.16	800.00	644.84	19.4
10-52-690 CAPITAL EXPENDITURES	1,670.00	1,670.00	.00 (	1,670.00)	.0
10-52-721 INSURANCE	2,208.60	2,208.60	2,682.00	473.40	82.4
10-52-724 DUES/SUBSCRIPTIONS	624.00	624.00	7,275.00	6,651.00	8.6
10-52-727 ADVERTISING	837.20	837.20	.00 (	837.20)	.0
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDRIECT COST RECOVERY	(118,427.58)	(118,427.58)	(133,463.00)	(15,035.42)	(88.7)
10-52-996 ADMIN OVERHEAD-IT SVCS	11,615.05	11,615.05	17,539.00	5,923.95	66.2
TOTAL CITY CLERKS OFFICE	118,573.38	118,573.38	242,523.00	123,949.62	48.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
FINANCE					
10-53-501 SALARIES	233,666.60	233,666.60	587,155.00	353,488.40	39.8
10-53-502 OVERTIME	8,242.20	8,242.20	15,000.00	6,757.80	55.0
10-53-508 LEAVE CASHOUT	1,034.86	1,034.86	13,166.00	12,131.14	7.9
10-53-510 SOCIAL SECURITY EXPENSE	707.14	707.14	.00	(707.14)	.0
10-53-511 MEDICARE FICA	3,763.69	3,763.69	7,368.00	3,604.31	51.1
10-53-512 EMPLOYEE GROUP BENEFITS	81,601.46	81,601.46	155,195.00	73,593.54	52.6
10-53-515 UNEMPLOYMENT	7,083.76	7,083.76	4,500.00	(2,583.76)	157.4
10-53-516 WORKERS' COMPENSATION	1,383.39	1,383.39	1,500.00	116.61	92.2
10-53-518 PERS	52,356.79	52,356.79	111,794.00	59,437.21	46.8
10-53-519 UTILITY BENEFIT	8,239.56	8,239.56	33,060.00	24,820.44	24.9
10-53-545 TRAINING/TRAVEL	2,175.00	2,175.00	14,000.00	11,825.00	15.5
10-53-561 SUPPLIES	4,419.05	4,419.05	10,000.00	5,580.95	44.2
10-53-602 GASOLINE	960.49	960.49	500.00	(460.49)	192.1
10-53-622 TELEPHONE	98.28	98.28	500.00	401.72	19.7
10-53-627 STAFF CELLULAR PHONES	459.63	459.63	.00	(459.63)	.0
10-53-641 AUDITING EXPENSE	45,810.00	45,810.00	85,000.00	39,190.00	53.9
10-53-648 ADMIN-OUTSOURCED SERVICES	61,294.50	61,294.50	102,000.00	40,705.50	60.1
10-53-649 OTHER PROFESSIONAL SVS	300,149.20	300,149.20	303,000.00	2,850.80	99.1
10-53-661 VEHICLE MAINT/REPAIRS	979.85	979.85	1,894.00	914.15	51.7
10-53-667 CONNECTIVITY SERVICES	400.00	400.00	.00	(400.00)	.0
10-53-668 HARDWARE/SOFTWARE SUP/669	27,094.00	27,094.00	29,000.00	1,906.00	93.4
10-53-669 OTHER PURCHASED SERVICES	43,066.88	43,066.88	7,500.00	(35,566.88)	574.2
10-53-683 MINOR EQUIPMENT	5,824.09	5,824.09	5,000.00	(824.09)	116.5
10-53-693 KIOSK+ANNUAL FEES&NEWCOPIER	568.02	568.02	45,000.00	44,431.98	1.3
10-53-721 INSURANCE	4,878.54	4,878.54	5,926.00	1,047.46	82.3
10-53-724 DUES/SUBSCRIPTIONS	179.00	179.00	750.00	571.00	23.9
10-53-727 ADVERTISING	25.00	25.00	500.00	475.00	5.0
10-53-733 POSTAGE	468.95	468.95	750.00	281.05	62.5
10-53-734 CASH OVER/SHORT	(26.59)	(26.59)	.00	26.59	.0
10-53-735 FINANCE CHARGES/PENALTIES	(8.23)	(8.23)	.00	8.23	.0
10-53-736 BANK CHARGES	53,007.97	53,007.97	45,000.00	(8,007.97)	117.8
10-53-799 MISCELLANEOUS EXPENSES	100,472.40	100,472.40	101,000.00	527.60	99.5
10-53-875 INDIRECT COST RECOVERY	(514,030.32)	(514,030.32)	(566,327.00)	(52,296.68)	(90.8)
10-53-996 ADMIN OVERHEAD-IT SVCS	15,362.93	15,362.93	23,198.00	7,835.07	66.2
TOTAL FINANCE	551,708.09	551,708.09	1,142,929.00	591,220.91	48.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PLANNING					
10-54-501 SALARIES	110,089.00	110,089.00	153,891.00	43,802.00	71.5
10-54-502 OVERTIME	14.00	14.00	.00	(14.00)	.0
10-54-508 LEAVE CASHOUT	.00	.00	7,630.00	7,630.00	.0
10-54-511 MEDICARE FICA	1,610.73	1,610.73	2,231.00	620.27	72.2
10-54-512 EMPLOYEE GROUP BENEFITS	19,299.47	19,299.47	50,856.00	31,556.53	38.0
10-54-515 UNEMPLOYMENT	.00	.00	1,500.00	1,500.00	.0
10-54-516 WORKERS' COMPENSATION	418.95	418.95	411.00	(7.95)	101.9
10-54-518 PERS	24,222.67	24,222.67	33,856.00	9,633.33	71.6
10-54-519 UTILITY BENEFIT	1,424.37	1,424.37	9,120.00	7,695.63	15.6
10-54-545 TRAINING/TRAVEL	.00	.00	7,300.00	7,300.00	.0
10-54-561 SUPPLIES	3,836.75	3,836.75	5,600.00	1,763.25	68.5
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	846.49	846.49	1,000.00	153.51	84.7
10-54-602 GASOLINE	579.50	579.50	1,800.00	1,220.50	32.2
10-54-621 ELECTRICITY	1,163.22	1,163.22	1,440.00	276.78	80.8
10-54-622 TELEPHONE	49.14	49.14	200.00	150.86	24.6
10-54-623 HEATING FUEL	2,397.41	2,397.41	2,040.00	(357.41)	117.5
10-54-626 WATER/SEWER/GARBAGE	740.94	740.94	1,400.00	659.06	52.9
10-54-627 STAFF CELLULAR PHONES	246.77	246.77	840.00	593.23	29.4
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	3,500.00	3,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	7,988.75	7,988.75	97,340.00	89,351.25	8.2
10-54-661 VEHICLE MAINT/REPAIRS	989.85	989.85	1,894.00	904.15	52.3
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	2,500.00	571.00	77.2
10-54-669 PROFESSIONAL SERVICES	.00	.00	4,000.00	4,000.00	.0
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-721 INSURANCE	2,586.24	2,586.24	3,157.00	570.76	81.9
10-54-724 DUES & SUBSCRIPTION	223.97	223.97	500.00	276.03	44.8
10-54-727 ADVERTISING	269.00	269.00	2,000.00	1,731.00	13.5
10-54-799 MISCELLANEOUS EXPENSES	51.63	51.63	1,000.00	948.37	5.2
10-54-996 ADMIN OVERHEAD-IT SVCS	11,615.05	11,615.05	17,539.00	5,923.95	66.2
TOTAL PLANNING	192,592.90	192,592.90	425,345.00	232,752.10	45.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TECHNOLOGY DEPARTMENTS						
10-55-501	SALARIES	61,896.06	61,896.06	94,164.00	32,267.94	65.7
10-55-508	LEAVE CASHOUT	10,186.02	10,186.02	.00 (	10,186.02)	.0
10-55-511	MEDICARE FICA	1,027.64	1,027.64	1,676.00	648.36	61.3
10-55-512	EMPLOYEE GROUP BENEFITS	9,612.01	9,612.01	25,428.00	15,815.99	37.8
10-55-515	UNEMPLOYMENT	.00	.00	710.00	710.00	.0
10-55-516	WORKERS' COMPENSATION	256.32	256.32	244.00 (	12.32)	105.1
10-55-518	PERS	13,617.12	13,617.12	20,616.00	6,998.88	66.1
10-55-519	UTILITY BENEFIT	4,395.62	4,395.62	4,560.00	164.38	96.4
10-55-545	TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561	SUPPLIES	3,067.20	3,067.20	5,000.00	1,932.80	61.3
10-55-601	VEHICLE MT. (PARTS & TOOLS)	383.72	383.72	.00 (	383.72)	.0
10-55-602	GASOLINE	701.61	701.61	1,440.00	738.39	48.7
10-55-627	STAFF CELLULAR PHONES	385.00	385.00	2,000.00	1,615.00	19.3
10-55-649	OTHER PROFESSIONAL SERVICES	84,635.86	84,635.86	125,000.00	40,364.14	67.7
10-55-661	VEHICLE MAINT/REPAIRS	979.85	979.85	1,894.00	914.15	51.7
10-55-667	CONNECTIVITY SERVICES	197,657.00	197,657.00	295,000.00	97,343.00	67.0
10-55-668	SOFTWARE/SUPPORT	13,330.96	13,330.96	60,000.00	46,669.04	22.2
10-55-669	ADMIN OVERHEAD-IT SVCS	.00	.00	10,000.00	10,000.00	.0
10-55-683	MINOR EQUIPMENT	20,998.36	20,998.36	20,000.00 (	998.36)	105.0
10-55-690	CAPITAL EXPENDITURES	74,258.99	74,258.99	.00 (	74,258.99)	.0
10-55-691	CAPITAL-SERVER	39,313.90	39,313.90	100,000.00	60,686.10	39.3
10-55-692	ALLWORX PHONE SYSTEM UPGRADE	.00	.00	50,000.00	50,000.00	.0
10-55-693	OFFICE 365 W/MIGRATION OF G-SU	.00	.00	38,000.00	38,000.00	.0
10-55-694	SERVER ROOM AIR CONDITIONER RE	.00	.00	10,000.00	10,000.00	.0
10-55-721	INSURANCE	2,018.79	2,018.79	2,452.00	433.21	82.3
10-55-732	EQUIPMENT RENTAL	59,796.95	59,796.95	45,000.00 (	14,796.95)	132.9
10-55-799	MISCELLANEOUS EXPENSES	708.44	708.44	1,000.00	291.56	70.8
10-55-875	INDIRECT COST RECOVERY	(337,646.88)	(337,646.88)	(509,850.00)	(172,203.12)	(66.2)
10-55-996	ADMIN OVERHEAD-IT SVCS	44,062.92	44,062.92	67,180.00	23,117.08	65.6
TOTAL TECHNOLOGY DEPARTMENTS		305,643.46	305,643.46	476,514.00	170,870.54	64.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY'S OFFICE</u>					
10-56-501 SALARIES	98,761.71	98,761.71	137,500.00	38,738.29	71.8
10-56-511 MEDICARE	1,424.51	1,424.51	1,994.00	569.49	71.4
10-56-512 EMPLOYEE GROUP BENEFITS	28,019.53	28,019.53	25,428.00	(2,591.53)	110.2
10-56-515 UNEMPLOYMENT	.00	.00	800.00	800.00	.0
10-56-516 WORKERS' COMPENSATION	374.31	374.31	367.00	(7.31)	102.0
10-56-518 PERS	21,727.57	21,727.57	30,250.00	8,522.43	71.8
10-56-545 TRANING/TRAVEL	1,935.59	1,935.59	12,000.00	10,064.41	16.1
10-56-561 SUPPLIES	458.82	458.82	3,000.00	2,541.18	15.3
10-56-627 STAFF CELLULAR PHONES	286.05	286.05	840.00	553.95	34.1
10-56-642 LEGAL FEES	5,791.10	5,791.10	25,000.00	19,208.90	23.2
10-56-649 PROFESSIONAL SERVICES	20,042.50	20,042.50	20,000.00	(42.50)	100.2
10-56-669 OTHER PURCHASED SERVICES	8,793.93	8,793.93	8,000.00	(793.93)	109.9
10-56-721 INSURANCE	1,794.91	1,794.91	1,968.00	173.09	91.2
10-56-724 DUES AND SUBSCRIPTIONS	819.99	819.99	1,500.00	680.01	54.7
10-56-727 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
10-56-732 RENTS AND LEASES	7,047.95	7,047.95	9,400.00	2,352.05	75.0
10-56-799 MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875 INDIRECT COST RECOVERY	(41,386.30)	(41,386.30)	(67,100.00)	(25,713.70)	(61.7)
10-56-996 ADMIN OVERHEAD-IT SVCS	9,724.23	9,724.23	14,684.00	4,959.77	66.2
TOTAL CITY ATTORNEY'S OFFICE	165,616.40	165,616.40	229,331.00	63,714.60	72.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
FIRE DEPARTMENT					
10-60-501 SALARIES	122,321.05	122,321.05	553,034.00	430,712.95	22.1
10-60-502 FLSA OVERTIME	23,834.42	23,834.42	50,225.00	26,390.58	47.5
10-60-506 CALL BACK OVERTIME	22,167.96	22,167.96	45,100.00	22,932.04	49.2
10-60-508 LEAVE CASHOUT	3,758.46	3,758.46	20,905.00	17,146.54	18.0
10-60-510 SOCIAL SECURITY EXPENSE	1,845.65	1,845.65	694.00	(1,151.65)	265.9
10-60-511 MEDICARE FICA	6,933.52	6,933.52	9,815.00	2,881.48	70.6
10-60-512 EMPLOYEE GROUP BENEFITS	95,260.10	95,260.10	203,424.00	108,163.90	46.8
10-60-515 UNEMPLOYMENT	605.46	605.46	6,232.00	5,626.54	9.7
10-60-516 WORKERS' COMPENSATION	18,554.49	18,554.49	26,083.00	7,528.51	71.1
10-60-518 PERS	88,925.78	88,925.78	148,918.00	59,992.22	59.7
10-60-519 UTILITY BENEFIT	13,410.12	13,410.12	36,480.00	23,069.88	36.8
10-60-545 TRAINING/TRAVEL	5,258.71	5,258.71	19,200.00	13,941.29	27.4
10-60-561 SUPPLIES	16,547.88	16,547.88	25,200.00	8,652.12	65.7
10-60-563 WEARING APPAREL	6,649.75	6,649.75	15,700.00	9,050.25	42.4
10-60-567 FIRE PREVENTION PROGRAM	3,297.35	3,297.35	5,200.00	1,902.65	63.4
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	13,988.63	13,988.63	21,250.00	7,261.37	65.8
10-60-602 GASOLINE/DIESEL/OIL	6,737.51	6,737.51	14,400.00	7,662.49	46.8
10-60-621 ELECTRICITY	12,522.79	12,522.79	18,720.00	6,197.21	66.9
10-60-622 TELEPHONE	1,242.37	1,242.37	2,600.00	1,357.63	47.8
10-60-623 HEATING FUEL	13,364.85	13,364.85	20,400.00	7,035.15	65.5
10-60-626 WATER/SEWER/GARBAGE	4,208.92	4,208.92	8,500.00	4,291.08	49.5
10-60-627 STAFF CELLULAR PHONES	1,136.41	1,136.41	2,500.00	1,363.59	45.5
10-60-647 COLLECTION/SMALL CLAIMS	19,210.80	19,210.80	31,200.00	11,989.20	61.6
10-60-649 VOLUNTEER STIPEND	2,990.00	2,990.00	28,540.00	25,550.00	10.5
10-60-660 VEHICLE MAINT SERVICES	60.00	60.00	6,000.00	5,940.00	1.0
10-60-661 VEHICLE MAINT/REPAIRS	6,532.32	6,532.32	12,628.00	6,095.68	51.7
10-60-662 PROPERTY MAINT	2,041.30	2,041.30	32,000.00	29,958.70	6.4
10-60-669 OTHER PURCHASED SERVICES	21,776.70	21,776.70	24,500.00	2,723.30	88.9
10-60-683 MINOR EQUIPMENT	9,714.75	9,714.75	20,300.00	10,585.25	47.9
10-60-696 CAPITAL EXP-LADDER TRUCK LEASE	.00	.00	71,218.00	71,218.00	.0
10-60-697 FORD EXPEDITION COMMAND VEHIC	.00	.00	65,000.00	65,000.00	.0
10-60-721 INSURANCE	73,483.65	73,483.65	89,255.00	15,771.35	82.3
10-60-724 DUES/SUBSCRIPTIONS	3,107.71	3,107.71	7,324.00	4,216.29	42.4
10-60-727 ADVERTISING	575.00	575.00	1,500.00	925.00	38.3
10-60-799 MISCELLANEOUS EXPENSES	305.67	305.67	1,500.00	1,194.33	20.4
10-60-996 ADMIN OVERHEAD-IT SVCS	11,615.05	11,615.05	17,539.00	5,923.95	66.2
TOTAL FIRE DEPARTMENT	633,985.13	633,985.13	1,666,284.00	1,032,298.87	38.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POLICE					
10-61-501	SALARIES	520,153.53	520,153.53	1,767,439.00	1,247,285.47	29.4
10-61-502	OVERTIME	86,677.04	86,677.04	200,000.00	113,322.96	43.3
10-61-508	LEAVE CASHOUT	22,807.97	22,807.97	79,485.00	56,677.03	28.7
10-61-511	MEDICARE	20,417.56	20,417.56	28,528.00	8,110.44	71.6
10-61-512	GROUP HEALTH INSURANCE	320,029.57	320,029.57	584,844.00	264,814.43	54.7
10-61-515	UNEMPLOYMENT	28,188.60	28,188.60	19,674.00	(8,514.60)	143.3
10-61-516	WORKERS' COMPENSATION	43,576.11	43,576.11	60,562.00	16,985.89	72.0
10-61-518	PERS	286,423.00	286,423.00	432,837.00	146,414.00	66.2
10-61-519	UTILITY BENEFIT	27,869.82	27,869.82	104,880.00	77,010.18	26.6
10-61-520	RELOCATION COSTS	13,740.79	13,740.79	15,000.00	1,259.21	91.6
10-61-545	TRAINING/TRAVEL	18,657.19	18,657.19	43,000.00	24,342.81	43.4
10-61-561	SUPPLIES	12,322.95	12,322.95	27,500.00	15,177.05	44.8
10-61-563	EMPLOYEE WEARING APPAREL	977.20	977.20	21,250.00	20,272.80	4.6
10-61-601	VEHICLE MT. (PARTS & TOOLS)	7,543.85	7,543.85	6,000.00	(1,543.85)	125.7
10-61-602	GASOLINE/DIESEL/OIL	22,552.58	22,552.58	36,000.00	13,447.42	62.7
10-61-621	ELECTRICITY	29,939.55	29,939.55	40,800.00	10,860.45	73.4
10-61-622	TELEPHONE	12,148.64	12,148.64	20,500.00	8,351.36	59.3
10-61-623	HEATING FUEL	15,592.70	15,592.70	25,500.00	9,907.30	61.2
10-61-626	WATER/SEWER/GARBAGE	6,085.03	6,085.03	10,000.00	3,914.97	60.9
10-61-627	STAFF CELLULAR PHONES	5,213.35	5,213.35	17,000.00	11,786.65	30.7
10-61-660	VEHICLE MAINT SERVICES	1,774.45	1,774.45	8,500.00	6,725.55	20.9
10-61-661	VEHICLE MAINT/REPAIR	13,074.66	13,074.66	25,256.00	12,181.34	51.8
10-61-668	SART EXAMS	5,632.20	5,632.20	10,000.00	4,367.80	56.3
10-61-669	OTHER PURCHASED SERVICES	43,502.70	43,502.70	60,300.00	16,797.30	72.1
10-61-683	MINOR EQUIPMENT	11,330.54	11,330.54	30,000.00	18,669.46	37.8
10-61-691	VEHICLES	.00	.00	56,500.00	56,500.00	.0
10-61-721	INSURANCE	170,016.57	170,016.57	207,566.00	37,549.43	81.9
10-61-722	INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
10-61-724	DUES/SUBSCRIPTIONS	1,112.75	1,112.75	1,000.00	(112.75)	111.3
10-61-736	LEASED PROPERTIES	.00	.00	19,200.00	19,200.00	.0
10-61-996	ADMIN OVERHEAD-IT SVCS	41,530.55	41,530.55	62,712.00	21,181.45	66.2
	TOTAL POLICE	1,788,891.45	1,788,891.45	4,036,833.00	2,247,941.55	44.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PUBLIC WORKS-ADMIN					
10-65-501 SALARIES	22,129.13	22,129.13	25,925.00	3,795.87	85.4
10-65-502 OVERTIME	164.97	164.97	.00 (	164.97)	.0
10-65-508 LEAVE CASHOUT	1,495.82	1,495.82	354.00 (	1,141.82)	422.6
10-65-511 MEDICARE FICA	339.15	339.15	419.00	79.85	80.9
10-65-512 EMPLOYEE GROUP BENEFITS	7,816.95	7,816.95	7,628.00 (	188.95)	102.5
10-65-515 UNEMPLOYMENT	.00	.00	218.00	218.00	.0
10-65-516 WORKERS' COMPENSATION	70.56	70.56	69.00 (	1.56)	102.3
10-65-518 PERS	4,923.79	4,923.79	5,704.00	780.21	86.3
10-65-519 UTILITY BENEFIT	479.57	479.57	2,736.00	2,256.43	17.5
10-65-545 TRAINING/TRAVEL	.00	.00	8,000.00	8,000.00	.0
10-65-561 SUPPLIES	1,739.97	1,739.97	3,000.00	1,260.03	58.0
10-65-600 TIRES	.00	.00	3,000.00	3,000.00	.0
10-65-601 VEHICLE PARTS	1,371.73	1,371.73	.00 (	1,371.73)	.0
10-65-602 GASOLINE/DIESEL/OIL	189.45	189.45	4,200.00	4,010.55	4.5
10-65-621 ELECTRICITY	3,808.71	3,808.71	5,900.00	2,091.29	64.6
10-65-622 TELEPHONE	49.14	49.14	150.00	100.86	32.8
10-65-623 HEATING FUEL	10,107.30	10,107.30	8,160.00 (	1,947.30)	123.9
10-65-626 WATER/SEWER/GARBAGE	740.95	740.95	1,302.00	561.05	56.9
10-65-627 STAFF CELLULAR PHONES	700.92	700.92	2,347.00	1,646.08	29.9
10-65-661 VEHICLE MAINT/REPAIRS	1,959.71	1,959.71	3,788.00	1,828.29	51.7
10-65-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
10-65-699 CITY SHOP FLOOR REPAIR	515,004.19	515,004.19	585,963.00	70,958.81	87.9
10-65-721 INSURANCE	2,085.21	2,085.21	2,533.00	447.79	82.3
10-65-724 DUES/SUBSCRIPTIONS	380.65	380.65	500.00	119.35	76.1
10-65-799 MISCELLANEOUS EXPENSES	3,851.09	3,851.09	2,500.00 (	1,351.09)	154.0
10-65-996 ADMIN OVERHEAD-IT SVCS	10,669.64	10,669.64	16,111.00	5,441.36	66.2
TOTAL PUBLIC WORKS-ADMIN	590,078.60	590,078.60	691,507.00	101,428.40	85.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	273,353.80	273,353.80	402,731.00	129,377.20	67.9
10-66-502 OVERTIME	13,782.26	13,782.26	20,500.00	6,717.74	67.2
10-66-508 LEAVE CASHOUT	21,404.24	21,404.24	19,645.00	(1,759.24)	109.0
10-66-511 MEDICARE FICA	4,572.43	4,572.43	6,137.00	1,564.57	74.5
10-66-512 EMPLOYEE GROUP BENEFITS	98,545.03	98,545.03	136,040.00	37,494.97	72.4
10-66-515 UNEMPLOYMENT	.00	.00	3,764.00	3,764.00	.0
10-66-516 WORKERS' COMPENSATION	12,333.87	12,333.87	16,421.00	4,087.13	75.1
10-66-518 PERS	63,058.17	63,058.17	93,111.00	30,052.83	67.7
10-66-519 UTILITY BENEFIT	10,882.40	10,882.40	24,396.00	13,513.60	44.6
10-66-545 TRAINING/TRAVEL	(314.90)	(314.90)	.00	314.90	.0
10-66-561 SUPPLIES	3,417.62	3,417.62	4,500.00	1,082.38	76.0
10-66-562 SIGNS	3,208.50	3,208.50	4,500.00	1,291.50	71.3
10-66-563 WEARING APPAREL	2,483.27	2,483.27	2,500.00	16.73	99.3
10-66-567 CALCIUM CHLORIDE	(312.85)	(312.85)	50,000.00	50,312.85	(.6)
10-66-576 SALT	45,337.50	45,337.50	50,000.00	4,662.50	90.7
10-66-577 ASPHALT PRODUCTS/SUPPLIES	.00	.00	3,500.00	3,500.00	.0
10-66-578 STREET MAINT GRAVEL	15,989.40	15,989.40	18,000.00	2,010.60	88.8
10-66-600 TIRES & WHEELS	36,903.41	36,903.41	18,000.00	(18,903.41)	205.0
10-66-601 VEHICLE MT. (PARTS & TOOLS)	37,941.91	37,941.91	50,000.00	12,058.09	75.9
10-66-602 GASOLINE/DIESEL/OIL	55,533.18	55,533.18	72,000.00	16,466.82	77.1
10-66-620 ELECTRICITY (STREET LTS)	43,125.22	43,125.22	60,000.00	16,874.78	71.9
10-66-621 ELECTRICITY	1,608.49	1,608.49	14,832.00	13,223.51	10.8
10-66-622 TELEPHONE	24.57	24.57	500.00	475.43	4.9
10-66-623 HEATING FUEL	2,871.29	2,871.29	8,500.00	5,628.71	33.8
10-66-626 WATER/SEWER/GARBAGE	2,037.60	2,037.60	3,579.00	1,541.40	56.9
10-66-627 STAFF CELLULAR PHONES	725.38	725.38	1,680.00	954.62	43.2
10-66-647 STREET LIGHT MT & POLE RENTAL	18,232.59	18,232.59	19,000.00	767.41	96.0
10-66-661 VEHICLE MAINT/REPAIR	97,984.89	97,984.89	189,422.00	91,437.11	51.7
10-66-669 OTHER PURCHASED SERVICES	6,961.80	6,961.80	10,000.00	3,038.20	69.6
10-66-683 MINOR EQUIPMENT	4.98	4.98	7,000.00	6,995.02	.1
10-66-690 CPECATERPILLAR 972M WHEEL LOAD	394,852.41	394,852.41	331,218.00	(63,634.41)	119.2
10-66-696 SANDER PLOW TRUCKS FY04	460,056.00	460,056.00	460,000.00	(56.00)	100.0
10-66-700 WHEEL LOADER ENGINE	27,462.01	27,462.01	41,000.00	13,537.99	67.0
10-66-701 WR90-3 WALK-N-ROLL COMPACTOR	33,776.25	33,776.25	40,000.00	6,223.75	84.4
10-66-702 INSTALLATION OF 36" CULVERT	3,434.00	3,434.00	167,143.80	163,709.80	2.1
10-66-703 STIP MATCH OR GRAVEL FOR ROADS	.00	.00	835,004.00	835,004.00	.0
10-66-721 INSURANCE	17,945.91	17,945.91	35,004.00	17,058.09	51.3
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-750 CAPTIAL EQUIPMENT	.00	.00	27,356.00	27,356.00	.0
10-66-771 GRAVEL (WAS #578)	728,879.13	728,879.13	729,200.00	320.87	100.0
10-66-772 CULVERTS 18"	.00	.00	22,000.00	22,000.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	9,724.23	9,724.23	14,684.00	4,959.77	66.2
TOTAL PW-STREETS & ROADS	2,547,825.99	2,547,825.99	4,013,067.80	1,465,241.81	63.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PROPERTY MAINTENANCE					
10-70-501 SALARIES	224,159.67	224,159.67	322,062.00	97,902.33	69.6
10-70-502 OVERTIME	52,891.63	52,891.63	35,000.00	(17,891.63)	151.1
10-70-506 SHIFT DIFFERENTIAL	264.46	264.46	.00	(264.46)	.0
10-70-508 LEAVE CASHOUT	4,749.87	4,749.87	15,752.00	11,002.13	30.2
10-70-510 SOCIAL SECURITY EXPENSE	649.93	649.93	1,746.00	1,096.07	37.2
10-70-511 MEDICARE FICA	4,358.07	4,358.07	5,177.00	818.93	84.2
10-70-512 EMPLOYEE GROUP BENEFITS	96,197.83	96,197.83	129,683.00	33,485.17	74.2
10-70-515 UNEMPLOYMENT	.00	.00	4,538.00	4,538.00	.0
10-70-516 WORKERS' COMPENSATION	10,918.80	10,918.80	16,459.00	5,540.20	66.3
10-70-518 PERS	58,703.22	58,703.22	72,358.00	13,654.78	81.1
10-70-519 UTILITY BENEFIT	20,914.47	20,914.47	23,256.00	2,341.53	89.9
10-70-545 TRAINING/TRAVEL	.00	.00	8,000.00	8,000.00	.0
10-70-561 SUPPLIES	677.06	677.06	2,000.00	1,322.94	33.9
10-70-562 MATERIALS	5.98	5.98	2,000.00	1,994.02	.3
10-70-563 WEARING APPAREL	5,083.62	5,083.62	5,000.00	(83.62)	101.7
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	18,565.82	18,565.82	20,000.00	1,434.18	92.8
10-70-590 GLYCOL SUPPLIES	4,790.40	4,790.40	8,000.00	3,209.60	59.9
10-70-591 CARPENTRY EXPENSE	1,244.00	1,244.00	10,000.00	8,756.00	12.4
10-70-592 PLUMBING SUPPLIES	5,601.41	5,601.41	5,000.00	(601.41)	112.0
10-70-593 ELECTRICAL SUPPLIES	5,368.36	5,368.36	6,000.00	631.64	89.5
10-70-594 PAINT SUPPLIES	37.96	37.96	3,000.00	2,962.04	1.3
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	6,000.00	6,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	5,548.57	5,548.57	5,000.00	(548.57)	111.0
10-70-602 GASOLINE/DIESEL/OIL	7,089.63	7,089.63	10,000.00	2,910.37	70.9
10-70-621 ELECTRICITY	9,829.93	9,829.93	14,400.00	4,570.07	68.3
10-70-622 TELEPHONE	35.56	35.56	100.00	64.44	35.6
10-70-623 HEATING FUEL	24,646.74	24,646.74	30,600.00	5,953.26	80.5
10-70-626 WATER/SEWER/GARBAGE	12,437.09	12,437.09	17,400.00	4,962.91	71.5
10-70-627 STAFF CELLULAR PHONES	517.18	517.18	1,000.00	482.82	51.7
10-70-661 VEHICLE MAINT/REPAIR	3,977.70	3,977.70	6,006.00	2,028.30	66.2
10-70-662 WIND TURBINE CONTRACT	.00	.00	6,000.00	6,000.00	.0
10-70-663 WIND TURBINE MAINTENANCE	500.00	500.00	5,000.00	4,500.00	10.0
10-70-668 PARKS MAINTENANCE	310.54	310.54	25,000.00	24,689.46	1.2
10-70-669 OTHER PURCHASED SERVICES	29,338.94	29,338.94	25,000.00	(4,338.94)	117.4
10-70-681 BOARDWALK LIGHTING PROJECT	44,516.26	44,516.26	87,889.00	43,372.74	50.7
10-70-683 MINOR EQUIPMENT	965.53	965.53	7,000.00	6,034.47	13.8
10-70-690 CAPITAL EXPENDITURES	46,788.51	46,788.51	.00	(46,788.51)	.0
10-70-692 BURNER CONTROLS UPGRADE	3,299.00	3,299.00	.00	(3,299.00)	.0
10-70-693 GENERATOR UPGRADE-CITY COMPLEX	126.09	126.09	.00	(126.09)	.0
10-70-695 HERMAN NELSON HEATER	61,190.00	61,190.00	62,560.00	1,370.00	97.8
10-70-696 TWO 3/4 TON PICK UP TRUCKS	51,097.75	51,097.75	106,832.00	55,734.25	47.8
10-70-697 CITY HALL IMPROVEMENTS	6,084.50	6,084.50	1,500,000.00	1,493,915.50	.4
10-70-698 SCISSOR LIFT	.00	.00	18,138.00	18,138.00	.0
10-70-721 INSURANCE	9,730.89	9,730.89	12,236.00	2,505.11	79.5
10-70-776 4TH OF JULY	1,500.00	1,500.00	2,000.00	500.00	75.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	2,000.00	2,000.00	.0
10-70-875 INDIRECT COST RECOVERY	(263,832.96)	(263,832.96)	(324,354.00)	(60,521.04)	(81.3)
10-70-996 ADMIN OVERHEAD-IT SVCS	18,503.05	18,503.05	27,940.00	9,436.95	66.2
TOTAL PROPERTY MAINTENANCE	589,383.06	589,383.06	2,349,478.00	1,760,094.94	25.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC/BYC</u>					
10-71-623 HEATING FUEL	478.82	478.82	.00	(478.82)	.0
TOTAL PARKS & REC/BYC	478.82	478.82	.00	(478.82)	.0
<u>COMMUNITY SERVICE</u>					
10-72-626 SENIOR CTR - W/S/G ONC	.00	.00	4,000.00	4,000.00	.0
10-72-745 LIBRARY CONTRIBUTION	71,872.67	71,872.67	72,600.00	727.33	99.0
10-72-748 DONATION-ICE ROAD MAINTENANCE	9,350.00	9,350.00	9,350.00	.00	100.0
10-72-755 BETHEL SEARCH & RESCUE	.00	.00	20,000.00	20,000.00	.0
10-72-760 COMMUNITY ACTION GRANT	38,633.47	38,633.47	84,000.00	45,366.53	46.0
10-72-798 UAF 4-H CONTRIBUTION	56,000.00	56,000.00	117,000.00	61,000.00	47.9
TOTAL COMMUNITY SERVICE	175,856.14	175,856.14	306,950.00	131,093.86	57.3
<u>IN KIND MATCH & TRANFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	436,284.00	436,284.00	529,980.00	93,696.00	82.3
10-73-551 CASH XFER POOL F40- ALCO TAX	10,003.00	10,003.00	20,000.00	9,997.00	50.0
TOTAL IN KIND MATCH & TRANFERS	446,287.00	446,287.00	549,980.00	103,693.00	81.2
TOTAL FUND EXPENDITURES	8,532,578.29	8,532,578.29	16,814,723.90	8,282,145.61	50.7
NET REVENUE OVER EXPENDITURES	1,208,376.14	1,208,376.14	(5,432,656.90)	(6,641,033.04)	22.2

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

BPD EVIDENCE HOLDING ACCT

ASSETS		
14-10300	NBA-BPD EVIDENCE-CHKING	13,509.59
14-19900	SUSPENSE-HOLDING	(12,622.49)
TOTAL ASSETS		887.10

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

POLICE ASSET FORFEITURE

ASSETS

16-10100	CASH IN COMBINED FUND	(	66,780.50)	
16-10300	BPD ASSET FORFEITURE - SAVINGS		5,400.84	
TOTAL ASSETS				(61,379.66)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD			.42	
BALANCE - CURRENT DATE			.42	
TOTAL FUND EQUITY				.42
TOTAL LIABILITIES AND EQUITY				.42

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

POLICE ASSET FORFEITURE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
MISCELLANEOUS REVENUE					
16-49-487 INVESTMENT INCOME	.42	.42	.00	(.42)	.0
TOTAL MISCELLANEOUS REVENUE	.42	.42	.00	(.42)	.0
TOTAL FUND REVENUE	.42	.42	.00	(.42)	.0
NET REVENUE OVER EXPENDITURES	.42	.42	.00	(.42)	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

VSW-HEAT TRACE REPLACEMENT

ASSETS

17-10100	CASH IN COMBINED FUND	(	15,408.79)	
	TOTAL ASSETS		(	15,408.79)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	15,408.79)		
BALANCE - CURRENT DATE	(	15,408.79)		
TOTAL FUND EQUITY			(	15,408.79)
TOTAL LIABILITIES AND EQUITY			(	15,408.79)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

VSW-HEAT TRACE REPLACEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
VSW-HEAT TRACE REPLACEMENT					
17-50-799 MISCELLANEOUS	15,408.79	15,408.79	.00	(15,408.79)	.0
TOTAL VSW-HEAT TRACE REPLACEMENT	15,408.79	15,408.79	.00	(15,408.79)	.0
TOTAL FUND EXPENDITURES	15,408.79	15,408.79	.00	(15,408.79)	.0
NET REVENUE OVER EXPENDITURES	(15,408.79)	(15,408.79)	.00	15,408.79	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

BOARDWALK LIGHTING PROJECT

ASSETS

18-10100	CASH IN COMBINED FUND	88,148.05	
	TOTAL ASSETS		88,148.05

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	88,148.05		
BALANCE - CURRENT DATE		88,148.05	
TOTAL FUND EQUITY			88,148.05
TOTAL LIABILITIES AND EQUITY			88,148.05

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

BOARDWALK LIGHTING PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 44</u>					
18-44-442	89,000.00	89,000.00	.00	(89,000.00)	.0
TOTAL SOURCE 44	89,000.00	89,000.00	.00	(89,000.00)	.0
TOTAL FUND REVENUE	89,000.00	89,000.00	.00	(89,000.00)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

BOARDWALK LIGHTING PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BYC FOOD PROGRAM EXPENDITURES</u>					
18-50-683 MINOR EQUIPMENT	851.95	851.95	.00	(851.95)	.0
TOTAL BYC FOOD PROGRAM EXPENDITURES	851.95	851.95	.00	(851.95)	.0
TOTAL FUND EXPENDITURES	851.95	851.95	.00	(851.95)	.0
NET REVENUE OVER EXPENDITURES	88,148.05	88,148.05	.00	(88,148.05)	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

AVENUES W&S GRANT USDA

ASSETS

19-10100	CASH IN COMBINED FUND	(	12,983.43)
	TOTAL ASSETS		(12,983.43)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(	6,444.50)	
BALANCE - CURRENT DATE	(	6,444.50)	
TOTAL FUND EQUITY			(6,444.50)
TOTAL LIABILITIES AND EQUITY			(6,444.50)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

AVENUES W&S GRANT USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 50					
19-50-735	FINANCE CHARGES/PENALTIES	6,444.50	6,444.50	.00	(6,444.50)	.0
	TOTAL DEPARTMENT 50	6,444.50	6,444.50	.00	(6,444.50)	.0
	TOTAL FUND EXPENDITURES	6,444.50	6,444.50	.00	(6,444.50)	.0
	NET REVENUE OVER EXPENDITURES	(6,444.50)	(6,444.50)	.00	6,444.50	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

AVENUES W&S LOAN USDA

ASSETS

20-10100	CASH IN COMBINED FUND	(2,255,047.27)	
	TOTAL ASSETS		(2,255,047.27)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(467,911.05)		
BALANCE - CURRENT DATE		(467,911.05)	
TOTAL FUND EQUITY			(467,911.05)
TOTAL LIABILITIES AND EQUITY			(467,911.05)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

AVENUES W&S LOAN USDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SHOP FLOOR REPAIR</u>					
20-50-643 ENGINEERING	467,911.05	467,911.05	.00	(467,911.05)	.0
TOTAL CITY SHOP FLOOR REPAIR	467,911.05	467,911.05	.00	(467,911.05)	.0
TOTAL FUND EXPENDITURES	467,911.05	467,911.05	.00	(467,911.05)	.0
NET REVENUE OVER EXPENDITURES	(467,911.05)	(467,911.05)	.00	467,911.05	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

LAND PLANNING AND DEVELOPMENT

ASSETS

25-10100	CASH IN COMBINED FUND	21,172.97	
	TOTAL ASSETS		21,172.97

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

PARKS DEVELOPMENT FUND

ASSETS

26-10100	CASH IN COMBINED FUND	40,845.33	
	TOTAL ASSETS		40,845.33

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	18,840.30	
	TOTAL ASSETS		18,840.30

LIABILITIES AND EQUITY

LIABILITIES

27-20100	VOUCHERS PAYABLE	608.23	
	TOTAL LIABILITIES		608.23

FUND EQUITY

UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	18,232.07		
BALANCE - CURRENT DATE		18,232.07	
TOTAL FUND EQUITY			18,232.07
TOTAL LIABILITIES AND EQUITY			18,840.30

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

COMMUNITY SERVICE PATROL GRANT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
27-42-415 GRANT REVENUE	217,015.36	217,015.36	.00	(217,015.36)	.0
TOTAL SOURCE 42	217,015.36	217,015.36	.00	(217,015.36)	.0
TOTAL FUND REVENUE	217,015.36	217,015.36	.00	(217,015.36)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CSP PROGRAM					
27-50-501 SALARIES	80,869.66	80,869.66	149,286.00	68,416.34	54.2
27-50-502 OVERTIME	18,172.97	18,172.97	12,345.00	(5,827.97)	147.2
27-50-508 LEAVE CASHOUT	7,204.06	7,204.06	7,042.00	(162.06)	102.3
27-50-511 MEDICARE FICA	1,559.24	1,559.24	2,344.00	784.76	66.5
27-50-512 EMPLOYEE GROUP BENEFITS	49,546.90	49,546.90	76,284.00	26,737.10	65.0
27-50-515 UNEMPLOYMENT	.00	.00	2,131.00	2,131.00	.0
27-50-516 WORKMEN'S COMP	4,321.71	4,321.71	8,694.00	4,372.29	49.7
27-50-518 PERS	21,789.42	21,789.42	35,559.00	13,769.58	61.3
27-50-519 UTILITY BENEFIT	6,294.70	6,294.70	13,680.00	7,385.30	46.0
27-50-561 SUPPLIES	639.61	639.61	10,496.00	9,856.39	6.1
27-50-570 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
27-50-602 GASOLINE / DIESEL / OIL	5,149.55	5,149.55	.00	(5,149.55)	.0
27-50-622 TELEPHONE	.00	.00	1,500.00	1,500.00	.0
27-50-627 STAFF CELLULAR PHONES	785.13	785.13	1,500.00	714.87	52.3
27-50-721 INSURANCE	2,450.34	2,450.34	2,977.00	526.66	82.3
TOTAL CSP PROGRAM	198,783.29	198,783.29	356,146.00	157,362.71	55.8
TOTAL FUND EXPENDITURES	198,783.29	198,783.29	356,146.00	157,362.71	55.8
NET REVENUE OVER EXPENDITURES	18,232.07	18,232.07	(356,146.00)	(374,378.07)	5.1

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	(	1,417,923.39)	
40-12501	INVESTMENT-AMLIP YKHF		3,987,521.12	
40-14200	INVENTORY-HEATING FUEL		24,998.55	
40-16300	BUILDINGS		21,831,540.08	
40-16500	MACHINERY & EQUIPMENT		1,465,627.00	
40-16800	ACCUM DEPR BUILDING	(	4,124,816.32)	
40-17000	ACCUM DEPR - M & E	(	496,560.07)	
40-19900	SUSPENSE		91,256.00	
TOTAL ASSETS				21,361,642.97

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	(	41,918.31)	
40-25950	DUE TO/FROM POOL MGMT CO.	(	77,502.04)	
TOTAL LIABILITIES			(	119,420.35)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	300,166.49)		
BALANCE - CURRENT DATE	(	300,166.49)		
TOTAL FUND EQUITY			(	300,166.49)
TOTAL LIABILITIES AND EQUITY			(	419,586.84)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
40-43-420 MEMBERSHIPS	.00	.00	350,000.00	350,000.00	.0
40-43-430 PRO-SHOP REVENUE	11,065.00	11,065.00	44,982.00	33,917.00	24.6
40-43-435 CONCESSION REVENUE	14,408.00	14,408.00	70,092.00	55,684.00	20.6
40-43-460 ENTRY FEE	31,041.00	31,041.00	100,000.00	68,959.00	31.0
40-43-463 FACILITY RENTAL	3,394.00	3,394.00	44,600.00	41,206.00	7.6
40-43-465 PROGRAM FEES	2,167.00	2,167.00	85,817.00	83,650.00	2.5
TOTAL SOURCE 43	62,075.00	62,075.00	695,491.00	633,416.00	8.9
<u>TRANSFERS IN</u>					
40-46-412 LOCAL SOURCES-SALES TAX REV	436,284.00	436,284.00	500,000.00	63,716.00	87.3
40-46-413 LOCAL SOURCES-ALCOHOLTAX REV	10,003.00	10,003.00	20,000.00	9,997.00	50.0
40-46-414 WELLNESS PROGRAM	29,181.00	29,181.00	40,000.00	10,819.00	73.0
TOTAL TRANSFERS IN	475,468.00	475,468.00	560,000.00	84,532.00	84.9
<u>MISCELLANEOUS</u>					
40-49-487 INVESTMENT INCOME	787.55	787.55	41,000.00	40,212.45	1.9
TOTAL MISCELLANEOUS	787.55	787.55	41,000.00	40,212.45	1.9
TOTAL FUND REVENUE	538,330.55	538,330.55	1,296,491.00	758,160.45	41.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LOCAL FUNDED EXPENDITURES					
40-50-602 GASOLINE/OIL/DIESEL	808.36	808.36	2,472.00	1,663.64	32.7
40-50-621 ELECTRICITY	54,892.17	54,892.17	120,510.00	65,617.83	45.6
40-50-622 TELEPHONE	978.62	978.62	773.00	(205.62)	126.6
40-50-623 HEATING FUEL	119,326.92	119,326.92	204,000.00	84,673.08	58.5
40-50-624 WATER/SEWER/GARBAGE	92,548.07	92,548.07	56,650.00	(35,898.07)	163.4
40-50-646 CONTRACTOR'S FEES	106,164.79	106,164.79	700,700.00	594,535.21	15.2
40-50-649 PROFESSIONAL SVS	24,754.34	24,754.34	148,320.00	123,565.66	16.7
40-50-661 VEHICL MAINT/REPAIR	110.78	110.78	1,000.00	889.22	11.1
40-50-662 PROP MAINT	37,742.10	37,742.10	50,000.00	12,257.90	75.5
40-50-669 OTHER PURCHASED SERVICES	3,172.53	3,172.53	25,160.00	21,987.47	12.6
40-50-683 MINOR EQUIPMENT	59.98	59.98	.00	(59.98)	.0
40-50-690 CAPITAL EXPENSE- POOL	288,672.66	288,672.66	695,000.00	406,327.34	41.5
40-50-721 INSURANCE	53,748.36	53,748.36	39,975.00	(13,773.36)	134.5
40-50-736 BANK CHARGES	7.16	7.16	.00	(7.16)	.0
40-50-996 ADMIN OVERHEAD-IT SVCS	28,767.51	28,767.51	43,439.00	14,671.49	66.2
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	43,000.00	43,000.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	26,742.69	26,742.69	30,000.00	3,257.31	89.1
TOTAL LOCAL FUNDED EXPENDITURES	838,497.04	838,497.04	2,160,999.00	1,322,501.96	38.8
TOTAL FUND EXPENDITURES	838,497.04	838,497.04	2,160,999.00	1,322,501.96	38.8
NET REVENUE OVER EXPENDITURES	(300,166.49)	(300,166.49)	(864,508.00)	(564,341.51)	(34.7)

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

E-911 SYSTEM/SURCHARGE

ASSETS

41-10100	CASH IN COMBINED FUND	67,154.93	
	TOTAL ASSETS		67,154.93

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	33,591.27		
BALANCE - CURRENT DATE		33,591.27	
TOTAL FUND EQUITY			33,591.27
TOTAL LIABILITIES AND EQUITY			33,591.27

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>E-911 SURCHARGE</u>					
41-42-411 SURCHARGE FROM UNITED UTL	118,435.09	118,435.09	144,000.00	25,564.91	82.3
TOTAL E-911 SURCHARGE	118,435.09	118,435.09	144,000.00	25,564.91	82.3
TOTAL FUND REVENUE	118,435.09	118,435.09	144,000.00	25,564.91	82.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	19,679.10	19,679.10	57,959.00	38,279.90	34.0
41-50-502 OVERTIME	3,951.92	3,951.92	.00	(3,951.92)	.0
41-50-508 LEAVE CASHOUT	.00	.00	2,898.00	2,898.00	.0
41-50-511 MEDICARE FICA	732.08	732.08	840.00	107.92	87.2
41-50-512 EMPLOYEE GROUP BENEFITS	9,073.77	9,073.77	27,971.00	18,897.23	32.4
41-50-515 UNEMPLOYMENT	.00	.00	1,032.00	1,032.00	.0
41-50-516 WORKERS' COMPENSATION	157.77	157.77	219.00	61.23	72.0
41-50-518 PERS	9,304.01	9,304.01	12,751.00	3,446.99	73.0
41-50-519 UTILITY BENEFIT	961.32	961.32	5,016.00	4,054.68	19.2
41-50-669 OTHER PURCHASED SERVICES	35,255.34	35,255.34	54,000.00	18,744.66	65.3
41-50-721 INSURANCE	1,722.51	1,722.51	2,092.00	369.49	82.3
41-50-724 DUES AND SUBSCRIPTIONS	.00	.00	19,000.00	19,000.00	.0
41-50-732 RENTS & LEASES	4,006.00	4,006.00	5,800.00	1,794.00	69.1
TOTAL E-911 SERVICES	84,843.82	84,843.82	189,578.00	104,734.18	44.8
TOTAL FUND EXPENDITURES	84,843.82	84,843.82	189,578.00	104,734.18	44.8
NET REVENUE OVER EXPENDITURES	33,591.27	33,591.27	(45,578.00)	(79,169.27)	73.7

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

INSTITUTIONAL CORRIDOR PROJECT

ASSETS

45-10100	CASH IN COMBINED FUND	(	115,902.60)
TOTAL ASSETS			(115,902.60)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	.71)
	BALANCE - CURRENT DATE	(	.71)
TOTAL FUND EQUITY			(.71)
TOTAL LIABILITIES AND EQUITY			(.71)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

INSTITUTIONAL CORRIDOR PROJECT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
INSTITUTIONAL CORRIDOR PROJECT						
45-50-511	MEDICARE FICA	.06	.06	.00 (	.06)	.0
45-50-518	PERS	.65	.65	.00 (	.65)	.0
45-50-646	IC-SOA GRANT	.00	.00	483,563.00	483,563.00	.0
TOTAL INSTITUTIONAL CORRIDOR PROJECT		.71	.71	483,563.00	483,562.29	.0
TOTAL FUND EXPENDITURES		.71	.71	483,563.00	483,562.29	.0
NET REVENUE OVER EXPENDITURES		(.71)	(.71)	(483,563.00)	(483,562.29)	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

PUBLIC SAFETY BUILDING-CAP PRJ

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE FUNDING</u>					
46-42-412 SOA PD DISPATCH SYS GRANT REV	96,196.58	96,196.58	.00	(96,196.58)	.0
TOTAL STATE FUNDING	96,196.58	96,196.58	.00	(96,196.58)	.0
TOTAL FUND REVENUE	96,196.58	96,196.58	.00	(96,196.58)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

PUBLIC SAFETY BUILDING-CAP PRJ

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SOA POLICE DISPATCH SYS GRANT					
46-51-669 OTHER PURCHASED SERVICES	12,475.00	12,475.00	.00	(12,475.00)	.0
46-51-683 MINOR EQUIPMENT	83,721.58	83,721.58	.00	(83,721.58)	.0
TOTAL SOA POLICE DISPATCH SYS GRANT	96,196.58	96,196.58	.00	(96,196.58)	.0
TOTAL FUND EXPENDITURES	96,196.58	96,196.58	.00	(96,196.58)	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

PORT OFFICE CP FUND

ASSETS

47-10100	CASH IN COMBINED FUND	(	22,466.07)	
	TOTAL ASSETS		(	22,466.07)

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

F49 PORT MULTI-FACILITY IMPRV.

ASSETS

49-10100	CASH IN COMBINED FUND	(	22,200.00)	
	TOTAL ASSETS			(22,200.00)

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,178,113.10	
50-13100	ACCOUNTS RECEIVABLE	152,525.08	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(19,709.26)	
50-14200	INVENTORY - HEATING FUEL	866.62	
50-14400	INVENTORY - DIESEL	2,666.51	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	61,518.78	
50-16500	MACHINERY & EQUIP-GENERAL	975,007.77	
50-16600	VEHICLES-GENERAL	604,277.87	
50-16800	ACCUM DEPR-BUILDINGS	(57,496.55)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(19,779.98)	
50-17000	ACCUM DEP-M&E GENERAL	(628,651.83)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(190,070.69)	
50-19000	DEFERRED OUTFLOW-PENSION	99,744.44	
TOTAL ASSETS			5,273,831.99

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	2,455.48	
50-22100	ACCRUED VACATION	37,073.37	
50-22200	VACATION/SICK LEAVE	3,689.30	
TOTAL LIABILITIES			43,218.15

FUND EQUITY

50-28500	LANDFILL CLOSURE.POSTCLOS	2,636,959.85	
UNAPPROPRIATED FUND BALANCE:			
50-29000	DEFERRED INFLOW-PENSION	41,932.60	
50-29100	PENSION LIABILITY	506,240.64	
	REVENUE OVER EXPENDITURES - YTD	(208,074.59)	
BALANCE - CURRENT DATE		340,098.65	
TOTAL FUND EQUITY			2,977,058.50
TOTAL LIABILITIES AND EQUITY			3,020,276.65

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE AND FEDERAL SOURCES</u>					
50-42-423 STATE OF AK UI TRUST FUND	26.43	26.43	.00	(26.43)	.0
TOTAL STATE AND FEDERAL SOURCES	26.43	26.43	.00	(26.43)	.0
<u>SOLID WASTE & RECYLING</u>					
50-44-412 COMMERCIAL GARBAGE PICKUP	557,598.29	557,598.29	785,865.00	228,266.71	71.0
50-44-413 RESIDENTIAL GARBAGE PICKUP	254,187.27	254,187.27	335,767.00	81,579.73	75.7
50-44-416 LANDFILL DUMP FEE	318,422.58	318,422.58	95,611.00	(222,811.58)	333.0
TOTAL SOLID WASTE & RECYLING	1,130,208.14	1,130,208.14	1,217,243.00	87,034.86	92.9
TOTAL FUND REVENUE	1,130,234.57	1,130,234.57	1,217,243.00	87,008.43	92.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
HAULED REFUSE					
50-70-501 SALARIES	84,751.60	84,751.60	65,309.00	(19,442.60)	129.8
50-70-502 OVERTIME	8,522.94	8,522.94	10,250.00	1,727.06	83.2
50-70-508 LEAVE CASHOUT	4,177.69	4,177.69	1,507.00	(2,670.69)	277.2
50-70-510 SOCIAL SECURITY EXPENSE	.00	.00	1,746.00	1,746.00	.0
50-70-511 MEDICARE FICA	1,396.76	1,396.76	1,096.00	(300.76)	127.4
50-70-512 EMPLOYEE GROUP BENEFITS	17,746.27	17,746.27	12,714.00	(5,032.27)	139.6
50-70-515 UNEMPLOYMENT	.00	.00	1,149.00	1,149.00	.0
50-70-516 WORKERS' COMPENSATION	4,837.32	4,837.32	3,956.00	(881.32)	122.3
50-70-518 PERS	20,296.74	20,296.74	10,428.00	(9,868.74)	194.6
50-70-519 UTILITY BENEFIT	2,575.15	2,575.15	2,280.00	(295.15)	113.0
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	330.73	330.73	500.00	169.27	66.2
50-70-563 WEARING APPAREL	403.87	403.87	500.00	96.13	80.8
50-70-600 TIRES & WHEELS	.00	.00	8,000.00	8,000.00	.0
50-70-601 VEHICLE PARTS	6,902.84	6,902.84	20,000.00	13,097.16	34.5
50-70-602 GASOLINE / DIESEL / OIL	12,613.42	12,613.42	21,600.00	8,986.58	58.4
50-70-621 ELECTRICITY	.00	.00	3,000.00	3,000.00	.0
50-70-661 VEHICLE MAINT/REPAIRS	48,992.45	48,992.45	94,711.00	45,718.55	51.7
50-70-669 OTHER PURCHASED SERVICES	12.99	12.99	500.00	487.01	2.6
50-70-691 4 YD DUMPSTERS	.00	.00	40,000.00	40,000.00	.0
50-70-693 REFUSE TRUCK	285,850.00	285,850.00	425,000.00	139,150.00	67.3
50-70-721 INSURANCE	5,257.17	5,257.17	6,386.00	1,128.83	82.3
50-70-998 ADMINISTRATIVE OVERHEAD-GF	38,596.71	38,596.71	64,118.00	25,521.29	60.2
TOTAL HAULED REFUSE	543,264.65	543,264.65	795,250.00	251,985.35	68.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LANDFILL OPERATIONS						
50-71-501	SALARIES	95,341.89	95,341.89	144,310.00	48,968.11	66.1
50-71-502	OVERTIME	10,325.48	10,325.48	20,000.00	9,674.52	51.6
50-71-508	LEAVE CASHOUT	10,040.93	10,040.93	6,735.00	(3,305.93)	149.1
50-71-510	SOCIAL SECURITY EXPENSE	486.97	486.97	.00	(486.97)	.0
50-71-511	MEDICARE FICA	1,670.61	1,670.61	2,382.00	711.39	70.1
50-71-512	EMPLOYEE GROUP BENEFITS	13,617.19	13,617.19	66,113.00	52,495.81	20.6
50-71-515	UNEMPLOYMENT	65.85	65.85	2,509.00	2,443.15	2.6
50-71-516	WORKERS' COMPENSATION	3,613.14	3,613.14	5,009.00	1,395.86	72.1
50-71-518	PERS	21,966.31	21,966.31	36,148.00	14,181.69	60.8
50-71-519	UTILITY BENEFIT	209.13	209.13	11,856.00	11,646.87	1.8
50-71-545	TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
50-71-561	SUPPLIES	1,004.59	1,004.59	5,000.00	3,995.41	20.1
50-71-563	WEARING APPAREL	512.14	512.14	1,500.00	987.86	34.1
50-71-567	SALT	.00	.00	30,000.00	30,000.00	.0
50-71-601	VEHICLE PARTS	7,498.94	7,498.94	10,000.00	2,501.06	75.0
50-71-602	GASOLINE / DIESEL / OIL	8,681.50	8,681.50	20,000.00	11,318.50	43.4
50-71-621	ELECTRICITY	2,376.42	2,376.42	3,000.00	623.58	79.2
50-71-623	HEATING FUEL	605.89	605.89	3,060.00	2,454.11	19.8
50-71-627	STAFF CELLULAR PHONES	246.84	246.84	840.00	593.16	29.4
50-71-661	VEHICLE MAINT/REPAIRS	49,017.45	49,017.45	94,711.00	45,693.55	51.8
50-71-662	PROPERTY MAINT	21,627.64	21,627.64	26,952.00	5,324.36	80.3
50-71-669	OTHER PURCHASED SERVICES	1,554.42	1,554.42	5,000.00	3,445.58	31.1
50-71-683	MINOR EQUIPMENT	465.85	465.85	5,000.00	4,534.15	9.3
50-71-691	963K TRACK LOADER	323,489.00	323,489.00	356,455.00	32,966.00	90.8
50-71-692	SERVICE ROAD FOR LANDFILL	102,763.71	102,763.71	103,000.00	236.29	99.8
50-71-694	CAPITAL EXPENSE-F250 PICK UP	49,383.43	49,383.43	52,874.00	3,490.57	93.4
50-71-721	INSURANCE	3,580.38	3,580.38	6,688.00	3,107.62	53.5
50-71-724	DUES & SUBSCRIPTION	.00	.00	50.00	50.00	.0
50-71-996	ADMIN OVERHEAD-IT SVCS	10,568.35	10,568.35	15,958.00	5,389.65	66.2
50-71-998	ADMINISTRATIVE OVERHEAD-GF	47,510.91	47,510.91	48,987.00	1,476.09	97.0
TOTAL LANDFILL OPERATIONS		788,224.96	788,224.96	1,089,137.00	300,912.04	72.4
RECYCLING OPERATIONS						
50-72-602	GASOLINE / DIESEL / OIL	269.12	269.12	.00	(269.12)	.0
50-72-621	ELECTRICITY	625.15	625.15	.00	(625.15)	.0
50-72-623	HEATING FUEL	5,925.28	5,925.28	.00	(5,925.28)	.0
TOTAL RECYCLING OPERATIONS		6,819.55	6,819.55	.00	(6,819.55)	.0
TOTAL FUND EXPENDITURES		1,338,309.16	1,338,309.16	1,884,387.00	546,077.84	71.0
NET REVENUE OVER EXPENDITURES		(208,074.59)	(208,074.59)	(667,144.00)	(459,069.41)	(31.2)

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	2,577,655.78	
51-12502	INVESTMENT-AMLIP W SUBS	888,928.30	
51-12507	INVESTMENT-AMLIP S SUBS	202,350.58	
51-13100	ACCOUNTS RECEIVABLE	1,030,670.68	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(106,020.71)	
51-14200	HEATING FUEL INVENTORY	37,364.50	
51-14400	DIESEL FUEL INVENTORY	33,331.40	
51-16200	IMPROVEMENTS	859,264.53	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	45,472,710.77	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	5,793,431.61	
51-16800	ACCUM DEPR-BUILDINGS	(2,900,009.07)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(23,228,914.42)	
51-17000	ACCUM DEP-M&E GENERAL	(149,697.97)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,992,585.16)	
51-18000	W/S CONSTRUCTION IN PROGRESS	3,159,195.82	
51-19000	DEFERRED OUTFLOW-PENSION	773,404.50	
TOTAL ASSETS			34,544,045.67

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	67,808.64	
51-22100	ACCRUED VACATION	119,393.81	
51-22200	VACATION/SICK LEAVE	10,145.58	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
TOTAL LIABILITIES			2,194,016.26

FUND EQUITY

51-26100	UTILITY DEPOSITS	354,216.89	
51-27500	USDA JETTY LOAN PAYABLE	884,046.21	
UNAPPROPRIATED FUND BALANCE:			
51-29000	DEFERRED INFLOW-PENSION	256,868.55	
51-29100	PENSION LIABILITY	3,843,487.07	
51-29200	NATLBANKAK LOANS PAYABLE	224,823.00	
	REVENUE OVER EXPENDITURES - YTD	1,141,450.16	
BALANCE - CURRENT DATE		5,466,628.78	
TOTAL FUND EQUITY			6,704,891.88
TOTAL LIABILITIES AND EQUITY			8,898,908.14

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE FUNDING</u>					
51-41-423 STATE OF AK UI TRUST FUND	8,685.27	8,685.27	.00	(8,685.27)	.0
TOTAL STATE FUNDING	8,685.27	8,685.27	.00	(8,685.27)	.0
<u>WATER</u>					
51-42-410 TRUCKED WATER	2,364,312.37	2,364,312.37	2,882,771.00	518,458.63	82.0
51-42-412 METERED PIPED WATER COMM.	623,525.39	623,525.39	1,066,349.00	442,823.61	58.5
51-42-414 UNMETERED PIPED WTR RESID	675,404.21	675,404.21	832,898.00	157,493.79	81.1
51-42-415 M PIPED WATER RESIDENTIAL	50.00	50.00	.00	(50.00)	.0
51-42-416 CONTRACT WATER	9,640.00	9,640.00	10,995.00	1,355.00	87.7
51-42-436 PUMPHOUSE WATER	17,907.76	17,907.76	19,425.00	1,517.24	92.2
TOTAL WATER	3,690,839.73	3,690,839.73	4,812,438.00	1,121,598.27	76.7
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	1,339,590.94	1,339,590.94	1,697,440.00	357,849.06	78.9
51-43-412 METERED PIPED SEWER COMM.	387,947.48	387,947.48	893,924.00	505,976.52	43.4
51-43-414 UNMETERED PIPED SEWER RES	198,107.78	198,107.78	249,523.00	51,415.22	79.4
51-43-415 M PIPED SEWER RESIDENTIAL	673.32	673.32	.00	(673.32)	.0
51-43-416 CONTRACT SEWER	12,312.19	12,312.19	25,573.00	13,260.81	48.2
TOTAL SEWER	1,938,631.71	1,938,631.71	2,866,460.00	927,828.29	67.6
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	59,247.32	59,247.32	39,308.00	(19,939.32)	150.7
51-45-435 RECONNECT FEES	35.00	35.00	2,841.00	2,806.00	1.2
51-45-450 SENIOR DISCOUNT	(40,778.53)	(40,778.53)	(47,380.00)	(6,601.47)	(86.1)
51-45-467 NSF CHECKS AND FEES	.00	.00	134.00	134.00	.0
51-45-468 UTILITY INSPECTION FEES	530.00	530.00	2,060.00	1,530.00	25.7
51-45-471 WATER SUBSCRIPTION FEES	143,565.07	143,565.07	173,447.00	29,881.93	82.8
51-45-472 SEWER SUBSCRIPTION FEES	151,283.60	151,283.60	182,751.00	31,467.40	82.8
51-45-487 INVESTMENT INCOME	215.90	215.90	16,480.00	16,264.10	1.3
TOTAL MISCELLANEOUS	314,098.36	314,098.36	369,641.00	55,542.64	85.0
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	18.87	18.87	(103.00)	(121.87)	18.3
51-49-495 MISCELLANEOUS INCOME	18,125.04	18,125.04	3,323.00	(14,802.04)	545.4
TOTAL MISCELLANEOUS	18,143.91	18,143.91	3,220.00	(14,923.91)	563.5

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TOTAL FUND REVENUE	5,970,398.98	5,970,398.98	8,051,759.00	2,081,360.02	74.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	44,438.29	44,438.29	108,696.00	64,257.71	40.9
51-80-502 OVERTIME	5,277.72	5,277.72	2,000.00	(3,277.72)	263.9
51-80-508 LEAVE CASHOUT	.00	.00	5,535.00	5,535.00	.0
51-80-511 MEDICARE FICA	731.14	731.14	1,605.00	873.86	45.6
51-80-512 GROUP HEALTH INSURANCE	25,313.45	25,313.45	42,189.00	16,875.55	60.0
51-80-515 UNEMPLOYMENT	4,542.99	4,542.99	1,970.00	(2,572.99)	230.6
51-80-516 WORKERS' COMPENSATION	301.32	301.32	294.00	(7.32)	102.5
51-80-518 PERS	10,716.43	10,716.43	24,353.00	13,636.57	44.0
51-80-519 UTILITY BENEFIT	431.06	431.06	7,980.00	7,548.94	5.4
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	2,579.96	2,579.96	4,000.00	1,420.04	64.5
51-80-649 ONLINE BILL PAY	3,932.61	3,932.61	4,000.00	67.39	98.3
51-80-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
51-80-721 INSURANCE	786.33	786.33	955.00	168.67	82.3
51-80-733 POSTAGE	4,248.87	4,248.87	15,000.00	10,751.13	28.3
51-80-736 BANK CHARGES	24,484.06	24,484.06	42,000.00	17,515.94	58.3
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	9,724.23	9,724.23	14,684.00	4,959.77	66.2
51-80-998 ADMINISTRATIVE OVERHEAD-GF	28,923.82	28,923.82	29,704.00	780.18	97.4
TOTAL UTILITY BILLING	166,432.28	166,432.28	314,465.00	148,032.72	52.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	320,015.93	320,015.93	489,210.00	169,194.07	65.4
51-81-502 OVERTIME	82,288.09	82,288.09	137,000.00	54,711.91	60.1
51-81-508 LEAVE CASHOUT	8,095.80	8,095.80	23,864.00	15,768.20	33.9
51-81-511 MEDICARE	5,972.64	5,972.64	9,080.00	3,107.36	65.8
51-81-512 EMPLOYEE GROUP BENEFITS	133,620.50	133,620.50	231,395.00	97,774.50	57.8
51-81-515 UNEMPLOYMENT	8,352.27	8,352.27	8,496.00	143.73	98.3
51-81-516 WORKERS' COMPENSATION	8,046.99	8,046.99	16,177.00	8,130.01	49.7
51-81-518 PERS	87,637.76	87,637.76	137,766.00	50,128.24	63.6
51-81-519 UTILITY BENEFIT	13,977.05	13,977.05	41,496.00	27,518.95	33.7
51-81-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-81-561 SUPPLIES	9,902.83	9,902.83	10,000.00	97.17	99.0
51-81-563 WEARING APPAREL	8,371.98	8,371.98	10,000.00	1,628.02	83.7
51-81-600 TIRES	22,360.13	22,360.13	33,000.00	10,639.87	67.8
51-81-601 VEHICLE MT. (PARTS & TOOLS)	60,742.58	60,742.58	59,000.00	(1,742.58)	103.0
51-81-602 GASOLINE/DIESEL/OIL	70,766.20	70,766.20	150,000.00	79,233.80	47.2
51-81-621 ELECTRICITY	6,634.96	6,634.96	10,500.00	3,865.04	63.2
51-81-622 TELEPHONE	24.57	24.57	650.00	625.43	3.8
51-81-623 HEATING FUEL	9,570.92	9,570.92	12,325.00	2,754.08	77.7
51-81-626 WATER/SEWER/GARBAGE	4,861.98	4,861.98	.00	(4,861.98)	.0
51-81-627 STAFF CELLULAR PHONES	542.46	542.46	840.00	297.54	64.6
51-81-650 LAB TESTS	1,000.00	1,000.00	5,000.00	4,000.00	20.0
51-81-661 VEHICLE MAINT/REPAIR	204,849.24	204,849.24	391,472.00	186,622.76	52.3
51-81-662 PROPERTY MAINT	36,643.47	36,643.47	44,920.00	8,276.53	81.6
51-81-669 OTHER PURCHASED SERVICES	344.96	344.96	5,000.00	4,655.04	6.9
51-81-683 MINOR EQUIPMENT	6,385.87	6,385.87	4,000.00	(2,385.87)	159.7
51-81-691 WATER TRUCK	.00	.00	300,000.00	300,000.00	.0
51-81-695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-81-721 INSURANCE	73,197.63	73,197.63	88,907.00	15,709.37	82.3
51-81-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-799 MISCELLANEOUS	269.31	269.31	2,000.00	1,730.69	13.5
51-81-996 ADMIN OVERHEAD-IT SVCS	9,251.52	9,251.52	13,970.00	4,718.48	66.2
51-81-998 ADMINISTRATIVE OVERHEAD-GF	148,602.05	148,602.05	179,862.00	31,259.95	82.6
TOTAL HAULED WATER	1,342,329.69	1,342,329.69	2,504,010.00	1,161,680.31	53.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	120,335.96	120,335.96	183,306.00	62,970.04	65.7
51-82-502 OVERTIME	39,523.15	39,523.15	34,375.00	(5,148.15)	115.0
51-82-508 LEAVE CASHOUT	6,055.90	6,055.90	8,976.00	2,920.10	67.5
51-82-510 SOCIAL SECURITY	.00	.00	966.00	966.00	.0
51-82-511 MEDICARE	2,444.13	2,444.13	3,156.00	711.87	77.4
51-82-512 EMPLOYEE GROUP BENEFITS	37,320.22	37,320.22	58,484.00	21,163.78	63.8
51-82-515 UNEMPLOYMENT	1,921.41	1,921.41	1,634.00	(287.41)	117.6
51-82-516 WORKERS' COMPENSATION	2,651.67	2,651.67	5,623.00	2,971.33	47.2
51-82-518 PERS	35,168.88	35,168.88	47,890.00	12,721.12	73.4
51-82-519 UTILITY BENEFIT	4,699.99	4,699.99	10,488.00	5,788.01	44.8
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	1,988.92	1,988.92	6,000.00	4,011.08	33.2
51-82-563 WEARING APPAREL	1,191.14	1,191.14	3,000.00	1,808.86	39.7
51-82-592 PLUMBING SUPPLIES	.00	.00	15,000.00	15,000.00	.0
51-82-600 TIRES AND WHEELS	277.40	277.40	500.00	222.60	55.5
51-82-601 VEHICLE MT. (PARTS & TOOLS)	1,612.54	1,612.54	1,500.00	(112.54)	107.5
51-82-602 GASOLINE/DIESEL/OIL	8,807.65	8,807.65	15,000.00	6,192.35	58.7
51-82-621 ELECTRICITY-UTIL MT SHOP	3,710.20	3,710.20	5,500.00	1,789.80	67.5
51-82-622 TELEPHONE	49.14	49.14	100.00	50.86	49.1
51-82-623 HEATING FUEL	15,664.17	15,664.17	21,250.00	5,585.83	73.7
51-82-626 WATER/SEWER/GARB	402.02	402.02	600.00	197.98	67.0
51-82-627 STAFF CELLULAR PHONES	517.10	517.10	800.00	282.90	64.6
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	1,959.71	1,959.71	3,788.00	1,828.29	51.7
51-82-664 COMPUTER SERVICES	.00	.00	15,245.00	15,245.00	.0
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	1,146.57	1,146.57	1,500.00	353.43	76.4
51-82-683 MINOR EQUIPMENT	6,310.74	6,310.74	25,750.00	19,439.26	24.5
51-82-691 PIPED WATER CAPITAL USDA MATCH	.00	.00	74,905.00	74,905.00	.0
51-82-721 INSURANCE	5,536.35	5,536.35	6,812.00	1,275.65	81.3
51-82-722 INSURANCE-DED EXP & OTHER	2,122.72	2,122.72	.00	(2,122.72)	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	10,095.65	10,095.65	15,245.00	5,149.35	66.2
51-82-998 ADMINISTRATIVE OVERHEAD-GF	55,571.67	55,571.67	79,545.00	23,973.33	69.9
TOTAL PIPED WATER	367,085.00	367,085.00	679,938.00	312,853.00	54.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	83,496.31	83,496.31	124,238.00	40,741.69	67.2
51-83-502 OVERTIME	22,782.79	22,782.79	37,000.00	14,217.21	61.6
51-83-508 LEAVE CASHOUT	6,445.48	6,445.48	6,068.00	(377.48)	106.2
51-83-511 MEDICARE	380.30	380.30	2,338.00	1,957.70	16.3
51-83-512 EMPLOYEE GROUP BENEFITS	15,817.33	15,817.33	44,499.00	28,681.67	35.6
51-83-515 UNEMPLOYMENT	687.68	687.68	1,882.00	1,194.32	36.5
51-83-516 WORKERS' COMPENSATION	2,006.55	2,006.55	4,165.00	2,158.45	48.2
51-83-518 PERS	23,381.43	23,381.43	35,472.00	12,090.57	65.9
51-83-519 UTILITY BENEFIT	7,789.31	7,789.31	7,980.00	190.69	97.6
51-83-545 TRAINING/TRAVEL	1,774.50	1,774.50	4,000.00	2,225.50	44.4
51-83-561 SUPPLIES	2,936.77	2,936.77	4,000.00	1,063.23	73.4
51-83-563 WEARING APPAREL	1,408.50	1,408.50	1,500.00	91.50	93.9
51-83-567 CHEMICALS	42,225.48	42,225.48	55,000.00	12,774.52	76.8
51-83-592 PLUMBING SUPPLIES	144.08	144.08	5,000.00	4,855.92	2.9
51-83-621 ELECTRICITY (PUMPHOUSE)	61,040.03	61,040.03	90,000.00	28,959.97	67.8
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	66,917.62	66,917.62	110,500.00	43,582.38	60.6
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	4,328.19	4,328.19	12,000.00	7,671.81	36.1
51-83-661 VEHICLE MAINT/REPAIR	1,959.71	1,959.71	.00	(1,959.71)	.0
51-83-669 OTHER PURCHASED SERVICES	4,292.46	4,292.46	15,000.00	10,707.54	28.6
51-83-683 MINOR EQUIPMENT	21,879.59	21,879.59	25,000.00	3,120.41	87.5
51-83-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-83-721 INSURANCE	18,133.20	18,133.20	22,272.00	4,138.80	81.4
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	9,622.93	9,622.93	14,531.00	4,908.07	66.2
51-83-998 ADMINISTRATIVE OVERHEAD-GF	45,614.27	45,614.27	45,576.00	(38.27)	100.1
TOTAL BETHEL HTS WTR TREATMENT	445,064.51	445,064.51	778,115.00	333,050.49	57.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY SUB WTR TREATMENT					
51-84-501 SALARIES	75,907.77	75,907.77	189,507.00	113,599.23	40.1
51-84-502 OVERTIME	30,290.63	30,290.63	37,000.00	6,709.37	81.9
51-84-508 LEAVE CASHOUT	10,898.97	10,898.97	9,244.00	(1,654.97)	117.9
51-84-511 MEDICARE	1,756.95	1,756.95	3,284.00	1,527.05	53.5
51-84-512 EMPLOYEE GROUP BENEFITS	21,730.22	21,730.22	69,927.00	48,196.78	31.1
51-84-515 UNEMPLOYMENT	687.68	687.68	1,953.00	1,265.32	35.2
51-84-516 WORKERS' COMPENSATION	2,854.17	2,854.17	5,851.00	2,996.83	48.8
51-84-518 PERS	23,363.69	23,363.69	49,831.00	26,467.31	46.9
51-84-519 UTILITY BENEFIT	4,794.64	4,794.64	12,540.00	7,745.36	38.2
51-84-545 TRAINING/TRAVEL	1,000.00	1,000.00	5,000.00	4,000.00	20.0
51-84-561 SUPPLIES	2,798.39	2,798.39	2,500.00	(298.39)	111.9
51-84-563 WEARING APPAREL	909.75	909.75	1,500.00	590.25	60.7
51-84-567 CHEMICALS	.00	.00	100,000.00	100,000.00	.0
51-84-592 PLUMBING SUPPLIES	74.95	74.95	3,000.00	2,925.05	2.5
51-84-600 TIRES & WHEELS	777.40	777.40	1,500.00	722.60	51.8
51-84-602 GASOLINE/DIESEL/OIL	1,280.57	1,280.57	1,000.00	(280.57)	128.1
51-84-621 ELECTRICITY (CS WTF)	50,417.11	50,417.11	70,000.00	19,582.89	72.0
51-84-622 TELEPHONE	24.57	24.57	100.00	75.43	24.6
51-84-623 HEATING FUEL(CS WTF)	75,282.36	75,282.36	127,500.00	52,217.64	59.0
51-84-650 LAB TESTS	9,527.24	9,527.24	10,000.00	472.76	95.3
51-84-661 VEHICLE MAINT (ISF)	1,959.71	1,959.71	15,000.00	13,040.29	13.1
51-84-665 CITY SAFETY	571.30	571.30	.00	(571.30)	.0
51-84-669 OTHER PURCHASED SERVICES	3,753.38	3,753.38	5,000.00	1,246.62	75.1
51-84-683 MINOR EQUIPMENT	21,183.82	21,183.82	20,000.00	(1,183.82)	105.9
51-84-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-84-721 INSURANCE	11,290.32	11,290.32	13,899.00	2,608.68	81.2
51-84-996 ADMIN OVERHEAD-IT SVCS	10,568.35	10,568.35	15,958.00	5,389.65	66.2
51-84-998 ADMINISTRATIVE OVERHEAD-GF	64,580.72	64,580.72	65,756.00	1,175.28	98.2
TOTAL CITY SUB WTR TREATMENT	428,284.66	428,284.66	916,850.00	488,565.34	46.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	345,340.43	345,340.43	550,488.00	205,147.57	62.7
51-85-502 OVERTIME	122,400.08	122,400.08	125,000.00	2,599.92	97.9
51-85-508 LEAVE CASHOUT	16,667.36	16,667.36	26,853.00	10,185.64	62.1
51-85-510 SOCIAL SECURITY	1,966.67	1,966.67	.00	(1,966.67)	.0
51-85-511 MEDICARE	7,077.52	7,077.52	9,963.00	2,885.48	71.0
51-85-512 EMPLOYEE GROUP BENEFITS	115,615.84	115,615.84	260,128.00	144,512.16	44.5
51-85-515 UNEMPLOYMENT	.00	.00	7,315.00	7,315.00	.0
51-85-516 WORKERS' COMPENSATION	16,332.03	16,332.03	19,122.00	2,789.97	85.4
51-85-518 PERS	94,623.43	94,623.43	148,607.00	53,983.57	63.7
51-85-519 UTILITY BENEFIT	14,884.10	14,884.10	46,649.00	31,764.90	31.9
51-85-561 SUPPLIES	8,105.97	8,105.97	7,000.00	(1,105.97)	115.8
51-85-563 WEARING APPAREL	13,022.20	13,022.20	7,000.00	(6,022.20)	186.0
51-85-600 TIRES & WHEELS	1,523.02	1,523.02	9,000.00	7,476.98	16.9
51-85-601 VEHICLE MT. (PARTS & TOOLS)	45,962.76	45,962.76	43,000.00	(2,962.76)	106.9
51-85-602 GASOLINE/DIESEL/OIL	67,664.89	67,664.89	110,000.00	42,335.11	61.5
51-85-621 ELECTRICITY	6,634.96	6,634.96	8,300.00	1,665.04	79.9
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	9,570.91	9,570.91	10,200.00	629.09	93.8
51-85-626 WATER/SEWER/GARBAGE	4,861.98	4,861.98	9,000.00	4,138.02	54.0
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	202,502.11	202,502.11	310,326.00	107,823.89	65.3
51-85-662 PROPERTY MAINT	36,643.47	36,643.47	44,920.00	8,276.53	81.6
51-85-669 OTHER PURCHASED SERVICES	100.56	100.56	7,000.00	6,899.44	1.4
51-85-683 MINOR EQUIPMENT	3,425.23	3,425.23	3,100.00	(325.23)	110.5
51-85-692 NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-85-721 INSURANCE	59,140.62	59,140.62	71,834.00	12,693.38	82.3
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	9,251.52	9,251.52	13,970.00	4,718.48	66.2
51-85-998 ADMINISTRATIVE OVERHEAD-GF	169,465.12	169,465.12	199,304.00	29,838.88	85.0
TOTAL HAULED SEWER	1,372,782.78	1,372,782.78	2,435,519.00	1,062,736.22	56.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PIPED SEWER					
51-86-501 SALARIES	116,155.94	116,155.94	183,008.00	66,852.06	63.5
51-86-502 OVERTIME	39,523.21	39,523.21	45,000.00	5,476.79	87.8
51-86-508 LEAVE CASHOUT	5,755.26	5,755.26	8,335.00	2,579.74	69.1
51-86-511 MEDICARE	2,381.59	2,381.59	3,306.00	924.41	72.0
51-86-512 EMPLOYEE GROUP BENEFITS	37,176.44	37,176.44	58,484.00	21,307.56	63.6
51-86-515 UNEMPLOYMENT	1,921.41	1,921.41	1,634.00	(287.41)	117.6
51-86-516 WORKERS' COMPENSATION	2,788.92	2,788.92	6,454.00	3,665.08	43.2
51-86-518 PERS	34,249.34	34,249.34	50,162.00	15,912.66	68.3
51-86-519 UTILITY BENEFITS	4,839.41	4,839.41	10,488.00	5,648.59	46.1
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	4,275.64	4,275.64	6,000.00	1,724.36	71.3
51-86-563 WEARING APPAREL	910.49	910.49	3,000.00	2,089.51	30.4
51-86-592 PLUMBING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-86-600 TIRES & WHEELS	500.00	500.00	500.00	.00	100.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,305.46	1,305.46	1,500.00	194.54	87.0
51-86-602 GASOLINE/DIESEL/OIL	5,990.59	5,990.59	15,000.00	9,009.41	39.9
51-86-621 ELECTRICITY-LIFTST & BLDG	82,803.51	82,803.51	100,000.00	17,196.49	82.8
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	21,232.29	21,232.29	29,750.00	8,517.71	71.4
51-86-626 WATER/SEWER/GARB	402.02	402.02	600.00	197.98	67.0
51-86-661 VEHICLE MAINT/REPAIR	1,959.71	1,959.71	3,000.00	1,040.29	65.3
51-86-669 OTHER PURCHASED SERVICES	32,591.05	32,591.05	43,400.00	10,808.95	75.1
51-86-683 MINOR EQUIPMENT	43,293.19	43,293.19	125,000.00	81,706.81	34.6
51-86-685 EQUIPMENT	96.07	96.07	.00	(96.07)	.0
51-86-691 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
51-86-699 PIPED SEWER CAP EXP SL ASSETS	49,132.61	49,132.61	.00	(49,132.61)	.0
51-86-721 INSURANCE	5,466.51	5,466.51	6,725.00	1,258.49	81.3
51-86-736 LEASED PROPERTY-LIFT STATIONS	15,443.19	15,443.19	15,000.00	(443.19)	103.0
51-86-996 ADMIN OVERHEAD-IT SVCS	10,095.68	10,095.68	15,245.00	5,149.32	66.2
51-86-998 ADMINISTRATIVE OVERHEAD-GF	55,666.51	55,666.51	57,233.00	1,566.49	97.3
TOTAL PIPED SEWER	575,956.04	575,956.04	859,461.00	283,504.96	67.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	35,578.94	35,578.94	69,619.00	34,040.06	51.1
51-87-502 OVERTIME	8,978.32	8,978.32	10,250.00	1,271.68	87.6
51-87-508 LEAVE CASHOUT	1,860.39	1,860.39	2,211.00	350.61	84.1
51-87-511 MEDICARE	683.37	683.37	1,158.00	474.63	59.0
51-87-512 EMPLOYEE GROUP BENEFITS	9,509.78	9,509.78	22,885.00	13,375.22	41.6
51-87-515 UNEMPLOYMENT	426.98	426.98	710.00	283.02	60.1
51-87-516 WORKERS' COMPENSATION	691.29	691.29	2,261.00	1,569.71	30.6
51-87-518 PERS	9,802.62	9,802.62	17,571.00	7,768.38	55.8
51-87-519 UTILITY BENEFIT	1,145.78	1,145.78	4,104.00	2,958.22	27.9
51-87-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561 SUPPLIES	756.28	756.28	1,500.00	743.72	50.4
51-87-563 WEARING APPAREL	596.35	596.35	2,000.00	1,403.65	29.8
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	4,908.35	4,908.35	20,000.00	15,091.65	24.5
51-87-650 LAB TESTS (SAMPLES)	5,103.00	5,103.00	12,000.00	6,897.00	42.5
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	1,310.21	1,310.21	2,500.00	1,189.79	52.4
51-87-714 INTEREST-SEWER LAGOON BND	20,220.39	20,220.39	500.00	(19,720.39)	4044.1
51-87-721 INSURANCE	374.22	374.22	454.00	79.78	82.4
51-87-724 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	21,147.59	21,147.59	22,653.00	1,505.41	93.4
TOTAL SEWER LAGOON	131,013.86	131,013.86	205,796.00	74,782.14	63.7
TOTAL FUND EXPENDITURES	4,828,948.82	4,828,948.82	8,694,154.00	3,865,205.18	55.5
NET REVENUE OVER EXPENDITURES	1,141,450.16	1,141,450.16	(642,395.00)	(1,783,845.16)	177.7

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	4,872,717.58	
52-11100	CASH IN TILL - PORT	50.00	
52-12500	TVI-DOCK DEF MAINT	263,722.69	
52-12504	INVESTMENT-AMLIP SMALL BOAT HA	136,661.96	
52-12505	INVESTMENT-AMLIP SEWALL MAINT	13,622.21	
52-12506	INVESTMENT-AMLIP DOCK DEF MNT	384,747.93	
52-13100	ACCOUNTS RECEIVABLE	369,597.11	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(22,250.81)	
52-14200	INVENTORY-HEATING FUEL	1,366.59	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	22,716,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	8,327,035.18	
52-16300	BUILDINGS	1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT	918,229.92	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(2,794,418.43)	
52-16800	ACCUM DEPR-BUILDINGS	(137,433.03)	
52-17000	ACCUM DEPR- MACH & EQUIP	(607,419.21)	
52-17100	ACCUM DEPR-VEHICLES	(258,245.29)	
52-17300	ACCUM DEP-SEAWALL	(8,632,324.72)	
52-18000	CONSTRUCTION IN PROGRESS	42,200.00	
52-19000	DEFERRED OUTFLOW-PENSION	81,750.16	
TOTAL ASSETS			29,808,582.70

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	7,355.25	
52-22100	ACCURED VACATION	21,624.62	
52-22200	ACCRUED SICK LEAVE	3,213.29	
52-25000	SALES TAX PAYABLE	8,780.80	
TOTAL LIABILITIES			40,973.96

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
52-29000	DEFERRED INFLOW-PENSION	22,648.60	
52-29100	PENSION LIABILITY	407,985.64	
	REVENUE OVER EXPENDITURES - YTD	58,659.48	
BALANCE - CURRENT DATE		489,293.72	
TOTAL FUND EQUITY			489,293.72
TOTAL LIABILITIES AND EQUITY			530,267.68

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST & PENALTIES</u>					
52-40-403 CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
TOTAL INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
<u>CHARGES FOR SERVICES</u>					
52-43-402 CITY DOCK-STORAGE	60,652.92	60,652.92	70,000.00	9,347.08	86.7
52-43-404 CITY DOCK-PERMIT	.00	.00	3,000.00	3,000.00	.0
52-43-405 CITY DOCK-WHARFAGE	76,183.88	76,183.88	165,000.00	88,816.12	46.2
52-43-407 CITY DOCK-DOCKAGE	17,451.29	17,451.29	25,000.00	7,548.71	69.8
52-43-418 SBH PETRO PORT-FUEL THRU-PUT	134,373.80	134,373.80	210,000.00	75,626.20	64.0
52-43-424 PETRO YARD - STORAGE	1,716.99	1,716.99	2,000.00	283.01	85.9
52-43-426 PETRO PORT-FUEL THRU-PUT	268,747.60	268,747.60	420,000.00	151,252.40	64.0
52-43-427 PETRO PORT-DOCKAGE	14,097.35	14,097.35	20,000.00	5,902.65	70.5
52-43-433 SEAWALL MOORAGE	716.56	716.56	25,000.00	24,283.44	2.9
52-43-434 SEAWALL DOCKAGE	17,767.01	17,767.01	10,000.00	(7,767.01)	177.7
52-43-454 BEACH-STORAGE	1,667.21	1,667.21	10,000.00	8,332.79	16.7
52-43-455 BEACH-WHARFAGE	83,559.86	83,559.86	70,000.00	(13,559.86)	119.4
52-43-457 BEACH-DOCKAGE	21,120.48	21,120.48	17,000.00	(4,120.48)	124.2
52-43-462 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463 BOAT HARBOR-MOORAGE	1,056.00	1,056.00	20,000.00	18,944.00	5.3
TOTAL CHARGES FOR SERVICES	699,110.95	699,110.95	1,070,500.00	371,389.05	65.3
<u>LEASE REVENUE</u>					
52-44-467 LEASE REVENUE	6,090.00	6,090.00	24,000.00	17,910.00	25.4
TOTAL LEASE REVENUE	6,090.00	6,090.00	24,000.00	17,910.00	25.4
<u>MISCELLANEOUS</u>					
52-45-462 SMALL BOAT HARBOR STORAGE	700.00	700.00	.00	(700.00)	.0
52-45-464 SMALL BOAT HARBOR PERMITS	4,260.00	4,260.00	20,000.00	15,740.00	21.3
52-45-467 EXTRA WATER CALLS	.00	.00	25,000.00	25,000.00	.0
TOTAL MISCELLANEOUS	4,960.00	4,960.00	45,000.00	40,040.00	11.0
<u>MISCELLANEOUS</u>					
52-49-487 INVESTMENT INCOME	(92.76)	(92.76)	.00	92.76	.0
52-49-495 MISCELLANEOUS REVENUE	1,485.00	1,485.00	2,000.00	515.00	74.3
TOTAL MISCELLANEOUS	1,392.24	1,392.24	2,000.00	607.76	69.6

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	711,553.19	711,553.19	1,146,500.00	434,946.81	62.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	149,100.62	149,100.62	186,909.00	37,808.38	79.8
52-50-502 OVERTIME	2,668.52	2,668.52	5,000.00	2,331.48	53.4
52-50-508 LEAVE CASHOUT	3,274.76	3,274.76	4,103.00	828.24	79.8
52-50-510 SOCIAL SECURITY EXPENSE	2,425.23	2,425.23	1,293.00	(1,132.23)	187.6
52-50-511 MEDICARE FICA	2,353.49	2,353.49	2,783.00	429.51	84.6
52-50-512 EMPLOYEE GROUP BENEFITS	42,605.98	42,605.98	64,079.00	21,473.02	66.5
52-50-515 UNEMPLOYMENT	.00	.00	3,290.00	3,290.00	.0
52-50-516 WORKERS' COMPENSATION	3,405.24	3,405.24	6,382.00	2,976.76	53.4
52-50-518 PERS	24,783.63	24,783.63	36,082.00	11,298.37	68.7
52-50-519 UTILITY BENEFIT	8,698.61	8,698.61	11,491.00	2,792.39	75.7
52-50-545 TRAINING/TRAVEL	115.25	115.25	5,000.00	4,884.75	2.3
52-50-561 SUPPLIES	3,198.72	3,198.72	5,500.00	2,301.28	58.2
52-50-563 WEARING APPAREL	774.48	774.48	2,000.00	1,225.52	38.7
52-50-601 VEHICLE MT. (PARTS & TOOLS)	10,155.44	10,155.44	20,000.00	9,844.56	50.8
52-50-602 GASOLINE/DIESEL/OIL	13,613.96	13,613.96	15,000.00	1,386.04	90.8
52-50-621 ELECTRICITY	8,859.30	8,859.30	10,000.00	1,140.70	88.6
52-50-622 TELEPHONE	1,517.07	1,517.07	1,000.00	(517.07)	151.7
52-50-623 HEATING FUEL	3,070.26	3,070.26	6,000.00	2,929.74	51.2
52-50-624 WATER, SEWER, GARBAGE	3,659.28	3,659.28	5,000.00	1,340.72	73.2
52-50-626 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
52-50-627 STAFF CELLULAR PHONES	517.17	517.17	1,680.00	1,162.83	30.8
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	1,959.68	1,959.68	.00	(1,959.68)	.0
52-50-666 MUNICIPAL DOCK MAINT.	158.04	158.04	5,000.00	4,841.96	3.2
52-50-667 MAINT-SEAWALL	1,819.76	1,819.76	7,000.00	5,180.24	26.0
52-50-668 MAINT SMALL BOAT HARBOR	399.92	399.92	.00	(399.92)	.0
52-50-669 OTHER PURCHASED SERVICES	4,702.92	4,702.92	25,000.00	20,297.08	18.8
52-50-683 MINOR EQUIPMENT	4,085.35	4,085.35	20,001.00	15,915.65	20.4
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	25,000.00	25,000.00	.0
52-50-690 CAPITAL EXPENDITURES	133,843.75	133,843.75	165,000.00	31,156.25	81.1
52-50-697 HIGHLIFT FORKLIFT	39,865.00	39,865.00	4,999.00	(34,866.00)	797.5
52-50-721 INSURANCE	11,598.12	11,598.12	17,405.00	5,806.88	66.6
52-50-724 DUES	.00	.00	1,000.00	1,000.00	.0
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	2,366.16	2,366.16	.00	(2,366.16)	.0
52-50-777 CONTAMINATED SOIL PROCESSING	.00	.00	1,000.00	1,000.00	.0
52-50-801 PENSION EXPENSE	.00	.00	250.00	250.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	12,425.40	12,425.40	18,762.00	6,336.60	66.2
52-50-997 ICR-PROPERTY MAINTENANCE 5%	21,986.05	21,986.05	27,878.00	5,891.95	78.9
52-50-998 ADMINISTRATIVE OVERHEAD-GF	55,382.01	55,382.01	54,324.00	(1,058.01)	102.0
TOTAL DOCK EXPENDITURES	575,389.17	575,389.17	788,211.00	212,821.83	73.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SMALL BOAT HARBOR</u>					
52-55-501 SALARIES	23,009.17	23,009.17	103,363.00	80,353.83	22.3
52-55-502 OVERTIME	583.21	583.21	3,000.00	2,416.79	19.4
52-55-508 LEAVE CASHOUT	1,612.94	1,612.94	1,081.00	(531.94)	149.2
52-55-510 SOCIAL SECURITY	269.47	269.47	4,754.00	4,484.53	5.7
52-55-511 MEDICARE FICA	391.27	391.27	1,542.00	1,150.73	25.4
52-55-512 EMPLOYEE GROUP BENEFITS	12,266.60	12,266.60	12,205.00	(61.60)	100.5
52-55-515 UNEMPLOYMENT	.00	.00	2,650.00	2,650.00	.0
52-55-516 WORKERS' COMPENSATION	3,457.80	3,457.80	4,495.00	1,037.20	76.9
52-55-518 PERS	4,234.14	4,234.14	5,995.00	1,760.86	70.6
52-55-519 UTILITY BENEFIT	2,095.04	2,095.04	2,189.00	93.96	95.7
52-55-561 SUPPLIES	245.72	245.72	1,800.00	1,554.28	13.7
52-55-563 WEARING APPAREL	950.50	950.50	2,000.00	1,049.50	47.5
52-55-602 GASOLINE	147.73	147.73	8,000.00	7,852.27	1.9
52-55-621 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	7,100.00	7,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	172.63	172.63	7,000.00	6,827.37	2.5
52-55-683 MINOR EQUIPMENT	851.47	851.47	2,000.00	1,148.53	42.6
52-55-775 SMALL BOAT HARBOR GRAVEL	.00	.00	16,000.00	16,000.00	.0
52-55-799 MISCELLANEOUS EXPENSES	.00	.00	250.00	250.00	.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	27,216.85	27,216.85	23,611.00	(3,605.85)	115.3
TOTAL SMALL BOAT HARBOR	77,504.54	77,504.54	211,035.00	133,530.46	36.7
TOTAL FUND EXPENDITURES	652,893.71	652,893.71	999,246.00	346,352.29	65.3
NET REVENUE OVER EXPENDITURES	58,659.48	58,659.48	147,254.00	88,594.52	39.8

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	1,367,890.38	
53-12200	INVESTMENT - BOND RESERVE	225,770.30	
53-13100	ACCOUNTS RECEIVABLE	(13,320.18)	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(7,800.00)	
53-14200	FUEL INVENTORY	7,132.92	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.52	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(6,021,809.70)	
53-17000	ACCUM DEPREC-ME	(32,060.43)	
53-18000	CONSTRUCTION IN PROGRESS	17,419.04	
TOTAL ASSETS			5,462,550.85

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	13,520.73	
53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
TOTAL LIABILITIES			942,480.96

FUND EQUITY

53-26300	UNEARNED REVENUE	148,802.85	
53-27600	ACCRUED INTEREST PAYABLE	6,637.50	
53-27700	LEASE REVENUE BONDS PAYABLE	1,665,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	208,662.53	
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		13,216.67	
BALANCE - CURRENT DATE		13,216.67	
TOTAL FUND EQUITY			2,042,319.55
TOTAL LIABILITIES AND EQUITY			2,984,800.51

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-444 LEASE-COURT SYSTEM	446,408.55	446,408.55	613,620.00	167,211.45	72.8
53-44-447 LEASE:DEPT OF LAW	104,629.60	104,629.60	157,000.00	52,370.40	66.6
53-44-450 LEASE PATC	600.00	600.00	14,400.00	13,800.00	4.2
53-44-452 LEASE-TOWER ROAD LAND	1,950.00	1,950.00	5,400.00	3,450.00	36.1
53-44-453 YKHC - BUILDING	1,400.00	1,400.00	4,200.00	2,800.00	33.3
53-44-472 DMV LEASE	8,040.00	8,040.00	12,060.00	4,020.00	66.7
53-44-479 LEASE LAND AVCP HEARSTART	200.00	200.00	1,800.00	1,600.00	11.1
53-44-481 LEASE LAND SWANSONS	14,080.00	14,080.00	21,120.00	7,040.00	66.7
53-44-485 LEASE LAND EUNKANG CHURCH	1,200.00	1,200.00	1,800.00	600.00	66.7
53-44-488 LEASE LAND GCI	6,918.00	6,918.00	10,200.00	3,282.00	67.8
53-44-489 LAND ESSENKAY/KUSKOKUSH	.00	.00	24,012.00	24,012.00	.0
53-44-495 LEASE-OTHER LEASE REVENUE	1,400.00	1,400.00	.00	(1,400.00)	.0
TOTAL LEASE INCOME	586,826.15	586,826.15	865,612.00	278,785.85	67.8
<u>MISCELLANEOUS</u>					
53-49-487 INVESTMENT INCOME	35.26	35.26	.00	(35.26)	.0
TOTAL MISCELLANEOUS	35.26	35.26	.00	(35.26)	.0
TOTAL FUND REVENUE	586,861.41	586,861.41	865,612.00	278,750.59	67.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-623 HEATING FUEL	5,664.68	5,664.68	.00 (	5,664.68)	.0
53-50-702 DEPRECIATION-BUILDING	.00	.00	320,000.00	320,000.00	.0
53-50-721 INSURANCE	9,163.17	9,163.17	.00 (	9,163.17)	.0
TOTAL LEASED PROPERTIES-MISC	14,827.85	14,827.85	320,000.00	305,172.15	4.6
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	42,655.41	42,655.41	82,901.00	40,245.59	51.5
53-55-622 TELEPHONE	489.31	489.31	600.00	110.69	81.6
53-55-623 HEATING FUEL-COURTCOMPLEX	34,627.12	34,627.12	47,600.00	12,972.88	72.8
53-55-626 WATER/SEWER/GARB-COURTCOM	7,075.75	7,075.75	18,000.00	10,924.25	39.3
53-55-662 PROPERTY MT-COURT COMPLEX	11,000.96	11,000.96	15,000.00	3,999.04	73.3
53-55-663 JANITORIAL-COURT COMPLEX	59,600.00	59,600.00	89,400.00	29,800.00	66.7
53-55-669 OTHER PURCHASED SERVICES	.00	.00	2,500.00	2,500.00	.0
53-55-694 GENERATOR REPAIR	40,463.28	40,463.28	300,000.00	259,536.72	13.5
53-55-714 COURTHOUSE LOAN INTEREST	214,825.00	214,825.00	213,225.00 (	1,600.00)	100.8
53-55-721 INSURANCE	38,149.65	38,149.65	58,999.00	20,849.35	64.7
53-55-997 ICR-PROPERTY MAINTENANCE-15%	109,930.41	109,930.41	142,658.00	32,727.59	77.1
TOTAL LEASED PROP-COURT COMPLEX	558,816.89	558,816.89	970,883.00	412,066.11	57.6
TOTAL FUND EXPENDITURES	573,644.74	573,644.74	1,290,883.00	717,238.26	44.4
NET REVENUE OVER EXPENDITURES	13,216.67	13,216.67	(425,271.00)	(438,487.67)	3.1

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

EMPLOYEE GROUP HEALTH BEN.

ASSETS

54-10100	CASH IN COMBINED FUND	(	841,717.33)
TOTAL ASSETS			(841,717.33)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	57,286.19)
	BALANCE - CURRENT DATE	(	57,286.19)
TOTAL FUND EQUITY			(57,286.19)
TOTAL LIABILITIES AND EQUITY			(57,286.19)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE GROUP HEALTH BENEFITS</u>					
54-50-723 PREMIUM LIFE AD&D LTD	57,286.19	57,286.19	.00	(57,286.19)	.0
TOTAL EMPLOYEE GROUP HEALTH BENEFITS	57,286.19	57,286.19	.00	(57,286.19)	.0
TOTAL FUND EXPENDITURES	57,286.19	57,286.19	.00	(57,286.19)	.0
NET REVENUE OVER EXPENDITURES	(57,286.19)	(57,286.19)	.00	57,286.19	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	599,795.14)	
56-14200	INVENTORY-HEATING FUEL		4,999.71	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		301,783.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	38,538.59)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	231,132.62)	
56-19000	DEFERRED OUTFLOW-PENSION		40,043.72	
TOTAL ASSETS			(	424,614.49)

LIABILITIES AND EQUITY

LIABILITIES

56-20100	VOUCHERS PAYABLE		4,466.64	
56-20110	COVID-19 TAXI COUPONS		325.00	
56-22100	ACCRUED VACATION		4,261.77	
TOTAL LIABILITIES				9,053.41

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
56-29000	DEFERRED INFLOW-PENSION		38,733.30	
56-29100	PENSION LIABILITY		246,330.82	
	REVENUE OVER EXPENDITURES - YTD	(	208,773.79)	
BALANCE - CURRENT DATE			76,290.33	
TOTAL FUND EQUITY				76,290.33
TOTAL LIABILITIES AND EQUITY				85,343.74

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL SOURCES</u>					
56-40-409 CASH TRANSFER GF	.00	.00	136,079.00	136,079.00	.0
TOTAL LOCAL SOURCES	.00	.00	136,079.00	136,079.00	.0
<u>FEDERAL SOURCES</u>					
56-41-413 TRANSIT SECTION 5311	.00	.00	227,687.00	227,687.00	.0
TOTAL FEDERAL SOURCES	.00	.00	227,687.00	227,687.00	.0
<u>CHARGES FOR SERVICES</u>					
56-43-422 BUS FARES	2,362.00	2,362.00	28,000.00	25,638.00	8.4
56-43-423 BUS FARES-PREPAID	9,977.00	9,977.00	12,000.00	2,023.00	83.1
TOTAL CHARGES FOR SERVICES	12,339.00	12,339.00	40,000.00	27,661.00	30.9
TOTAL FUND REVENUE	12,339.00	12,339.00	403,766.00	391,427.00	3.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TRANSIT SYSTEM EXPENDITURES					
56-50-501 SALARIES	77,095.62	77,095.62	138,167.00	61,071.38	55.8
56-50-502 OVERTIME	1,055.58	1,055.58	.00 (	1,055.58)	.0
56-50-508 LEAVE CASHOUT	3,199.22	3,199.22	6,908.00	3,708.78	46.3
56-50-510 SOCIAL SECURITY EXPENSE	635.89	635.89	1,228.00	592.11	51.8
56-50-511 MEDICARE FICA	1,176.00	1,176.00	2,003.00	827.00	58.7
56-50-512 EMPLOYEE GROUP BENEFITS	8,175.56	8,175.56	66,749.00	58,573.44	12.3
56-50-515 UNEMPLOYMENT	.00	.00	2,459.00	2,459.00	.0
56-50-516 WORKERS' COMPENSATION	5,811.84	5,811.84	6,715.00	903.16	86.6
56-50-518 PERS	14,936.89	14,936.89	30,397.00	15,460.11	49.1
56-50-519 UTILITY BENEFIT	594.69	594.69	9,120.00	8,525.31	6.5
56-50-561 SUPPLIES	1,465.67	1,465.67	1,000.00 (	465.67)	146.6
56-50-600 TIRES & WHEELS	.00	.00	1,000.00	1,000.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	110.64	110.64	7,382.00	7,271.36	1.5
56-50-602 GASOLINE	5,904.83	5,904.83	21,000.00	15,095.17	28.1
56-50-621 ELECTRICITY	4,974.86	4,974.86	6,400.00	1,425.14	77.7
56-50-622 TELEPHONE	24.57	24.57	700.00	675.43	3.5
56-50-623 HEATING FUEL	7,588.76	7,588.76	10,250.00	2,661.24	74.0
56-50-626 WTR/SWR/GRB	2,178.62	2,178.62	1,200.00 (	978.62)	181.6
56-50-627 STAFF CELLULAR PHONES	246.83	246.83	.00 (	246.83)	.0
56-50-646 CONTRACTOR FEES	.00	.00	1,500.00	1,500.00	.0
56-50-661 VEHICLE MAINT/REPAIR	13,064.59	13,064.59	11,165.00 (	1,899.59)	117.0
56-50-721 INSURANCE	10,416.96	10,416.96	9,000.00 (	1,416.96)	115.7
56-50-724 DUES/SUBSCRIPTIONS	300.00	300.00	.00 (	300.00)	.0
56-50-799 MISCELLANEOUS EXPENSES	661.93	661.93	.00 (	661.93)	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	10,568.35	10,568.35	15,959.00	5,390.65	66.2
56-50-998 ADMINISTRATIVE OVERHEAD-GF	50,924.89	50,924.89	53,464.00	2,539.11	95.3
TOTAL TRANSIT SYSTEM EXPENDITURES	221,112.79	221,112.79	403,766.00	182,653.21	54.8
TOTAL FUND EXPENDITURES	221,112.79	221,112.79	403,766.00	182,653.21	54.8
NET REVENUE OVER EXPENDITURES	(208,773.79)	(208,773.79)	.00	208,773.79	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	650,444.33)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		222,075.97	
57-16500	MACHINERY & EQUIP-GENERAL		86,902.27	
57-16600	VEHICLES-GENERAL		59,270.38	
57-17000	ACCUM DEP-M&E GENERAL	(	86,902.27)	
57-17100	ACCUM DEPR-VEHICLES-GENERAL	(	1,392.69)	
TOTAL ASSETS			(	370,490.67)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		1,676.97	
57-22100	ACCRUED VACATION		16,277.23	
57-22200	ACCRUED SICK		922.32	
TOTAL LIABILITIES				18,876.52

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD		(	223,634.30)	
BALANCE - CURRENT DATE		(	223,634.30)	
TOTAL FUND EQUITY			(	223,634.30)
TOTAL LIABILITIES AND EQUITY			(	204,757.78)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
STATE AND FEDERAL FUNDING					
57-42-423 STATE OF AK UI TRUST FUND	1,986.95	1,986.95	.00	(1,986.95)	.0
TOTAL STATE AND FEDERAL FUNDING	1,986.95	1,986.95	.00	(1,986.95)	.0
CHARGES FOR SERVICES					
57-43-401 FROM GF-ADMIN	979.85	979.85	1,894.00	914.15	51.7
57-43-403 FROM GF-FINANCE	979.85	979.85	1,894.00	914.15	51.7
57-43-404 FROM GF-PLANNING	979.85	979.85	1,894.00	914.15	51.7
57-43-405 FROM GF-FIRE	6,532.32	6,532.32	12,628.00	6,095.68	51.7
57-43-406 FROM GF-POLICE	13,064.66	13,064.66	25,256.00	12,191.34	51.7
57-43-407 FROM GF-PW ADMIN	1,959.71	1,959.71	3,788.00	1,828.29	51.7
57-43-408 FROM GF-STREETS/ROADS	97,984.89	97,984.89	189,422.00	91,437.11	51.7
57-43-409 FROM GF-PROPERTY MAINT.	3,919.38	3,919.38	7,577.00	3,657.62	51.7
57-43-413 FROM GEN FUND-IT SVCS	979.85	979.85	1,894.00	914.15	51.7
57-43-451 FROM EF-HAULED WATER	202,502.11	202,502.11	391,472.00	188,969.89	51.7
57-43-452 FROM EF-HAULED SEWER	202,502.11	202,502.11	391,472.00	188,969.89	51.7
57-43-453 FROM EF-PIPED WATER	1,959.71	1,959.71	3,788.00	1,828.29	51.7
57-43-454 FROM GF-PIPED SEWER	1,959.71	1,959.71	3,788.00	1,828.29	51.7
57-43-455 FROM EF-BETHEL HGT WATER TRMT	1,959.71	1,959.71	3,788.00	1,828.29	51.7
57-43-456 FROM EF-CITY SUB WATER TRMT	1,959.71	1,959.71	3,788.00	1,828.29	51.7
57-43-460 FROM EF-HAULED REFUSE	48,992.45	48,992.45	94,711.00	45,718.55	51.7
57-43-461 FROM EF-LANDFILL OPERATIONS	48,992.45	48,992.45	94,711.00	45,718.55	51.7
57-43-470 FROM EF-PORT	1,959.68	1,959.68	3,788.00	1,828.32	51.7
57-43-475 FROM EF-BETHEL TRANSIT SYSTEM	.00	.00	25,256.00	25,256.00	.0
57-43-481 FROM GENERAL FUND-IT SVCS	13,064.59	13,064.59	.00	(13,064.59)	.0
TOTAL CHARGES FOR SERVICES	653,232.59	653,232.59	1,262,809.00	609,576.41	51.7
TOTAL FUND REVENUE	655,219.54	655,219.54	1,262,809.00	607,589.46	51.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	238,231.49	238,231.49	401,203.00	162,971.51	59.4
57-50-502 OVERTIME	2,364.30	2,364.30	25,000.00	22,635.70	9.5
57-50-508 LEAVE CASHOUT	10,149.52	10,149.52	19,257.00	9,107.48	52.7
57-50-511 MEDICARE FICA	3,865.52	3,865.52	6,180.00	2,314.48	62.6
57-50-512 EMPLOYEE GROUP BENEFITS	113,895.79	113,895.79	180,539.00	66,643.21	63.1
57-50-515 UNEMPLOYMENT	4,737.84	4,737.84	6,970.00	2,232.16	68.0
57-50-516 WORKERS' COMPENSATION	8,320.77	8,320.77	13,794.00	5,473.23	60.3
57-50-518 PERS	52,767.40	52,767.40	93,765.00	40,997.60	56.3
57-50-519 UTILITY BENEFIT	18,484.90	18,484.90	32,376.00	13,891.10	57.1
57-50-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
57-50-561 SUPPLIES	23,009.97	23,009.97	21,000.00	(2,009.97)	109.6
57-50-563 WEARING APPAREL	1,970.13	1,970.13	4,000.00	2,029.87	49.3
57-50-600 TIRES & WHEELS	8.56	8.56	1,000.00	991.44	.9
57-50-601 VEHICLE MT. (PARTS & TOOLS)	12,273.91	12,273.91	8,000.00	(4,273.91)	153.4
57-50-602 GASOLINE / DIESEL / OIL	7,275.07	7,275.07	10,000.00	2,724.93	72.8
57-50-621 ELECTRICITY	11,607.29	11,607.29	12,000.00	392.71	96.7
57-50-622 TELEPHONE	.00	.00	500.00	500.00	.0
57-50-626 WATER/SEWER/GARBAGE	3,704.69	3,704.69	6,220.00	2,515.31	59.6
57-50-627 STAFF CELLULAR PHONES	241.06	241.06	.00	(241.06)	.0
57-50-669 OTHER PURCHASED SERVICES	1,230.78	1,230.78	10,000.00	8,769.22	12.3
57-50-683 MINOR EQUIPMENT	7,707.60	7,707.60	30,000.00	22,292.40	25.7
57-50-690 CAPITAL EXPENDITURES	197,350.55	197,350.55	196,394.00	(956.55)	100.5
57-50-721 INSURANCE	29,982.42	29,982.42	22,550.00	(7,432.42)	133.0
57-50-724 DUES/SUBSCRIPTIONS	6,628.50	6,628.50	10,000.00	3,371.50	66.3
57-50-996 ADMIN OVERHEAD-IT SVCS	10,669.64	10,669.64	16,103.00	5,433.36	66.3
57-50-998 ADMINISTRATIVE OVERHEAD-GF	112,376.14	112,376.14	124,357.00	11,980.86	90.4
TOTAL VEHICLE & EQUIP MAINT	878,853.84	878,853.84	1,256,208.00	377,354.16	70.0
TOTAL FUND EXPENDITURES	878,853.84	878,853.84	1,256,208.00	377,354.16	70.0
NET REVENUE OVER EXPENDITURES	(223,634.30)	(223,634.30)	6,601.00	230,235.30	(3387.

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

FLEET REPLACEMENT FUND

ASSETS

58-10100	CASH IN COMBINED FUND	1,240,516.70	
	TOTAL ASSETS		1,240,516.70

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

RASMUSON GRANT

ASSETS

60-10100	CASH IN COMBINED FUND	4,430.32	
	TOTAL ASSETS		4,430.32

LONG-TERM DEBT

LIABILITIES AND EQUITY

FUND EQUITY

61-26100	LONG TERM DEBT-FIRE TRUCK	666,526.85	
61-26110	LONG TERM DEBT- MACK TRUCK	105,921.30	
	TOTAL FUND EQUITY		772,448.15
	TOTAL LIABILITIES AND EQUITY		772,448.15

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

LAGOON UPGRADES DESIGN SERV

ASSETS

63-10100	CASH IN COMBINED FUND	(	1,982,910.17)	
63-13200	ACCOUNTS RECEIVABLE		539,164.98	
	TOTAL ASSETS			(1,443,745.19)

LIABILITIES AND EQUITY

LIABILITIES

63-20100	VOUCHERS PAYABLE		38,166.30	
	TOTAL LIABILITIES			38,166.30

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	1,481,911.49)		
BALANCE - CURRENT DATE	(	1,481,911.49)		
TOTAL FUND EQUITY				(1,481,911.49)
TOTAL LIABILITIES AND EQUITY				(1,443,745.19)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
63-42-413 REVENUE-GRANT	404.72	404.72	.00	(404.72)	.0
TOTAL SOURCE 42	404.72	404.72	.00	(404.72)	.0
TOTAL FUND REVENUE	404.72	404.72	.00	(404.72)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

LAGOON UPGRADES DESIGN SERV

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 53					
63-53-643	PLANNING/ENGINEERING FEES	119,919.72	119,919.72	.00	(119,919.72)	.0
	TOTAL DEPARTMENT 53	119,919.72	119,919.72	.00	(119,919.72)	.0
	DEPARTMENT 55					
63-55-683	MINOR EQUIPMENT	194,122.39	194,122.39	.00	(194,122.39)	.0
	TOTAL DEPARTMENT 55	194,122.39	194,122.39	.00	(194,122.39)	.0
	DEPARTMENT 57					
63-57-643	VSW #20ER77	109,189.15	109,189.15	.00	(109,189.15)	.0
63-57-669	VSW#20 E77 -PURCH SVCS	1,059,084.95	1,059,084.95	.00	(1,059,084.95)	.0
	TOTAL DEPARTMENT 57	1,168,274.10	1,168,274.10	.00	(1,168,274.10)	.0
	TOTAL FUND EXPENDITURES	1,482,316.21	1,482,316.21	.00	(1,482,316.21)	.0
	NET REVENUE OVER EXPENDITURES	(1,481,911.49)	(1,481,911.49)	.00	1,481,911.49	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

COVID-19 CARES ACT FUND

ASSETS

66-10010	FNB CASH COVID 19	2,906,618.11	
66-10100	CASH IN COMBINED FUND	(2,951,059.88)	
TOTAL ASSETS			(44,441.77)

LIABILITIES AND EQUITY

LIABILITIES

66-20100	VOUCHERS PAYABLE	(36,748.00)	
66-23600	DEFERRED REVENUE	788,991.08	
TOTAL LIABILITIES			752,243.08

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD		(798,271.33)	
BALANCE - CURRENT DATE		(798,271.33)	
TOTAL FUND EQUITY			(798,271.33)
TOTAL LIABILITIES AND EQUITY			(46,028.25)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

COVID-19 CARES ACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
66-42-415 GRANT REVENUE	6,778,988.11	6,778,988.11	.00	(6,778,988.11)	.0
66-42-434 INTEREST REVENUE	598.86	598.86	.00	(598.86)	.0
TOTAL SOURCE 42	6,779,586.97	6,779,586.97	.00	(6,779,586.97)	.0
TOTAL FUND REVENUE	6,779,586.97	6,779,586.97	.00	(6,779,586.97)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

COVID-19 CARES ACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
66-50-501 SALARIES COVID 19	957,167.78	957,167.78	.00 (	957,167.78)	.0
66-50-502 OVERTIME COVID 19	130,127.74	130,127.74	.00 (	130,127.74)	.0
66-50-506 CALL BACK OVERTIME	15,888.10	15,888.10	.00 (	15,888.10)	.0
66-50-508 LEAVE CASHOUT	78,291.75	78,291.75	.00 (	78,291.75)	.0
66-50-510 SOCIAL SECURITY EXPENSE C19	3,072.09	3,072.09	.00 (	3,072.09)	.0
66-50-511 MEDICARE FICA COVID 19	1,618.65	1,618.65	.00 (	1,618.65)	.0
66-50-512 EMPLOYEE GROUP BENEFITS	19,211.02	19,211.02	.00 (	19,211.02)	.0
66-50-518 PERS COVID 19	12,775.87	12,775.87	.00 (	12,775.87)	.0
66-50-545 TRAINING/TRAVEL	17,136.12	17,136.12	.00 (	17,136.12)	.0
66-50-561 SUPPLIES COVID 19	142,635.91	142,635.91	.00 (	142,635.91)	.0
66-50-563 WEARING APPAREL	4,803.10	4,803.10	.00 (	4,803.10)	.0
66-50-564 FOOD	12,106.82	12,106.82	.00 (	12,106.82)	.0
66-50-601 VEHICLE MT. (PARTS & TOOLS)	38.85	38.85	.00 (	38.85)	.0
66-50-602 GASOLINE / DIESEL / OIL	691.09	691.09	.00 (	691.09)	.0
66-50-622 TELEPHONE	1,292.23	1,292.23	.00 (	1,292.23)	.0
66-50-642 LEGAL FEES COVID 19	1,014.00	1,014.00	.00 (	1,014.00)	.0
66-50-643 ENGINEERING FEES	42,888.60	42,888.60	.00 (	42,888.60)	.0
66-50-648 VOLUNTEER STIPEND	2,861.00	2,861.00	.00 (	2,861.00)	.0
66-50-649 OTHER PROFESSIONAL SERVICES	251,856.17	251,856.17	.00 (	251,856.17)	.0
66-50-663 JANITORIAL SUPPLIES/SERVICES	1,315.68	1,315.68	.00 (	1,315.68)	.0
66-50-665 CITY SAFETY	1,637.61	1,637.61	.00 (	1,637.61)	.0
66-50-667 CONNECTIVITY SERVICES	1,870.00	1,870.00	.00 (	1,870.00)	.0
66-50-669 OTHER PURCHASED SERVICES	1,511,748.20	1,511,748.20	.00 (	1,511,748.20)	.0
66-50-682 COVID-19 ELECTION (CITY CLERK)	589.00	589.00	.00 (	589.00)	.0
66-50-683 MINOR EQUIPMENT - COVID 19	138,610.68	138,610.68	.00 (	138,610.68)	.0
66-50-684 DONATIONS & AWARDS	4,142,572.63	4,142,572.63	.00 (	4,142,572.63)	.0
66-50-685 EQUIPMENT	2,303.98	2,303.98	.00 (	2,303.98)	.0
66-50-691 VEHICLES	52,990.50	52,990.50	.00 (	52,990.50)	.0
66-50-733 POSTAGE	13.65	13.65	.00 (	13.65)	.0
66-50-736 BANK CHARGES	73.00	73.00	.00 (	73.00)	.0
66-50-790 ALLOWANCE SPECIAL EVENTS	732.95	732.95	.00 (	732.95)	.0
66-50-799 MISCELLANEOUS EXPENSES	27,923.53	27,923.53	.00 (	27,923.53)	.0
TOTAL DEPARTMENT 50	7,577,858.30	7,577,858.30	.00 (	7,577,858.30)	.0
TOTAL FUND EXPENDITURES	7,577,858.30	7,577,858.30	.00 (	7,577,858.30)	.0
NET REVENUE OVER EXPENDITURES	(798,271.33)	(798,271.33)	.00	798,271.33	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

THE AK COMMUNITY FOUNDATION

ASSETS

67-10100	CASH IN COMBINED FUND	102,999.00	
	TOTAL ASSETS		102,999.00

LIABILITIES AND EQUITY

LIABILITIES

67-23600	DEFERRED REVENUE	102,999.00	
	TOTAL LIABILITIES		102,999.00
	TOTAL LIABILITIES AND EQUITY		102,999.00

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

DIABETES PREVENTION & CONTROL

ASSETS

69-10100	CASH IN COMBINED FUND	4,254.92	
	TOTAL ASSETS		4,254.92

LIABILITIES AND EQUITY

LIABILITIES

69-23600	DEFERRED REVENUE	4,738.21	
	TOTAL LIABILITIES		4,738.21

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(483.29)	
	BALANCE - CURRENT DATE	(483.29)	
	TOTAL FUND EQUITY		(483.29)
	TOTAL LIABILITIES AND EQUITY		4,254.92

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

DIABETES PREVENTION & CONTROL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
69-50-561 SUPPLIES	483.29	483.29	.00	(483.29)	.0
TOTAL DEPARTMENT 50	483.29	483.29	.00	(483.29)	.0
TOTAL FUND EXPENDITURES	483.29	483.29	.00	(483.29)	.0
NET REVENUE OVER EXPENDITURES	(483.29)	(483.29)	.00	483.29	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

70-10100	CASH IN COMBINED FUND	700,012.70	
70-16100	LAND	39,481,783.50	
70-16150	ROADS/INFRASTRUCTURE	9,777,649.10	
70-16200	IMPROVEMENTS	2,515,429.31	
70-16300	BUILDINGS	12,542,773.01	
70-16500	MACHINERY & EQUIPMENT	5,000,263.35	
70-16600	VEHICLES-GENERAL	2,090,758.95	
70-16700	ACCUM DEPR- IMPROV	(646,665.30)	
70-16800	ACCUM DEPR- BUILDINGS	(6,741,187.75)	
70-16850	ACCUM DEPR- INFRASTRUCTURE	(9,404,448.09)	
70-17000	ACCUM DEPR- MACH EQUIP	(3,462,661.24)	
70-17100	ACCUM DEPR- VEHICLES	(1,683,481.65)	
70-18000	CONSTRUCTION IN PROGRESS	522,123.16	
TOTAL ASSETS			50,692,349.05

LIABILITIES AND EQUITY

LIABILITIES

70-21000	INVEST FA-GENERAL FUND	60,281,511.79	
70-22000	INVEST FA-STATE GRANTS	10,650,548.36	
70-23000	INVEST FA-FEDERAL GRANTS	509,319.60	
70-24500	INVEST FA-LOCAL DONATION	5,000.00	
70-24700	INVEST FA-FLEET REP FUND	158,177.29	
70-25000	DONATION BY FED GOV'T	699,000.00	
TOTAL LIABILITIES			72,303,557.04
TOTAL LIABILITIES AND EQUITY			72,303,557.04

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

FUND 80

ASSETS

80-12000	ASSETS-DEFERRED COMP PLAN	1,286,076.63	
	TOTAL ASSETS		1,286,076.63

LIABILITIES AND EQUITY

LIABILITIES

80-21000	OBLIGATION TO EMPLOYEES	1,286,076.63	
	TOTAL LIABILITIES		1,286,076.63
	TOTAL LIABILITIES AND EQUITY		1,286,076.63

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2021

BETHEL ENDOWMENT FUND

ASSETS

90-10100	CASH IN COMBINED FUND	(	72,581.12)	
90-12503	INVESTMENT- AMLIP ENDOWMENT		446,605.49	
90-13100	ENDOWMENT INV WF605		1,542,226.59	
	TOTAL ASSETS			1,916,250.96

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD		1,668.15		
BALANCE - CURRENT DATE			1,668.15	
TOTAL FUND EQUITY				1,668.15
TOTAL LIABILITIES AND EQUITY				1,668.15

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2021

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TRANSFERS</u>					
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(17,500.00)	(17,500.00)	.0
	TOTAL TRANSFERS	.00	.00	(17,500.00)	(17,500.00)	.0
	<u>MISCELLANEOUS</u>					
90-49-487	INVESTMENT INCOME	1,668.15	1,668.15	25,000.00	23,331.85	6.7
	TOTAL MISCELLANEOUS	1,668.15	1,668.15	25,000.00	23,331.85	6.7
	TOTAL FUND REVENUE	1,668.15	1,668.15	7,500.00	5,831.85	22.2
	NET REVENUE OVER EXPENDITURES	1,668.15	1,668.15	7,500.00	5,831.85	22.2



CITY OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: April 2021 Managers Report

DATE: 4 May 2021

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Finance Director	1	1	0	1	0
Lead Account Spec	1	1	0	1	1
Fire Fighter/EMT	1	0	0	1	0
Police Officer	1	2	0	1	1
Driver Hauled	5	0	0	5	0
Landfill Tech	1	0	0	1	0
Heavy Equip Mech	1	0	0	1	0
Water Treatment Coord	1	0	0	1	0
Parts Inventory Clerk	1	1	0	1	1
TOTALS	13	5	0	13	3

Applications and Hiring:

HR received a total of 6 **Applications** in April.

- 1 Fire Fighter was hired.
- 2 hauled utility drivers were hired (the city lost 2 drivers simultaneously)
- 1 Police officer was hired.

BEACON Programs:

There were no Beacon test reported

Reports of Injury:

- There were 3 reports of injury
- Slipping/Falling/Improper Lifting

2 March 2021

Administrative Actions:

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

None

HR conducted a job fair 21 April 2021 at the AC Main store from 10 am until 1 pm. Two hauled utility drivers were hired on the spot. 15 applications were distributed to interested parties. Due to the interest and success a second job fair will be conducted at the AC Main store the week of 17-21 May 2021.

Benefits and compensation survey initiated by Mr. Peter Ronza, of Pontifex consulting group is in progress.

James P. Harris
Director, Human Resources

“Deep Sea and Transportation Center of the Kuskokwim”



Bethel Transit System
PO Box 1388
370A 4th AVE
Bethel, AK 99559-1388
www.cityofbethel.net
(907)543-3039

April 2021 Transit Report

Good morning, the April report is minimal due to the COVID-19 shut down which was recently rescinded by City Council and City Hall on March 15th 2021.

Bus 440 continues to be parked outside due to ongoing issues with the overhead door needing repairs. The service question was again addressed in person with Mr. Ford 4/29/21 as he was doing a walkthrough with a contractor. It was indicated that the overhead door repairman will be back in town in roughly 2-3 weeks.

Currently the Transit System is running a split (8) Eight hour schedule servicing the entire 'Green Line' route from 0630 to 1030 am, and then again from 230-630pm. Also, the Transit system is currently limited to (4) Four riders at any given time at the direction of City Hall/Council under the advice of YKHC and other Public Service entities in Bethel.

In April, the Bethel Transit System ran for a total of (22) Twenty Two days at 8.0 hours per day for a total of 176 hours. During this time period, Bus 440 accrued 2122.7 miles and used 323.872 gals. An oil change was completed mid month, and the tires will be needing trade out to summer tires in the immediate future.

During April, the Bethel Transit System saw (352) riders total. These (352) riders were broken down to (284) Elders, (5) Youth and (63) Adult riders.

James Ferguson
Bethel Transit Manager

City of Bethel
Finance Department



Date: May 4th, 2021
To: Peter Williams, City Manager
From: Xavier Mason,
Assistant Finance Director
Subject: Management Report, May 1st, 2021

The Finance Department's Monthly Manager Report details the progress, challenges, and dealings of the Finance Department for April 2021.

Current Events within the Finance Department

- The Finance Department is consolidating our records in preparation for our temporary relocation to the Nora Guinn Court House.
- A temporary employee was hired to assist in our file consolidation efforts.

Staffing/Recruitment

- Finance Director (vacant)
- Accounting Specialist II (vacant)
- Temporary Position (vacant)

Training

The Finance Department's goal is for our staff to be continuously and incrementally improving in their capacity to fulfill their core duties. One of our objectives is to provide staff with opportunities for growth and exposure within all our sub-departments. This month, we were able to enhance growth and exposure through the following trainings:

- Sales Tax
- Front desk (receptionist)

Additionally, the following efforts have begun or in the process of beginning:

- The Assistant Finance Director has begun a self-study program to attain the CPA license.
- The staff member in charge of the General Ledger is looking to enroll into an online course to increase their knowledge and understanding.
- The staff member in charge of AP/Payroll is looking to enroll into an online course to increase their knowledge and understanding.
- The Finance Department is considering undertaking customer service training.

Sub-departments

Utilities

Tasks	Frequency	Timeliness
Collections	Monthly	Current
ORS'	Daily	Current

Payroll/AP

Tasks	Frequency	Timeliness
Personnel Action Requests	As Needed	Current
Deferred Compensation	Bi-weekly	Current
Payroll	Bi-weekly	Current (except for 2-3 retroactive payments that need to be made)
Accounts Payable	Weekly	Current (1-2 replacement checks)

Sales Tax

Tasks	Frequency	Timeliness
Applying Business License Payments	Daily	Behind (Because we need wait for the audit to close, so that misallocated payments from 2019 can be addressed).
Mailing Delinquency Notices	Monthly	Behind, about six months.
Constructing Aging Reports	Monthly	Two months behind
Applying Business License Renewals	As needed	Current
Drafting Payment Plans	As needed	Eight months behind
Applying Payments	Daily	Current
Reviewing & Processing Exemption Cards	As needed	Current

General Ledger

Tasks	Frequency	Timeliness
Journal Entries	Recurring	Current (finishing March)
Budget Amendments (from budget ordinances)	As needed	Current
Cash Reconciliations	Monthly	Current
Create Allocations & Run Checkout	Monthly	Current (finishing March)
DOJ Grants	Quarterly	Current

Internal

The following are a list of internal tasks, actions, projects, or changes that we have made within the Finance Department for the purpose of improving operations.

- Management established several KPIs to improve operations within the Department.
- The Assistant Director with the assistance of Caselle, the Carmen Jackson Team, and the support of the Administration are heavily considering overhauling the Chart of Accounts.

Small & Big Wins

Finance Department

- The Finance Committee Reviewed and Considered an Amendment amending BMC 4.16.160 during the 3-22-2021 Finance Committee Meeting. The amendment is now being considered by City Council.
- The Finance Department paid a large IRS tax dating from December 2015.
- The Finance Department, with assistance from the Grant Manager and the Public Works Administrative Assistant, completed the rough draft for the FY22 Budget.
- The PC Slips for April 2021 were successfully uploaded.
- On April 30th, the City Manager, Assistant Finance Director, Carmen Jackson LLC, Caselle, and Questica met virtually to discuss how to overhaul the City's Chart of Accounts. This is a significant win, because the Chart of Account has been an issue that has stymied progress within the Finance Department for several years.

Utilities

- On April 27th, our Utilities Team, with the assistance of the Carmen Jackson Team, sent a batch of utility accounts to collections. This was the first time this objective has been accomplished in over five years.
- Corrected 28 accounts that had billing errors.
- Corrected four accounts that were missing proper paperwork.

- Corrected four accounts that were not receiving services when they should have been.
- Two accounts were written off.

The following is an example of one the Utility Department's corrected accounts for the month of April:

An account had not made any payments since 2019. During one of our collection calls, one of our teammates realized that the account holder had passed away in 2019. After further research, she brought it to our attention, that the account holder's family continued using water and sewer services under that same account, without making any payments. Rather than the Utilities Team cutting off their services, we contacted the family and had them create a new account. We then merged the charges from the previous account to their new one.

Payroll/AP

- AP/Payroll fixed errors within the Deferred Compensation Contribution with Payroll that began in November and had not been noticed until March.

Sales Tax

- This month our Sales Tax Team, with the assistance of the City Attorney and City Manager, developed a process for delinquent accounts. We sent our first delinquent account package to firms that are in arrears for their business taxes.
- Our Sales Tax Team corrected 3 accounts.
- Our Sales Tax Team presented for the Best of the West Competition

Special Projects

- Operational Compliance
 - o Our short-term goal is to reduce the rate at which organizations conduct business activities without being compliant to the BMC.

Reviewing the Bethel Municipal Code (BMC)

- The Finance Department Team has begun listing various ordinances within the BMC that could be addressed/amended to improve our operations.

Interdepartmental Assistance

- Public Works
 - o The Finance Department assisted the Bethel Transit System in locating various sorts of financial documentation such as: detail ledgers, journal entries, receipts, paystubs, and timecards.

- Together, with Public Works, the Finance Department issued a letter to all hauled utility account holders requesting them to update their contact information, in preparation for the digitization of Hauled Utilities.

Political Considerations

- American Rescue Plan Act
- Ordinance 21-09
 - Unanticipated negative consequences
 - An example is excessive free loading. An outlier account has 1,500 gallons of water delivered twice per week and has not made any payments in several months. The Finance Department is considering if we should seek an option that allows us to provide minimal services to accounts rather than stopping their water and sewer services in entirety. We have come to believe that a very small number of individuals are abusing the ordinance.

Challenges

- Staffing. We are low on staff, and the Assistant Director is concerned about team members becoming burnt out due to their workloads.
- Training. The Finance Department needs to continue training so that we may become more proficient at completing our daily tasks and duties.



**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Acting Fire Chief

P.O. Box 1388, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: May 4, 2021

TO: Peter Williams, City Manager

FROM: Daron Solesbee, Acting Fire Chief

SUBJECT: Management Report, April 2021

Current Events

- Daron Solesbee is the Acting Fire Chief, since 08/21/2020.
- Thomas Haviland is the Acting Fire Captain, since 08/21/2020.

Community Planning/Preparedness

- Bethel Fire Department staff and volunteers are following all federal, state, and local mandates regarding COVID-19 (SARS-CoV-2). Additionally, all members are following all policies and procedures for the treatment of patients and when interacting with members of the public.
- The department was selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. The City of Bethel will receive training from AP Triton in the coming months for program implementation and management. This program will allow for the Department to receive 50% of the uncompensated costs of Medicaid EMS transports from the federal government.

Training

- Fire and EMS responder training is crucial to ensure operational and response readiness. In-person training will continue, and all participants shall wear face masks and adhere to the department's social distancing policy.
- Staff and volunteer members have completed various online training courses.

- The department has a hybrid Emergency Trauma Technician (ETT) course available. If interested, please contact the Training Officer at (907) 543-2131 or send an email to fire@cityofbethel.net.
- The department is scheduling Basic Life Support (BLS) Provider, State of Alaska Firefighter-1, Hazardous Materials Awareness and Operations Level, and Firefighter-2 courses for this summer and fall. If interested in becoming a Firefighter, please contact the Training Officer at (907) 543-2131 or send an email to fire@cityofbethel.net.
- Acting Fire Chief Daron Solesbee attended the 2021 AAFAI Fire and Arson Investigator Training Conference in Fairbanks. The training consisted of 40 hours of classroom and hands on skills evaluations with topics such as advanced fire behavior, arsonist profiling, geographic profiling, explosives investigations, and fire investigation task forces.
- Department EMS Instructors have completed two of the three transition courses to meet eligibility requirements to instruct EMT courses that are compliant with the 2019 EMS Scope of Practice and new State of Alaska EMS Regulations. Once this orientation training is completed, the department will be permitted to instruct State of Alaska Emergency Medical Technician (EMT-1) courses that meet the requirements of the 2019 EMS Scope of Practice.
- On 04/06/2021 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed respiratory emergencies and received training on Continuous Positive Airway Pressure (CPAP) therapy.
- On 04/07/2021 at 6:30 p.m., there was a Public Safety and Transportation Commission meeting.
- On 04/08/2021, the Fire Meeting was cancelled due to incident responses and low turnout.
- On 04/20/2021, the EMT Meeting was cancelled due to incident responses and low turnout.
- On 04/22/2021 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders conducted routine maintenance and inventories on Truck-1.

Responses

- Between 04/01/2021 and 04/30/2021, the Bethel Fire Department responded to 152 EMS and 9 Fire incidents.

- On 04/04/2021 at 3:39 p.m., medics responded to Ridgecrest Drive for the report of a person who may be deceased. Medics confirmed death and left the body in the care of Bethel Police Department Officers.
- On 04/04/2021 at 11:21 p.m., firefighters responded to Tundra Street for the report of a structure fire. Upon arrival, firefighters found smoke and flames emitting from a small house. The fire was extinguished, and the cause was undetermined.
- On 04/17/2021 at 10:30 a.m., medics responded to a report of a person overdosing from methamphetamine. The patient was assessed and transported to the hospital.
- On 04/23/2021 at 7:44 p.m., medics responded to a report of a person with a self-inflicted gun shot wound to the head. Upon arrival, medics confirmed death and left the body in care of Bethel Police Department Officers.

Budget/Financial

- The department is operating within budget.
- The department has initiated the purchase of a new 2021 Ford Expedition Command Vehicle to replace the 2004 Ford F250 (Command-2). This vehicle is being purchased using a State of Alaska fleet vehicle contract. Additionally, this vehicle will be outfitted by Alaska Safety, Inc. This project will carry over to the FY22 Capital Budget.

Grants

- The Department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus, and other equipment.
- The department received funds from the State of Alaska Department of Homeland Security Grant Program for the purchase of cordless extrication tools. This equipment will be purchased soon.
- The department and City Grant Manager are preparing a request for the upcoming State of Alaska Homeland Security Grant for the purchase of new portable and mobile radios to replace obsolete equipment.

Staffing/Recruitment

- The City of Bethel is recruiting for a new Fire Chief and one Firefighter/EMT. The department has submitted a conditional job offer to a Firefighter/EMT applicant.

Vehicles & Equipment

- The Department is developing specifications for a new fire engine (Class A Pumper) to replace its aging 1986 Grumman Spartan Pumper-Tanker, Engine 3. This apparatus will have a 2000-gal water tank, Class A Foam System (CAFS), direct injection foam proportioner.
- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing.
- Fire pump testing is postponed until Spring 2021, due to COVID-19 travel restrictions and Underwriter Laboratories, Inc. policies.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance) In service. Needs replacement.</i>
Medic 5	Ambulance	2019	<i>(Frontline Ambulance) In service.</i>
Medic 6	Ambulance	2017	<i>(Second-Out Ambulance) In service. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.</i>
Engine 4	Pumper	2013	<i>(Frontline pumper) In service, Seat belt sensor silenced but still needing repair by V&E. Generator was repaired by V&E. Pump packing rings need to be tightened and/or replaced. The pressure and vacuum test ports on the pump control panel had stripped threads and have since been repaired.</i>
Engine 3	Pumper	1986	<i>(Poor overall, condition needs replacement). Generator was remounted. Pump packing rings need to be tightened and/or replaced (unable to pass pump certification testing). Driveshaft replaced by V&E in August 2020.</i>
Truck 1	Ladder Truck	2017	<i>In service. Recently serviced. Due for aerial device cleaning and lubrication.</i>
Com 1	Pickup	2014	<i>In service.</i>
Com 2	Pickup	2004	<i>In service. Needs replacement. Currently in use by the City's COVID-19 Coordinator as a utility vehicle.</i>
Honda 1	ATV	2004	<i>In service. New trailer received.</i>
Honda 2	ATV	2004	<i>In service. New trailer received.</i>
Fire Boat	Boat	2004	<i>In service. In storage at Port facility by Crowley.</i>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	48,993.05	140,521.50	553,034.00	412,512.50	25.4
10-60-502 FLSA OVERTIME	6,636.79	25,212.64	50,225.00	25,012.36	50.2
10-60-506 CALL BACK OVERTIME	9,937.75	26,198.90	45,100.00	18,901.10	58.1
10-60-508 LEAVE CASHOUT	.00	3,758.46	20,905.00	17,146.54	18.0
10-60-510 SOCIAL SECURITY EXPENSE	357.28	1,965.00	694.00	(1,271.00)	283.1
10-60-511 MEDICARE FICA	985.46	7,292.87	9,815.00	2,522.13	74.3
10-60-512 EMPLOYEE GROUP BENEFITS	17,035.62	104,822.68	203,424.00	98,601.32	51.5
10-60-515 UNEMPLOYMENT	.00	605.46	6,232.00	5,626.54	9.7
10-60-516 WORKERS' COMPENSATION	6,184.83	22,677.71	26,083.00	3,405.29	86.9
10-60-518 PERS	13,157.14	93,696.40	148,918.00	55,221.60	62.9
10-60-519 UTILITY BENEFIT	1,422.94	13,410.12	36,480.00	23,069.88	36.8
10-60-545 TRAINING/TRAVEL	1,012.00	5,666.71	19,200.00	13,533.29	29.5
10-60-561 SUPPLIES	1,862.02	16,547.88	25,200.00	8,652.12	65.7
10-60-563 WEARING APPAREL	1,939.92	6,649.75	15,700.00	9,050.25	42.4
10-60-567 FIRE PREVENTION PROGRAM	.00	3,297.35	5,200.00	1,902.65	63.4
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	.00	13,949.05	21,250.00	7,300.95	65.6
10-60-602 GASOLINE/DIESEL/OIL	115.30	6,438.68	14,400.00	7,961.32	44.7
10-60-621 ELECTRICITY	.00	10,963.03	18,720.00	7,756.97	58.6
10-60-622 TELEPHONE	244.51	1,242.37	2,600.00	1,357.63	47.8
10-60-623 HEATING FUEL	.00	12,435.44	20,400.00	7,964.56	61.0
10-60-626 WATER/SEWER/GARBAGE	468.36	4,208.92	8,500.00	4,291.08	49.5
10-60-627 STAFF CELLULAR PHONES	106.92	1,098.63	2,500.00	1,401.37	44.0
10-60-647 COLLECTION/SMALL CLAIMS	2,011.84	19,210.80	31,200.00	11,989.20	61.6
10-60-649 VOLUNTEER STIPEND	.00	2,990.00	28,540.00	25,550.00	10.5
10-60-660 VEHICLE MAINT SERVICES	.00	60.00	6,000.00	5,940.00	1.0
10-60-661 VEHICLE MAINT/REPAIRS	751.52	6,532.32	12,628.00	6,095.68	51.7
10-60-662 PROPERTY MAINT	230.69	2,041.30	32,000.00	29,958.70	6.4
10-60-669 OTHER PURCHASED SERVICES	483.02	21,891.70	24,500.00	2,608.30	89.4
10-60-683 MINOR EQUIPMENT	652.62	9,714.75	20,300.00	10,585.25	47.9
10-60-696 CAPITAL EXP-LADDER TRUCK LEASE	.00	.00	71,218.00	71,218.00	.0
10-60-697 FORD EXPEDITION COMMAND VEHIC	.00	.00	65,000.00	65,000.00	.0
10-60-721 INSURANCE	24,494.55	89,813.35	89,255.00	(558.35)	100.6
10-60-724 DUES/SUBSCRIPTIONS	150.00	3,107.71	7,324.00	4,216.29	42.4
10-60-727 ADVERTISING	.00	575.00	1,500.00	925.00	38.3
10-60-799 MISCELLANEOUS EXPENSES	.00	305.67	1,500.00	1,194.33	20.4
10-60-996 ADMIN OVERHEAD-IT SVCS	1,228.80	11,615.05	17,539.00	5,923.95	66.2
TOTAL FIRE DEPARTMENT	140,462.93	690,517.20	1,666,284.00	975,766.80	41.4
TOTAL FUND EXPENDITURES	140,462.93	690,517.20	1,666,284.00	975,766.80	41.4

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Previous Month (04/01/2021 to 04/30/2021)

Date Bin: Day

States: Alaska

Counties: Bethel Census Area

Symptoms (match at least 1)

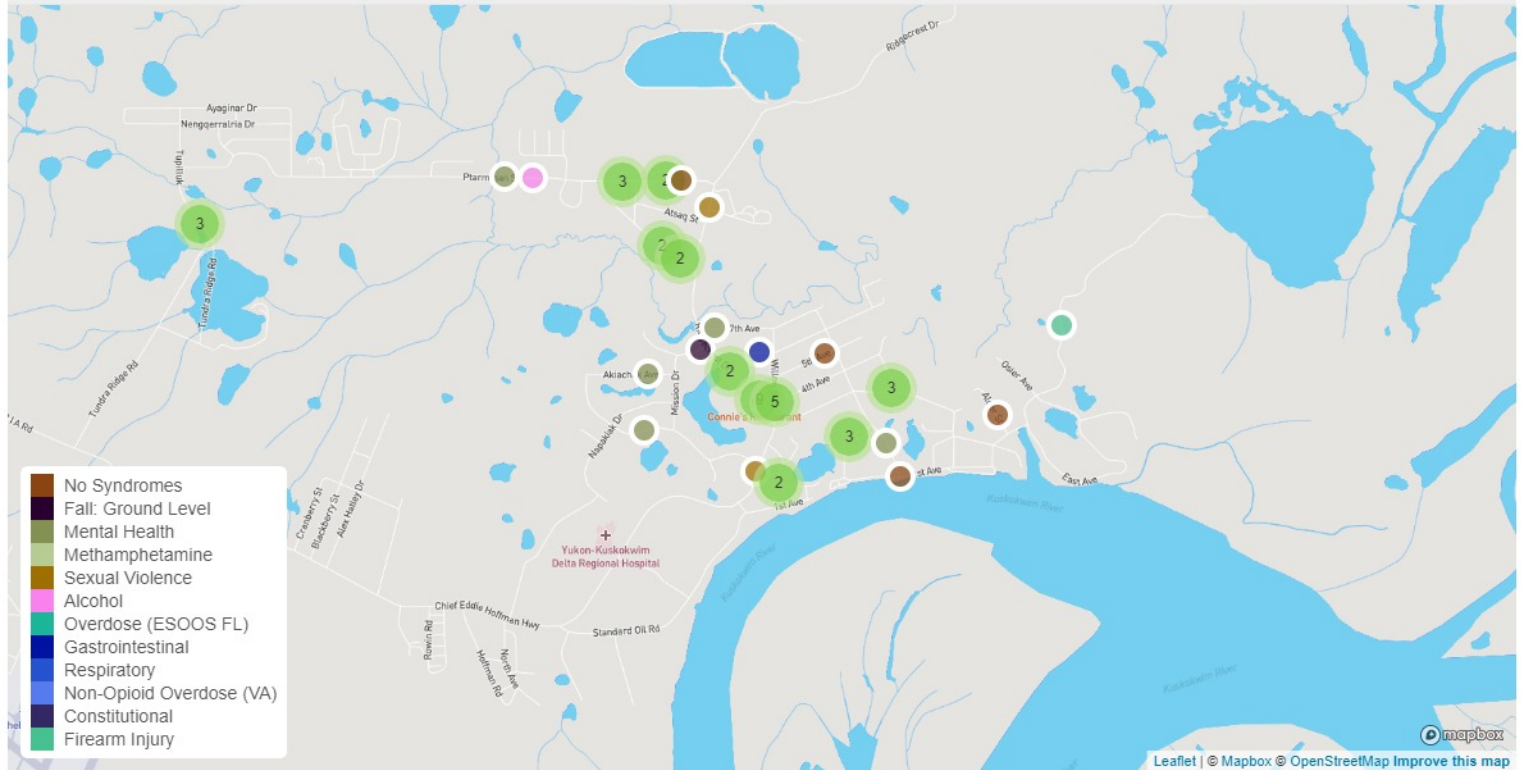
Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Conjunctivitis, COPD, Cough, COVID-19, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related illness, Hemoptysis, Hoarseness, Hypertension, Hypoxia, Influenza, Injure, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, Lymphadenopathy, Malaise, Melena, Methamphetamine, Miosis, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Painkiller, Pale, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing

Service Categories: 911 Response (Scene); Intercept; Interfacility Transport; Medical Transport; Mutual Aid; Public Assistance/Other Not Listed; Standby

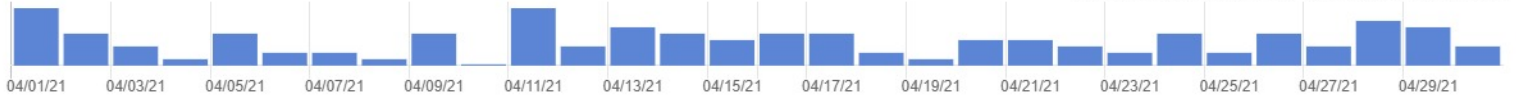
Minimum Alert Threshold: 1 Low

Map

Data filtered based on **Access Levels:** Event = Location.

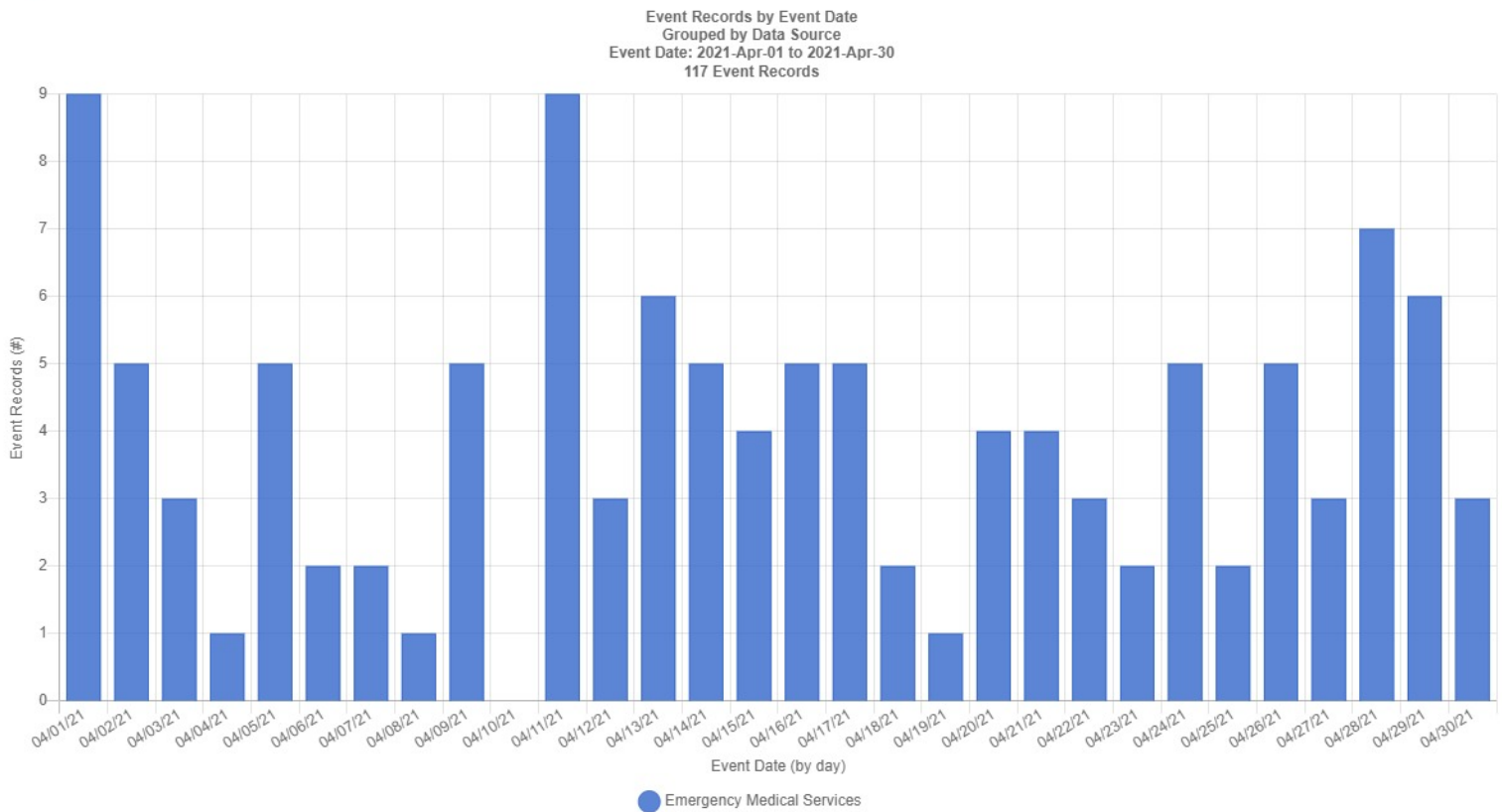


Date(s) Shown: 04/01/2021 - 04/30/2021, Binning: Day

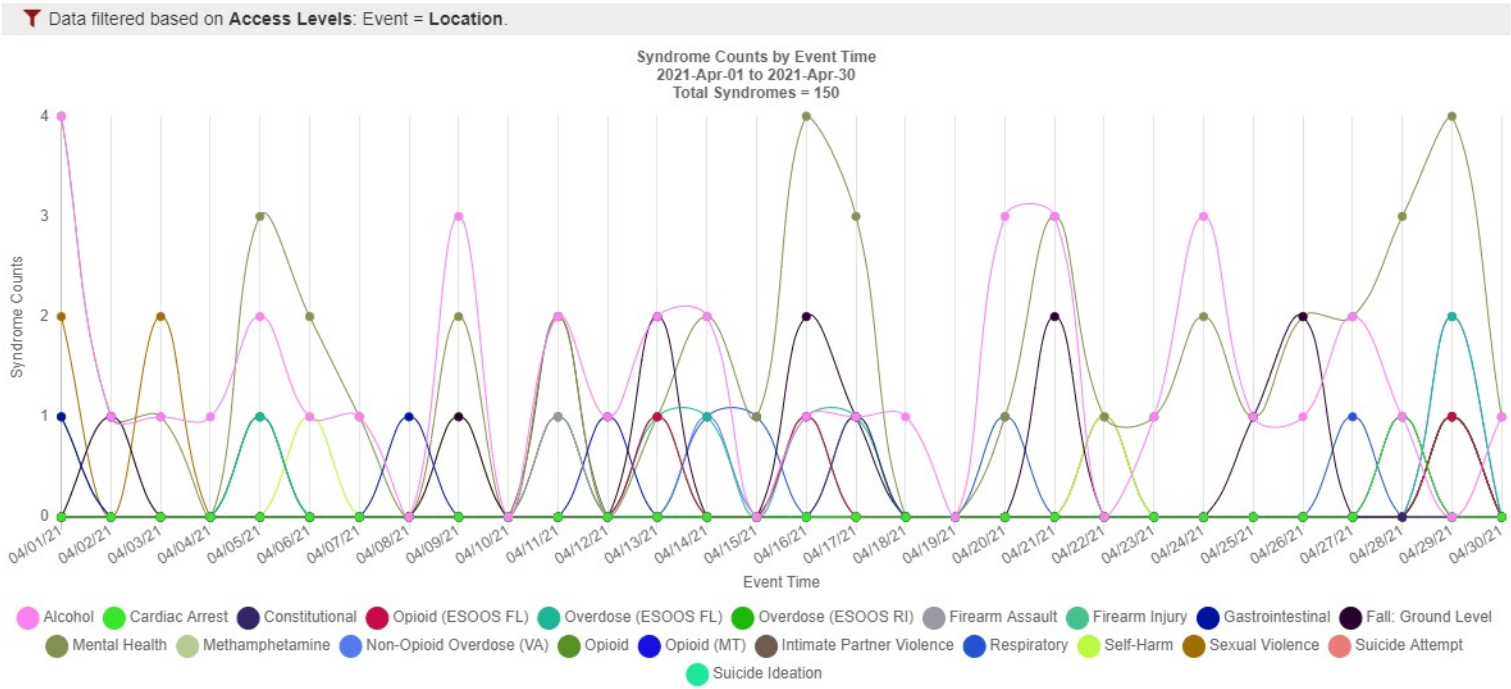


Data Explorer: Event Records by Event Date

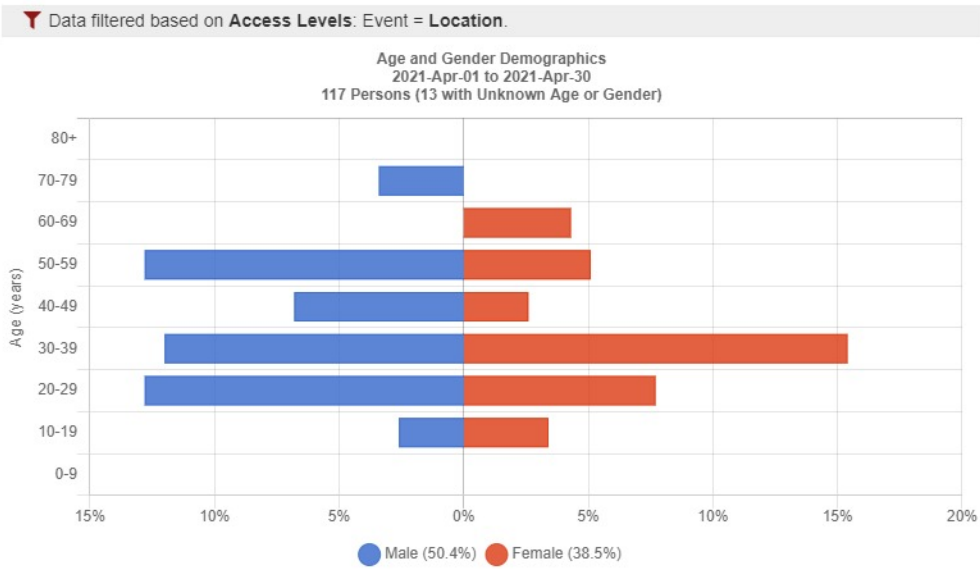
📌 Data filtered based on Access Levels: Event = Location. Operational = Full.



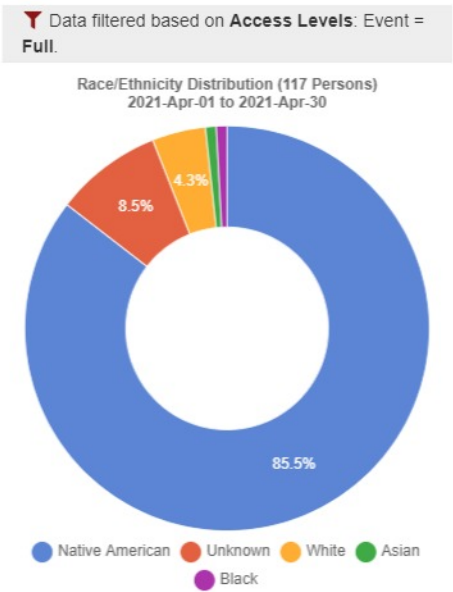
Syndrome Counts by Time



Age and Gender Distribution



Race/Ethnicity



Bethel Fire Department

Bethel, AK

This report was generated on 5/4/2021 11:50:50 AM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 04/01/2021 | End Date: 04/30/2021

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 10 - Airport		
746 - Carbon monoxide detector activation, no CO	Completed	1
Zone: 12 - Tundra Ridge Subdivision		
511 - Lock-out	Completed	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
111 - Building fire	Completed	1
Zone: 4 - Ridgecrest Dr. (at Brown's Slough), City Landfill to Haroldson's Subdivision		
511 - Lock-out	Completed	1
Zone: 5 - City Subdivision		
611 - Dispatched & cancelled en route	Reviewed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
511 - Lock-out	Reviewed	1
744 - Detector activation, no fire - unintentional	Reviewed	1
Zone: 7 - Airport Road to Blueberry Subdivision		
611 - Dispatched & cancelled en route	Reviewed	1
Zone: 8 - Hoffman Subdivision		
511 - Lock-out	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com

Doc Id: 384

Page # 1 of 1

MEMORANDUM

DATE: May 4, 2021

TO: Peter Williams, Interim City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for May 11, 2021 Bethel City Council Meeting



COVID-19 Community Funding

The City of Bethel was awarded a grant from the Alaska Department of Health and Social Services in the amount of \$284,729.75 to promote COVID-19 testing, vaccines, and information dissemination. The City worked with LKSD and the Bethel Family Clinic to organize a program to test students in each of the five Bethel schools. The City is also partnering with YKHC to fund a portion of their vaccine program. The program will run from April 1, 2021 to March 31, 2022.

Airport Test Incentive Program Update

I have continued my role as coordinator of the Airport Test Incentive Program. The program is using three City full-time employees and three part-time temporary employees to meet the needs of the program.

The program entails City staff members greeting incoming passengers and offering a \$25 gift card to a restaurant or grocery store and a chance to win \$1,000 if they agree to be tested at the terminal, show that they have been tested with 72 hours, or present a letter that they work for a critical infrastructure organization.

Current City Airport Test Incentive Program staffing allows the coverage of 12 of the 14 weekly flights arriving from Anchorage. Two of YKHC's COVID Response Team nurses said on April 26, 2021 that they noticed a big difference when City staff was NOT there offering test incentives. They recalled the Monday morning flight in which 115 passengers arrived and only 19 volunteered to be tested (16.5%). That evening when City staff was there offering incentives, 24 were tested and received incentives out of 89 passengers (27%).

The City covered 12 of 14 flights in the week ending April 25, 2021 that carried 917 passengers to Bethel and provided incentives to 361 people (39%). The City covered 11 of 14 flights in the week ending May 2, 2021 that carried 894 passengers to Bethel and provided incentives to 266 people (30%).

VSW CIP Grant Submitted

I prepared and submitted a Capital Improvement Program grant to the State's Village Safe Water Program to make piped water improvements in Bethel Heights. The City asked for \$3,002,000 to complete Phase 1 of Alternative 3A identified in the preliminary engineering report. The proposed project calls for construction of 1,300 linear feet of

new water line from the Bethel Heights Water Treatment Plant to a point where Loop A can be split into Loop A and Loop C. It also calls for a room addition at the water plant to accommodate the pumps and equipment needed.

Completion of this phase would allow for the management of three loops in Bethel Heights, increasing the water pressure and volume of water in Loop A and Loop C to equal that in Loop B. Greater water volume and pressure means new fire hydrants can be installed, making fire suppression easier, faster, and more efficient.

City of Bethel Current and Pending Grants

#	Grant	Amount	Status: Good - OK - Needs Work
1	CSP - DHSS FY 2021	\$323,081	Good
	News: City completed and submitted its Quarter 3 fiscal and programmatic grant reports. The City is underbudget on salary spending and supply and apparel orders, and slightly overbudget on OT. The State has not announced the opening of next year's grant application period yet. To do: Police Dept. needs to order and receive supplies and clothing before June 30, 2021.		
2	USDA Loan - Avenues	8,250,000	Good
	News: DOWL is working on easement acquisition and City Council approval of the easement MOAs. To do: Prepare and submit second loan drawdown request to First National Bank.		
3	USDA Grant - Avenues	5,021,000	Good
	No action required yet. City must draw down all USDA Loan funds first and then claim expenditures against the Grant.		
4	VSW - Rehabilitation of Lift Stations - 20ER77	1,000,000	Good
	I prepared and submitted Final Report to claim balance of grant project funds totaling \$900,000. I requested that this grant be closed. To do: Confirm last remittance received and grant is closed.		
5	VSW – Rehabilitation of Lift Stations – 21ES93	573,000	Good
	I prepared and submitted the first grant report for this new grant. The City has a \$305,668 project balance remaining. Estimated construction costs are projected to exceed this amount. The City is hopeful that new stimulus funding is able to cover the overage. To do: Prepare next grant report after contractor invoices are provided to the City.		

6	Fencing water plant & Thermal Imager-20SHSP-GY19	49,141	Needs Work
	Completed grant report for period ending 03-31-21. To do: Complete EHP (Environmental, Historical, and Preservation) document, get it approved. Develop, issue, and oversee RFB to purchase fencing. Complete Final Report after fencing installed.		
7	Forensic software/body cameras-20SHSP-GY20	255,784	OK
	Completed report for period ending 03-31-21. To do: Fire Dept. prepared documents to purchase extrication equipment from a pre-bid contract (Sourcewell). Police Dept. investigating the use of pre-bid contracts for their purchase of forensic software and body cameras.		
8	Alaska Community Transit Grant-Administration (FTA Section 5311) FY 21	227,687	OK
	News: The Alaska Department of Transportation & Public Facilities, Transit Division, encouraged the City and all public transit operators to prepare grant reports against the CARES Act Transit funds and not this grant until necessary. To do: Transit Manager must complete monthly billing summaries and quarterly reports and upload them to the Blackcat website.		
9	Alaska Community Transit Grant-Administration (FTA Section 5311) FY 22	257,825	Good
	Prepared and submitted Transit Grant for SFY 2022. Asked for capital to purchase power washer and three passenger bus shelters.		
10	Section 5311: Rural Area Formula (CARES Act)	731,328	Needs Work
	To do: Transit Manager must complete monthly billing summaries and quarterly reports and upload them to the Blackcat website.		
11	COPS – School Violence Prevention Program-LKSD	500,000	Needs Work
	News: Finance and Progress Grant reports prepared and submitted. LKSD nearly ready to issue bid package. To do: Collect purchase documentation, prepare and submit reports for reimbursement.		

12	COPS Hiring Program - School Resource Officer (SRO)	125,000	Needs Work
	Grant in Active Status. Bethel Police Dept. transferred a seasoned officer to the School Resource Officer position.		
	To do: Discuss and confer with LKSD on SRO relative to COVID-19 school operations.		
13	USDOJ Coronavirus Emergency Supplemental Funding	42,000	Needs Work
	Grant in Active Status. Completed reports.		
	To do: Purchase vehicle and use it for its intended purpose.		
14	FEMA Public Assistance Program	\$58,066	OK
	Prepared and submitted labor force account summary forms and contract labor forms.		
	To do: Upload completed forms and all support documents to FEMA's grant portal website.		
15	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738.21	Good
	Purchased fitness equipment and weights specified in grant application.		
	To do: Complete Final Report and close grant.		
16	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$284,729.75	Good
	MOA to serve as grant agreement will be considered by City Council for approval at their May 11, 2021 meeting. Partners LKSD, Bethel Family Clinic, and YKHC are approved to spend grant funding and/or report testing and vaccine costs retroactive to April 1, 2021.		
	To do: Complete monthly grant report for April 2021.		

Memorandum

Date: May 1, 2021

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



April 2021 Current Events

- **Jury Duty:**

About half the month has been spent in jury duty. During these times of unavailability, I directed employees towards reaching out to our help desk (provided by ACS) for any technical support. For any matters not directed to them, I would either catch up on in the evenings or during the days I was not needed for jury duty.

- **Printer Replacement Campaign:**

Once I completed refreshing our City servers, an unexpected caveat revealed itself. Many of our older office printers/scanners use a protocol called SMB 1.0 which is a network scanning protocol that poses a network vulnerability. As such, I ordered a batch of newer office printers/scanners to replace any machine that use said protocol. As of the end of April, the City no longer has printers/scanners on the network that pose this threat.

- **Envelope Inserter Replaced:**

This month saw the replacement of the Pitney Bowes envelope inserter, a machine that has given us a lot of issues since we purchased it last year. We are now trying a new machine from the company Quadient, that has so far been working well. Its true test will come during our utility billing cycle. Office Tech USA, the company reselling the Quadient equipment, will be buying out our current lease with Pitney Bowes.

- **Hauled Utilities Digitization Update:**

ACS and DOWL have been helping me to get data and equipment needed for this project. It came up during the course of the project that we were going to have to produce a pair of web servers for the project that Queryon would have access to. We purchased the server equipment in March and saw it installed in April. Queryon is now working at getting the servers set up for deployment and testing. DOWL has assisted in creating a database with Bethel street addresses so that Queryon can begin to build a mapping system for tracking of the hauled utility trucks.

- **Questica Implementation Update:**

The last time I heard from Questica was back in February. They had me produce reports from our Caselle software that conformed to formatting requests by the company. Once I was able to

Memorandum

Date: May 1, 2021

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



produce the report, they gave me some guidelines for secure FTP transfer. This means we will use software that will securely send our data to Questica so they can implement it into their web software. In April, I was able to pick up a secure FTP program to facilitate this transfer if we do choose to move forward with them.

- **Normal Business:**

The rest of the month has been spent handling everyday business such as user in-processing/out-processing, helping users with printing and scanning issues, and investigating problems with various equipment.

Future Plans

- **Phone System Replacement:**

The official replacement of the City's phone system is set to take place in May 2021. ACS will be sending out the equipment and a few technicians to assist me with the replacement.

- **City Hall Move:**

Employees working out of City Hall are set to be moved out of the building towards the latter half of May 2021 in lieu of the City Hall roof replacement. Many will be moved to the Courthouse in some space that belongs to the City. Those that will not be moving there will either work from home if possible or from other City buildings. The timeframe of the roof project is estimated at about 10 weeks.

To: Pete Williams, Acting City Manager
From: Ted Meyer, Planner
Subject: Planning Department Report, April 2021
Date: May 3, 2021

SITE PLAN PERMITS

Staff received one Site Plan Permit application during the month of April, and numerous requests for building information.

CONDITIONAL USE PERMITS

Staff processed the third submittal of a CUP application drawings from an applicant for a proposed marijuana store at Quick Stop. The application will be heard by the Planning Commission at the May 13 hearing.

RIGHT-OF-WAY VACATION

Staff continues to work with LKSD for vacating several slivers of road off of Ridgcrest Drive in order to accommodate building of a new school. We are hoping to get the vacation request to the PC in June.

CODE ENFORCEMENT

Abandoned Vehicles Project

One abandoned vehicle towed in the month of April.

PROJECTS

1. Proposed Zoning Code Change

The Planning Commission Subcommittee met with DOWL and city planning staff in the first of two meetings to enhance the draft ordinance for presentation to the Planning Commission. The ordinance would allow limited B&B's in the Residential Zone.

2. Zoning/Re-platting/Site Plan Permit Project

The zoning of un-zoned land on Noel Polty Blvd to Industrial, just south of the Tower Road turnoff, will be presented to the Planning Commission on May 13. The applicant is BNC who has plans to lease the property to Vitus Marine.

3. Property Surveys

Staff is currently preparing to bid out five survey projects.

PUBLIC NOTARY

The Planning Administrative Assistant has become a Public Notary which will assist in the platting process and other documentation needs.

PLANNING COMMISSION

At the April meeting, the Planning Commission tabled the review of the City's lease renewal with YKHC for the old PATC building. The Commission requires more information.

CITY OF BETHEL POLICE DEPARTMENT



April 2021 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Community Safety Patrol (grant funded)	3	3	
Community Service Officer	2	2	
Evidence and Record Custodian	1	1	
Administrative Assistant/Taxi Inspector	1	1	
Dispatcher	5	6	
Dispatch Supervisor	1	0	1
Peace Officers	16	14	2

Staffing at the end of April shows two peace officer vacant positions. We have applications for both positions and are working on their background investigations.

Besides the dispatch supervisor vacancy, we have anticipated dispatch vacancies for this summer when two of our staff members will leave for college. The current one dispatcher overage is an effort to partially “get ahead” of the anticipated vacancies. Training a dispatcher to “solo status” takes 3 to 4 months of in-house training plus several national certificate courses.

Operations:

Operations				
	Apr 2021	Mar 2021	Apr 2020	2021 Total
Calls Total	1494	1479	951	5320
Reports Total	116	139	106	482
Intoxicated Pedestrian Calls	348	260	123	943
Driving Under Influence Calls	11	17	5	62
Domestic Violence Reports	32	42	40	140
Animal Calls	40	53	49	193
Animal Bite Reports	4	1	7	5
Sexual Assault Reports	6	9	6	24
Death Investigation Reports	2	6	4	11

Training:

Investigators Garay and Charles attended and completed a 40-hour Child Forensic Interview course online April 5-9.

Lieutenant Poole enrolled in and is working towards Alaska State licensure as an Emergency Medical Technician.

Officer Yevgeniy Bregman completed three months of field training and is released to solo patrol status.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, City Manager
FROM: Allen Wold, Port Director
SUBJECT: April 2021 Managers Report

- **Small Boat Harbor**
 - Snow removal on the North and South side. Getting rid of the burms along the road from the bridge to the SBH. We have 2 loaders.
- **City Dock/Beach 1/Petro Port**
 - There are 3 crews working on their tugs/barges getting them ready for the season. Writing out hot work permits for the companies.
 - Snow removal on the City Dock, Beach 1, and Petro Yard.
- **Port Office**
 - Property Maintenance checking on building daily.
 - We received a quote for office furniture and installation.
- **Admin**
 - Monthly storage billing for customers.
 - The Port Commission had a quorum on April 19th.
 - We hired our Temp. City Dock Attendant and are in the process of hiring our Port Attendants.
- **Seawall**
 - Daily checks along Seawall. Filling in washouts with gravel.
 - We are maintaining a walking path along the whole river front clearing snow along the Seawall and lower access.
 - We put our life rings along the Seawall preparing for break up.
 - We've got our barricades ready to go for break up to block off washouts and or flooding.
 - We fixed our gates on the lower access and the main gate at Standard Oil next to our Sandshed.
- **Misc.**
 - We do a monthly inventory of tools, cleaning supplies, etc. in office and shops.
 - Cleaning trash around dumpsters along waterfront.
 - We have got quotes on attachments for our heavy equipment, a new pickup truck and a trailer to haul our equipment.
 - Snow removal has been a big part for the Port for us this month as well. Helping Streets and Roads widen the roads.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 1388 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 04.30.2021
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department
Programs/Divisions

Hauled Utilities: For the Month of April 2021, Hauled Utilities has completed with 12 Drivers: 4,679 Water services and 4,664 Sewer Evac services. We are staffed with Twelve drivers who worked 1,417 Regular Hours, 266.25 Overtime hours, 215.5 hours of Call Out. A total of 1,898.75 hours worked in the month of April 2021.

We are in desperate need of more drivers that are willing to work in this town. We have a nasty reputation here in Hauled Utilities for overworking our crew and underpaying them for their efforts. Nobody wants to work 10-12 hours a day and then get PTO and time off canceled because we are short staffed.

Pete sees the value in our employee's need for rest but giving our crew more time at home only makes the rest of the crew work more hours. I have taken the time to break down a Friday schedule so that you can better understand why I say this.

Example: The Friday Kusayuli Route #3 is "@% week".

This example route has 51 homes to service. A truck can service approximate 5 houses in one load of water before needing to refill.

The breakdown:

- 51 houses divided by 5 houses per load would equate to approximately 10.2 loads of water to complete the route.
- To refill 1 truck load of water the driver must drive from service location to water plant and back. This can take approximately 45min Round Trip (Assuming no traffic or unseen obstacles, other trucks waiting etc.)
- 10.2 loads per route multiplied by ~45 mins= ~460 min (or 7.7hours) of just driving time per route for refilling water. This number does NOT include time on station for each house refill NOR time between houses for fill.
- 51 houses x average of 8min per house (including backing and hook up time) = ~6.8 hrs of filling houses.
- Total time for this route would take is comprised of total time for refilling the truck as well as time at each house in the route. (6.8 hrs plus 7.7hrs equals 14.5 hrs)

Friday Blueberry Sub #4 @% week =45 houses and 5 houses per load

45 Houses divided by 5 houses per load=9 Loads

9 Loads x 24min Round Trip refill time=216 min/3.6 Hrs. drive time.

45 Houses x average 8min per house (including backing and hook up time) =360 Min / 6 hrs.

9.6 Hours to complete route on a good day without traffic and no other delays.

Utility Maintenance: 14 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.

- Monthly meter reading and service connections were completed
- Clean up and organization of shops and vehicles.
- 14 residential lift station repairs
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Daily safety meeting
- We been working with Road Maint. on steaming culverts.
- Been cleaning up outside around shop.
- Caleb Sleepy attended a RUBA class
- We had broken water at BHWTP

Road Maintenance:

Streets and Roads have been steaming culverts for the last three weeks throughout Bethel. Currently, we have thawed 57 culverts here in Bethel.

Streets and Roads had both graders out when the thaw started, grading roads. As the roads got saturated, they did not hold up for long. On the nights that froze, before the freeze, we had the graders out so the roads would freeze up as smooth as possible.

Street and Roads have been hauling to H-Marker road from the sand pile to fix the big wash out across H-Marker road. We hauled in 55 loads of sand to fix that wash out.

Streets and Roads started hauling sand and D-1 gravel now that we are able dig out dry sand and gravel out of the pile that are not mixed with ice. With that, we have been hauling sand and gravel to roads which have washed out or to smooth out the bumps on the roads.

Vehicles and Equipment: This month, we have been performing routine maintenance on vehicles and equipment as needed. All the Kenworth water and sewer trucks have ball valves installed for the auxiliary heat to work boxes or vacuum pumps. Been getting price quotes on equipment that we are requesting. Parts ordered as needed. Safety meetings, as needed.

Landfill / Recycle Center:

Pushed and hauled snow with road maintenance crew, worked with hauled water and sewer when they were needing help with driving. Gathered up some impound vehicles that nobody seems to know what to do with after they are picked up. We were supposed to have the vehicles for 30 days, well that has come and gone and here they still sit.

Staffing Issues/Concerns/Training:

Department	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	15	8	4	5	5	2	5
Total Funded Positions	20	9	4	7	5	3	5
Percentage	70%	89%	100%	71%	100%	67%	100%

City of Bethel, Alaska

City Clerk’s Office

Council Meetings

May 4, 6, 13, 18, 20, 27 Special City Council Budget Meetings
May 11, 25 Regular City Council Meeting

The City Clerk is on leave from April 28th to May7th.

This Clerk’s Report is from the Deputy City Clerk for the partial week.

The majority of my job revolves around Council meetings and council meeting documents. With budget season underway, these tasks are greatly multiplied. I spent most of the week preparing for and taking part in the budget meeting prep, reviewing documents, meeting with admin, having many discussions, and reviewing code. I also acted as the parliamentarian for these meetings in the Clerk’s absence. This is in addition to preparing the agenda and packet for the regular May 11th meeting.

I would also like to mention that the Clerk’s Office also does many small tasks that do not usually get captured in the Clerk’s Report but are no less important such as providing support/ help to committees/commissions recorders and members of the public who need help understanding or navigating municipal processes. As much as the Clerk’s Office is a resource for the council members, we also extend that help to the public and fellow city employees when we can.

Additional tasks from the week were:

- Worked with three families on burial services and coordinating permits.
- Coordinated with the K300 to submit an official copy of the resolution for their grant application
- Reviewed the Emergency Ordinances for possible conflicts regarding sports.

Committee/Commission/Board Vacancies –

	Regular Member	Alternate Member
Parks/Recreation Aquatic Health and Safety Center Committee	1	2
Planning Commission	full	1
Port Commission	full	1
Public Safety and Transportation Commission	1	2
Community Action Grant Technical Review Board	full	2
Public Works Committee	1	2
Finance Committee	full	full
Ethics Board	full	full

2021 Election Calendar

Date	Action
1/1	Absentee By-Mail Ballot Applications are Accepted BMC 7.70.060 Forms are Available on the online at www.cityofbethel.org or through the City Clerk's Office.
7/3	Deadline for Petition Submission for Certification The City Clerk has 10 days to certify petition signatures. July 13 th would be the deadline to have an ordinance drafted and ready for legal review in advance of the deadline for packet.
7/27	Deadline for Ballot Proposition Ordinance Introduction BMC 7.10.070 The ballot proposition ordinance adoption timeline (through regular meeting processes) requires ordinance introduced at the Council's July 27 th regular meeting.
7/26	Notice of Vacancy in Office Posted to Community BMC 7.30.040
7/29	Declaration of Candidacy Packets Available BMC 7.30.020 Printable from the City's website or pick up printed copies at the City Clerk's Office.
8/1	Notice of Voter Registration Requirements The City Clerk's Office provides notice to the voters of the registration requirements.
8/5	Declaration of Candidacy Filing Period Opens Mon-Friday 8a-5p BMC 7.30.020 Residents interested in filing for elected office can begin submitting their filing packet.
8/20	Declaration of Candidacy Filing Deadline 4:00 p.m. BMC 7.30.020 Anyone interested shall have submitted the completed declaration of candidacy by 4p.
8/20	Candidate Name Change and Withdrawal Deadline 4:00 p.m. BMC 7.30.060 Deadline for removing or correcting declaration of candidacy.
	Write-in Candidate Filing Period Opens BMC 7.30.030
8/22	Deadline to Adopt Proposition by Ordinance. (45 days before Election Day) BMC 7.10.070 Council is required to adopt an ordinance to place proposition questions on the ballot. This is the deadline for adoption. <i>The last regular meeting to adopt Ord. is August 10th.</i>
9/1	Notice of Election BMC 7.10.060 The City Clerk's Office provides notice of the Election to the residents.
9/5	Deadline to Register to Vote BMC 7.20.010
9/13	Test and Security on Election Equipment (at least one week before Election Day)
9/14	First Day of Notice for Bond Indebtedness (20 days before Election Day) BMC 7.10.090
9/20	Early Voting Absentee By-Mail and Special Needs Voting Opens BMC 7.70.050
9/20	Absentee By-Mail Ballot Mailed BMC 7.70.050
9/30	Deadline to Submit Absentee By-Mail Ballot Application
	Deadline to Submit Absentee By Electronic Transmission
	Last Day to Vote Absentee In-Person/Special Needs
10/6	Election Day BMC 7.10.050
	Canvass Board Meeting The election canvass board will meet to review and confirm election results
10/12	Council's Certification of the Election at Regular Meeting
10/18	Council's Election of Mayor and Vice-Mayor Special Meeting
11/4	City Clerk's Office Conclusion of Ballot Preservation (30 Days following Election Day) BMC 7.10.140.



ANNUAL PERFORMANCE EVALUATION**NAME: LORI STRICKLER****DATE: MAY 11, 2021****PART 1 — Evaluate the ability to accomplish the duties set forth by State statutes, the Municipal Code, and other duties as assigned by Council.**

Attend City Council meetings as required, act as parliamentary advisor to Council, record and keep official journal of Council meetings	5	4	3	2	1
Assure notice and other requirements for public meetings are complied with	5	4	3	2	1
Assure public records are available for public inspection as required by law	5	4	3	2	1
Manage City records and develop retention schedules and procedures for inventory, storage, and destruction of records	5	4	3	2	1
Maintain an indexed file of all permanent municipal records, provide for codification of ordinances	5	4	3	2	1
Authenticate or certify City records as necessary	5	4	3	2	1
Prepare Council agendas and Council meeting packets as required by City Council	5	4	3	2	1
Conduct research and prepare information for Council as requested	5	4	3	2	1
Administer all municipal elections and assure that the municipality complies with the Voting Rights Act of 1965, as amended	5	4	3	2	1
Develop, prepare and defend the City Clerk's office annual budget and budget modifications	5	4	3	2	1
Take oaths and affirmations as necessary	5	4	3	2	1
Provide support and training to City boards, committees and commissions	5	4	3	2	1
Manage cemetery procedures and records	5	4	3	2	1
Ability to interface harmoniously and effectively with the public and all levels of management and government	5	4	3	2	1
Other duties as assigned by City Council	5	4	3	2	1

Total	
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Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

ANNUAL PERFORMANCE EVALUATION**NAME: LORI STRICKLER****DATE: MAY 11, 2021**

PART 2 — Evaluate the work ethics and work habits.

Work ethic	5	4	3	2	1
Dependability; can be depended upon without supervision	5	4	3	2	1
Self-motivated; self-reliant; displays energy	5	4	3	2	1
Displays good judgment	5	4	3	2	1
Able to handle difficult or stressful situations	5	4	3	2	1
Adaptability; adjusts to various circumstances, new processes or changes	5	4	3	2	1
Manages time efficiently	5	4	3	2	1
Attitude and enthusiasm	5	4	3	2	1
Willingness and capability to carry out new assignments or projects	5	4	3	2	1
Availability to Council and public	5	4	3	2	1
Follows through with requests	5	4	3	2	1
Attendance record	5	4	3	2	1

Total	
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PART 3 — Evaluate the quality of work produced and the degree of knowledge of work procedures and operations.

Accuracy, Completeness and Conformity	5	4	3	2	1
Knowledge of job	5	4	3	2	1
Ability to research and understand City ordinances	5	4	3	2	1
Ability to prepare resolutions, ordinances and reports to City Council	5	4	3	2	1
Quality of work	5	4	3	2	1
Takes pride in work	5	4	3	2	1
Ability and desire to research ways to improve operations	5	4	3	2	1
Exceeds expectation	5	4	3	2	1
Productive with time	5	4	3	2	1
Ability and desire to learn basic job functions	5	4	3	2	1
Ability and desire to learn beyond basic job functions	5	4	3	2	1
Presents completed work in an orderly fashion	5	4	3	2	1
Attention to details	5	4	3	2	1

Total	
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Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

ANNUAL PERFORMANCE EVALUATION**NAME: LORI STRICKLER****DATE: MAY 11, 2021****PART 4 — Evaluate personal relations/interactions with City Council members, City staff members and the public**

Friendly, courteous and flexible	5	4	3	2	1
Maintains a helpful attitude; willing to help	5	4	3	2	1
Steps outside of job duties to help other city staff when needed (team player)	5	4	3	2	1
Working relationship with City Manager and City Department Heads	5	4	3	2	1
Effectively communicates with City staff, Council and the public	5	4	3	2	1
Writes clearly and concisely	5	4	3	2	1
Expresses ideas and opinions in a forthright, logical manner	5	4	3	2	1
Ability to work in stressful situations	5	4	3	2	1
Provides answers when not readily available; Follows through with requests for information	5	4	3	2	1
Acts as a liaison between the City Council and the general public	5	4	3	2	1

Total	
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Part 1:	
Part 2:	
Part 3:	
Part 4:	
Overall Evaluation Total:	

Overall Evaluation

Outstanding	Very Good	Good	Satisfactory	Needs Improvement
250	204	153	102	51

Suggested Development/Training Goals:

Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

ANNUAL PERFORMANCE EVALUATION

NAME: LORI STRICKLER

DATE: MAY 11, 2021

Council Member Comments:

City Clerk Comments:

Council Member's Signature _____

Date: _____

City Clerk's Signature: _____

Date: _____

Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement